June 17, 2019

The Water Works Board of the City of Calera met on June 17, 2019 at 5:00 p.m. at Calera City Hall with the following present:

Chairman:	Jon Graham
Members:	Chris Bunn, Calvin Morgan, Fred Hoskins
Absent:	Bill Davis
Department Heads:	Chris Pappas, Alan Broadhead, Kelly Ellison
Guests:	Phil and Kathy Carter

Chairman Graham called the meeting to order**.** Fred Hoskins made a motion to approve the following minutes:

Regular Meeting – May 20, 2019

Calvin Morgan seconded said motion which was carried unanimously.

WATER SUPERINTENDENT REPORT:

Alan Broadhead, Water Superintendent updated the Board on the following items:

- 27 New Water Meters Installed
- Cutoffs for non-payments were delayed one week this month
- Repaired two broken water mains since our last meeting

REPORTS OF WATER BOARD MEMBERS:

No reports given

ENGINEER REPORT:

Chris Pappas, Engineer stated Lakewood Subdivision has now started new home construction.

Chris Pappas, City Engineer has completed the permit and drawings for the following upcoming projects:

Highway 42 extension of a 2 inch water line for the Zeitz / Blue Project
Highway 12 / Highway 22 Relocation of section of Spring Creek Road

Chris Pappas, City Engineer will forward Kelly Ellison, Finance Director the billing information for the Highway 42 extension of a 2 inch water line for the Zeitz / Blue Project. Blue will be billed for the materials in the amount of $7,500.00.

FINANCE DIRECTOR REPORT:

Kelly Ellison, Finance Director presented the following reports for discussion: (Documents Attached)

Department Head Report as of May 31, 2019
Budget Adjustments

Fred Hoskins made a motion to approve the Budget Adjustments. Calvin Morgan seconded said motion which was carried unanimously.

CHAIRMAN REPORT:

No action taken

GUESTS:

There being no further business, Calvin Morgan made a motion to adjourn at 5:24 p.m.

Approved this 22nd of July, 2019.

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Jon G. Graham, Chairman

ATTEST:

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Connie B. Payton, City Clerk

PACKET: 00272-Water Budget Adj 05-31-19

BUDGET CODE: CB-Current Budget

FUND	ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000379								
30	300.4010 RESIDENTIAL SALES	6/17/2019	Budget Adj 05-31-19	30,000.00	2,826,061.00-	0.00	2,860,661.00-	1,006,557.78-
30	300.4010 RESIDENTIAL SALES	6/17/2019	Budget Adj 05-31-19	4,600.00	2,826,061.00-	0.00	2,860,661.00-	1,006,557.78-
30	300.4020 INDUSTRIAL SALES	6/17/2019	Budget Adj 05-31-19	3,500.00	36,665.00-	0.00	40,165.00-	10,911.04-
30	300.4024 GOVERNMENTAL SALES	6/17/2019	Budget Adj 05-31-19	14,256.00	128,422.00-	0.00	142,678.00-	51,438.51-
30	300.8010 INTEREST INCOME	6/17/2019	Budget Adj 05-31-19	1,200.00	2,959.00-	0.00	4,159.00-	863.95-
30	300.8011 INTEREST INCOME (RESTRICTED)	6/17/2019	Budget Adj 05-31-19	16,136.00	12,602.00-	0.00	28,738.00-	7,999.59-
30	300.9501 MISCELLANEOUS INCOME	6/17/2019	Budget Adj 05-31-19	4,408.76	0.00	0.00	4,408.76-	0.00
30	423.1001 PAYROLL- REGULAR DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	40,000.00-	492,899.83	0.00	452,899.83	125,076.59
30	423.1003 PAYROLL- ON CALL DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	1,300.00	14,316.74	0.00	15,616.74	4,194.63
30	423.1011 GROUP INSURANCE DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	11,905.00-	89,797.18	0.00	77,892.18	21,804.56
30	423.1012 RETIREMENT DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	4,000.00-	38,376.05	0.00	34,376.05	8,602.92
30	423.1020 WORKMANS COMP INSURANCE DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	6,037.10-	11,282.73	0.00	5,245.63	0.00
30	423.1099 PERSONNEL COST ALLOCATION DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	3,000.00	70,280.46	0.00	73,280.46	22,910.92
0	423.1120 UNIFORMS DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	1,080.00	4,500.00	0.00	5,580.00	1,520.17
0	423.1123 MEDICAL/DRUG TESTING DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	48.00	400.00	0.00	448.00	108.00

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Budget Adj. # 000379

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30 423.2035 GENERAL INSURANCE DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	1,309.16	15,330.00	0.00	16,639.16	0.00
30 423.2045 INTERNET SERVICES DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	540.16	275.00	0.00	815.16	57.50
30 423.2065 MOBILE COMMUNICATIONS DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	3,322.00-	10,500.00	0.00	7,178.00	1,689.60
30 423.2080 UTILITY BILLING/MAILING DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	19,682.00	0.00	0.00	19,682.00	139.25
30 423.2089 TECHNOLOGY COST ALLOCATION DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	2,000.00	27,682.36	0.00	29,682.36	8,732.84
30 423.3015 FUEL USEAGE DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	2,000.00	18,700.00	0.00	20,700.00	7,607.27
30 423.3045 OFFICE SUPPLIES DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	100.00	900.00	0.00	1,000.00	295.57
30 423.3050 INVENTORY-OPERATING SUPPLIES DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	52,500.00	163,000.00	0.00	215,500.00	42,860.49
30 423.3099 SUPPLIES EXPENSE ALLOCATION DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	10,000.00-	11,503.00	0.00	1,503.00	359.79
30 423.6020 CREDIT CARD FEES DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	29,723.00	0.00	0.00	29,723.00	6,696.58
30 423.6030 ENGINEERING DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	24,500.00-	24,500.00	0.00	0.00	4,642.43-
30 423.6070 GRASS CUTTING CONTRACT DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	1,000.00	2,000.00	0.00	3,000.00	1,051.00
30 423.6099 OUTSIDE SERVICES ALLOCATION DEPT: WATER DISTRIBUTION	6/17/2019	Budget Adj 05-31-19	15,000.00-	22,000.00	0.00	7,000.00	1,719.58

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Budget Adj. # 000379							
30 433.1020 WORKMANS COMP INSURANCE DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	3,377.00-	7,145.70	0.00	3,768.70	0.88
30 433.1099 PERSONNEL COST ALLOCATION DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	3,000.00	70,280.46	0.00	73,280.46	22,910.92
30 433.2035 GENERAL INSURANCE DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	549.66-	10,671.00	0.00	10,121.34	0.00
30 433.2045 INTERNET SERVICES DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	2,692.00-	9,135.84	0.00	6,443.84	47.33
30 433.2065 MOBILE COMMUNICATIONS DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	1,616.44	0.00	0.00	1,616.44	340.71
30 433.2070 PERMITS & LICENSES DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	1,820.13	7,565.00	0.00	9,385.13	3,152.13
30 433.2089 TECHNOLOGY COST ALLOCATION DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	2,000.00	27,682.36	0.00	29,682.36	8,949.84
30 433.2095 UTILITIES DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	5,000.00-	279,102.00	0.00	274,102.00	74,580.87
30 433.2099 OFFICE EXPENSE ALLOCATION DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	2,000.00	8,458.00	0.00	10,458.00	3,685.16
30 433.3015 FUEL USEAGE DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	2,000.00-	3,000.00	0.00	1,000.00	877.34
30 433.3051 OPERATING SUPPLIES - LAB DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	500.00	2,000.00	0.00	2,500.00	538.15
30 433.3099 SUPPLY EXPENSE ALLOCATION DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	10,000.00-	11,503.00	0.00	1,503.00	359.79
30 433.5025 REPAIRS - PLANT DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	10,000.00	35,000.00	0.00	45,000.00	6,789.10

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Budget Adj. # 000379								
30	433.5030 REPAIRS- SYSTEM DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	5,000.00-	30,210.11	0.00	25,210.11	12,469.39
30	433.6099 OUTSIDE SERVICES ALLOCATION DEPT: WATER TREATMENT	6/17/2019	Budget Adj 05-31-19	15,000.00-	22,000.00	0.00	7,000.00	1,719.58
30	492.7094 BRENTWOOD VALVE PROJECT DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	12,000.00	0.00	0.00	22,305.00	0.11-
30	492.7095 HWY 31/CO RD 95 DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	4,775.00	0.00	20,000.00	24,775.00	499.75
30	492.7224 REGISTER REPLCMNT PROGRAM DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	67,500.00	102,000.00	0.00	169,500.00	24,665.00
30	492.7231 EQUIPMENT - WATER DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	900.00	12,000.00	67,700.00	80,600.00	29.45
30	492.7232 VEHICLES - WATER DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	12,000.00-	0.00	39,000.00	27,000.00	1,151.35
30	492.7333 BUILDINGS-TREATMENT DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	9,863.00	0.00	18,000.00	27,863.00	10,179.63
30	492.7228 RATE STUDY DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	18,000.00	0.00	0.00	18,000.00	0.00
30	492.7094 BRENTWOOD VALVE PROJECT DEPT: CAPITAL EXPENDITURES	6/17/2019	Budget Adj 05-31-19	10,305.00	0.00	0.00	22,305.00	0.11-

TOTAL NO. ADJUSTMENTS--REVENUE:	7	74,100.76
TOTAL NO. ADJUSTMENTS--EXPENSE:	44	88,179.13
TOTAL IN PACKET--		162,279.89

*** BUDGET DEFICIT WARNINGS ***

FUND	ACCOUNT	NAME	BALANCE
30	423.6030	ENGINEERING	4,642.43-