



**Regular City Council Meeting and Work Session
Council Chambers - 7901 Highway 31 Calera, Alabama
Monday, August 4, 2025
Council Meeting Time 6:30 PM
Work Session Time 5:45 PM**

Call to Order Work Session / Pre-Council

Roll Call

Report of City Attorney

Reports of Department Heads

Reports of Council Members

Mayor Report

Call to Order Council Meeting

Roll Call

Word of Prayer & Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Regular Meeting and Work Session for July 21, 2025

Budget Work Session for July 21, 2025

Budget Work Session for July 28, 2025

Old Business

Ordinance No, 2025-08 - Public Hearing

Prohibit Unsupervised Minors Under the Age of Fourteen (14) in City Parks

New Business

State of Alabama Alcoholic Beverage Control Board

Alcohol License Application

Type License: 011 Lounge Retail Liquor Class II Package
Trade Name: Hwy 31 Liquor
Applicant: Calera Food Mart Inc
Address: 8130 US Highway 31 Suite B Calera AL 35040

Resolution No. 2025-41
Adoption of Police Policies, 310 School Resource Officer (SRO) Program, 343 ADA
Compliance, 905 Transporting Persons in Custody, 344 Vehicle Pursuits

David Hyche, Police Chief
Capital Purchase Request
Three Vehicles - \$131,081.00

Ordinance No. 2025-09 - Public Hearing
2026 Severe Weather Preparedness Tax Holiday
February 20 - 22, 2026

Ordinance No. 2025-10 - Public Hearing
Regulate The Sale and Distribution of Consumable Vapor Products
Provide for a License Tax

Guests:

Derrick Hidalgo

Public Comments

Please step to the microphone and state your name and address for the record. You
will be given 3 minutes to address the Mayor and Council.

Motion to Adjourn

City of Calera – City Council
Budget Work Session Minutes

July 28, 2025

The members of the Calera City Council met on July 28, 2025, at 6:00 p.m. with Mayor Graham presiding. The meeting was held at Calera City Hall.

The following members were present:

Mayor: Jon G. Graham

Council Members: Calvin Morgan, Kenny Dale Cost, Debbie Byers, Ernest Montgomery, Kay Snowden Turner, Alan Watts

Department Heads: Kelly Ellison, James Fuller, Stacy Walkup, Alison Powers, David Hyche, Sean Kendrick

Guests: Jennifer Flournoy, Donny Cook, Larry Cost, Stephen Horton, Tip and Heather Edwards, Dee Starkley, Lee Morrison, Jackie Batson, Dennis Torrealba, Drew Bradshaw, Damon Gans, Jessie Davis, Robbie Grant, John Bores, Brent Ellison, Shane Stoudenmire, Chase Smith, Chet Avery, Kevin Brand, Brandon Allen, Blake Atkins, Henry Davis, Ryan Tallie, Michael Roberts

The meeting was called to order.

The Council discussed the budget for the upcoming year.

There being no further business, the meeting was adjourned at 7:58 p.m.

Respectfully Submitted:

Approved:

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

City of Calera – City Council
Budget Work Session Minutes

July 21, 2025

The members of the Calera City Council met on July 21, 2025, at 8:10 p.m. with Mayor Graham presiding. The meeting was held at Calera City Hall.

The following members were present:

Mayor: Jon G. Graham

Council Members: Calvin Morgan, Kenny Dale Cost, Debbie Byers, Ernest Montgomery, Kay Snowden Turner, Alan Watts

Department Heads: Kelly Ellison, James Fuller, Stacy Walkup

Guests: Jennifer Flournoy, Donny Cook, Larry and Jenny Cost, Tammy Smith, Stephen and Casey Horton, Tip and Heather Edwards, Dee Starkley, Bill Davis, Mitt Schroeder

The meeting was called to order.

The Council discussed the budget for the upcoming year.

There being no further business, the meeting was adjourned at 8:43 p.m.

Respectfully Submitted:

Approved:

Connie B. Payton, City Clerk

Jon G. Graham, Mayor



Minutes of the City of Calera Council Meeting July 21, 2025

The Council of the City of Calera met in the Council Chambers of the City Hall at 7901 Highway 31 on Monday, July 21, 2025, at 6:30 p.m. in a regular meeting. Mayor Graham presiding.

Mayor and Council Members Present:

Jon G. Graham, Mayor
Debbie Byers, Council Member
Kenny Dale Cost, Council Member
Ernest Montgomery, Mayor Pro Tem
Calvin Morgan, Council Member
Kay Snowden Turner, Council Member
Alan Watts, Council Member

Attorney:

Brian Kilgore

Department Heads:

James Fuller, David Hyche, Sean Kendrick, Kelly Ellison, Roger Smith, Seth Gandy, Kevin Shirey, Stacy Walkup, Alison Powers, Bill Hilyer

Guests:

Richard Byers, Daniel Locke, Dennis Torrealba, Dee Starkey, Dawn Cost, Chris Bunn, David Morgan, Bill and Ann Davis, Robbie Grant, Donny Cook, Blake Atkins, Alicia Anderson, Derrick Hidalgo, Stephen and Kacie Horton, Tammy Smith, Larry and Jenny Cost, Danny Hidalgo, Tip and Heather Edwards, Jennifer Flournoy, First Baptist Church Members, Gwendolyn Davis

Mayor Graham called the meeting to order at 6:30 p.m.

Word of Prayer and Pledge of Allegiance:

Council Member Morgan opened the meeting with prayer and the Pledge of Allegiance.

Approval of Agenda:

Council Member Montgomery made a motion to approve the Agenda for July 21, 2025. Council Meeting. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Approval of Minutes:

Council Member Morgan made a motion to approve and dispense with the reading of the following minutes:

Regular Meeting – July 7, 2025

Work Session – July 7, 2025

Council Member Montgomery seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Old Business:

Ordinance No. 2025-07 – Public Hearing – Alternative Procedures for Abating Weed Nuisances Pursuant to Alabama Code Section 11-67-68 – Second Reading

Council Member Turner made a motion to approve Ordinance No. 2025-07. Council Member Montgomery seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Speakers: Donny Cook, David Morgan, Danny Hidalgo, Johnny Aguilar

David Hyche – Police Chief – Drone Purchase – Capital Item

Council Member Turner made a motion to approve the Drone Purchase as a Capital Item. Council Member Morgan seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

New Business:

Resolution No. 2025-38 Firehouse Subs Public Safety Foundation, Inc. Grant Application and Acceptance

Council Member Watts made a motion to approve Resolution No. 2025-38. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Resolution No. 2025-39 Authorizing the Retention of Counsel to file and Prosecute a Claim and/or Action Against Daniel Hidalgo – H Town Event

Council Member Montgomery made a motion to approve Resolution No. 2025-39. Council Member Watts seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

State of Alabama Alcoholic Beverage Control Board

Alcohol License Application

Type License: 050 Retail Beer (Off Premises Only) 070 Retail Table Wine (Off Premises Only)

Trade Name: In and Out Shell

Applicant: Divine Shop, Inc.

Address: 60 Highway 87 Calera AL 35040

Council Member Morgan made a motion to approve the Alcohol License Application for In and Out Shell. Council Member Cost seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Resolution No. 2025-40 Appointing Election Officers

Council Member Cost made a motion to approve Resolution No. 2025-40. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Ordinance No. 2025-08 Prohibit Unsupervised Minors Under the Age of Sixteen (16) in City Parks – First Reading – Public Hearing

Speakers: Danny Hidalgo, Dee Starkley, Jennifer Flournoy, Derrick Hidaglo, Gwendolyn Davis

Guests:

Blake Atkins

Natalie Rouse

05120019.1

Public Comments:

Council Member Cost made a motion to adjourn the meeting at 7:51 p.m.

Approved this 4th day of August 2025.

Jon G. Graham, Mayor

ATTEST:

Connie B. Payton, City Clerk

Second Reading

Mayor Graham introduced the following Ordinance:

ORDINANCE NO. 2025-07

AN ORDINANCE OF THE CITY OF CALERA, ALABAMA, AN ORDINANCE ADOPTING ALTERNATIVE PROCEDURES FOR ABATING WEED NUISANCES PURSUANT TO ALABAMA CODE SECTION 11-67-68

WHEREAS, the City of Calera, Alabama seeks to adopt an alternative procedure, in addition to those procedures enumerated in Ordinance No. 2007-38, for abating weed nuisances and assessing costs to property owners for failing to abate such weed nuisances; and

WHEREAS, the City of Calera seeks to adopt those alternate procedures described and authorized by Alabama Code Section 11-67-68 in addition to those procedures and processes authorized in Ordinance 2007-38 without repealing any provisions of any previous ordinance of the City; and

WHEREAS, the City of Calera, Alabama has determined that adoption of the processes of Alabama Code Section 11- 67 - 68 are needed to further protect the health and safety of the public at large,

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Calera, Alabama, that:

Section 1: Definition of weed nuisance.

An abundance of overgrown grass or weeds within the city which is injurious to the general public health, safety, and general welfare by providing breeding grounds and shelter for rats, mice, snakes, mosquitoes, and other vermin, insects, and pests; or attaining heights and dryness so as to constitute a serious fire threat or hazard; or bearing wingy or downy seeds, when mature, that cause the spread of weeds and, when breathed, irritation to the throat, lungs, and eyes of the public; or hiding debris, such as broken glass or metal, which could inflict injury on a person going upon the property; or being unsightly; or a growth of grass or weeds, including plants of no value, undesirable, and usually of rank growth; or grass, shrubs, and undergrowth, other than ornamental plant growth, which exceeds 12 inches in height, may be declared to be a public nuisance and abated as provided in this article.

Section 2: Notice of public nuisance, opportunity for hearing, right to appeal

(a) *Authority of enforcing official to serve notice of public nuisance.* For purposes of this article, the enforcing official shall mean either the mayor or such other city official or

employee as the mayor from time to time may designate. Whenever, in the opinion of the enforcing official, a public nuisance exists the enforcing official may serve written notice upon the owner of the property on which the nuisance is located ordering the abatement of the nuisance.

(b) Time limit for owner to complete abatement. The notice shall require the owner to complete abatement of the nuisance within fourteen (14) days from the date of the notice, provided that the enforcing official may allow for additional time when it is reasonably required due to the difficulty of the abatement or other unusual factors tending to necessitate additional time, but in no case more than twenty-eight (28) days from the date of the notice.

(c) Content of notice and option to request hearing. The written notice shall require the owner to abate the condition within the time stated in the notice or to request a hearing before the administrative official to determine whether the conditions on the property constitute a public nuisance that should be abated. For purposes of this article, the administrative official shall mean a person designated by the city council, but such person shall not be the same person as the enforcing official. The notice shall apprise the owner of the facts of the alleged nuisance, including a description or address of the property, or both, that provides reasonable notice of its location, the address of the enforcing official, and shall name the particular date, time, and place for the hearing before the administrative official if requested by the owner, which date shall be at least ten (10) days after the date of the written notice.

(d) Service of notice. The enforcing official shall serve the owner with the written notice by delivering it to the owner; or by mailing it to the owner, via first class mail, at the owner's last known address. Delivery under this subsection means handing it to the owner, or in a case where the owner is an impersonal entity to an agent of the entity; or leaving it at the owner's residence or place of business with a person of suitable age and discretion residing or employed therein. Service by mail is complete upon mailing. The enforcing officer may, but is not required to, rely upon any information appearing on record in the office of the county revenue commissioner to establish the identity of an owner of property and to establish the owner's last known address, which, if utilized, shall be deemed conclusive and sufficient proof of the same.

(e) Posting of notice. The written notice shall also be posted at a conspicuous place on the property on which the nuisance is located, on or prior to the date of service of the written notice as described in subsection (d).

(f) Additional notice optional. The enforcing official is authorized, but not required, to utilize any additional means of providing notice that the enforcing official deems appropriate. Specifically, the enforcing official is authorized, but not required, to provide this additional, optional notice by placement of notice in a public place or places located within the city, or by publishing notice in a newspaper of general circulation published in the city as often and for as long as deemed appropriate. The additional, optional notice provided for in this section may be provided in whatever form the enforcing official deems appropriate.

(g) *Hearing notice and procedure.* If the owner desires a hearing before the administrative official, then the owner may request a hearing by delivering a written notice to the enforcing official within five days after the date of service of the notice. If so requested, then the enforcing official's order to abate the nuisance will be suspended, and the administrative official will hold a hearing at the time and place specified in the notice previously issued by the enforcing official or at such other time and place that may be mutually agreed upon by the administrative official and the owner. The administrative official may continue the hearing from time to time, upon good cause shown. At the hearing, any interested party will have the right to present evidence and testimony. The hearing will be open to the public, and a record of the proceedings must be kept as a part of the city's public records. The administrative official must render a written decision on the merits of the proposed abatement within five (5) days of the conclusion of the hearing. The enforcing official shall notify the owner by personal service or by first class mail of the written determination of the administrative official. If the administrative official determines that a nuisance exists and should be abated, the written determination of the administrative official shall inform the owner that the owner must complete the abatement ordered by the enforcing official within ten (10) days of the date of the administrative official's decision, or upon such additional time, but in no case more than twenty-eight (28) days from the administrative official's determination. If the administrative official determines that a nuisance does not exist, then the official's notice to abate the nuisance will be null and void, but such determination shall not bar any subsequent notice concerning the same property.

(h) *Appeal of hearing determination.* Any person aggrieved by the decision of the administrative official at the hearing, within ten (10) days from receipt of the determination by the administrative official, may appeal to the city council by providing the City Clerk notice of appeal and request for a vote by the City Council on the appeal. An appeal shall be placed on the City Council by the City Clerk no later than thirty (30) days from the date of the administrative decision.

Section 3. Procedure for abatement of nuisances.

(a) *Authority to abate.* If the owner fails, neglects, or refuses to abate the nuisance, or the nuisance is not otherwise abated,

(1) Within the time permitted to do so as stated in the enforcing official's notice, where such notice was not suspended by the request for a hearing before the administrative official; or

(2) Within the time permitted to do so as stated in the administrative official's written determination, then the city may enter upon the property and abate the nuisance using its own forces, or it may provide by contract for the abatement. However, if an appeal has been taken then the city may not abate the nuisance until a determination is made by the City Council on said appeal.

(b) *Computation and notice of abatement expenses.* Upon completion of the abatement work performed by the city, including work by contractors employed by the city, the enforcing official shall compute the city's expenses in causing the abatement of the nuisance, including, but not limited to, cost of labor, value of the use of the equipment, advertising expenses, postage, administrative expense, legal expense, and materials purchased, which were incurred by the city as a result of the work. An itemized statement of the expenses shall be given by first-class mail to the last known address of the owner of the property. This notice shall be sent at least five days in advance of the time fixed by the city council to consider the assessment of the cost against property.

(c) *Council approval of abatement expenses and weed lien.* At the time fixed for receiving and considering the statement, the city council shall hear the same, together with any objections which may be raised by the owner whose property is liable to be assessed for the city's expenses in causing the abatement of the nuisance, and thereupon make modifications in the statement as deemed necessary, after which a resolution may assess the cost. The cost stated in the resolution shall constitute a lien on the property and shall be referred to as a weed lien on the property.

(d) *Weed lien collection.* A copy of the resolution shall be given to the county revenue commissioner. It shall be the duty of the revenue commissioner to add the costs of the weed lien to the next regular bill for taxes levied against the property subject to the weed lien, and thereafter, the costs shall be collected and remitted to the city at the same time and in the same manner as ordinary municipal ad valorem taxes are collected, and shall be subject to the same penalties and the same procedure under foreclosure and sale in case of delinquency; provided, however, that if the foreclosure and sale is the result of a delinquency caused by a weed lien, the municipality shall reimburse the county tax collector or revenue commissioner for all costs associated with the foreclosure and sale unless the costs are collected at the time of sale as part of the sale.

(e) *Filing of weed lien.* The City Clerk may also cause a certified copy of the resolution showing the weed lien to be filed for recording in the office of the judge of probate.

Section 4: Subsequent property owners take subject to weed lien.

When a weed lien is made against a lot or lots or parcel or parcels of land, a subsequent redemption thereof by a person authorized to redeem, or sale thereof by the state, shall not operate to discharge, or in any manner affect the weed lien of the city, but a redemptioner or purchaser at a sale by the state of any lot or lots, parcel or parcels of land upon which a weed lien has been made, whether prior to or subsequent to a sale to the state for the nonpayment of taxes, shall take the same subject to the weed lien.

Section 5: Provisions of weed lien abatement ordinance cumulative.

This ordinance is cumulative in its nature and in addition to any and all power and authority which the city may have under any other law.

Council Member Turner moved that Ordinance No. 2025-07 be adopted, which motion was seconded by Council Member Montgomery and upon vote the results were as follows:

AYES: Montgomery, Watts, Morgan, Graham, Cost, Byers, Turner

NAYS: None

Adopted this 21st day of July 2025.

Mayor Graham declared Ordinance No. 2025-07 adopted.

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2025-38

**A RESOLUTION AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF
THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION, INC. GRANT IN THE
AMOUNT OF \$43,886.00**

WHEREAS, the City of Calera, Alabama, recognizes the need to enhance the tools and equipment available to its Fire Department to better protect and serve the citizens of Calera;

WHEREAS, the Firehouse Subs Public Safety Foundation, Inc. provides grant funding to public safety organizations for the purpose of acquiring lifesaving equipment;

WHEREAS, the City of Calera, on behalf of Calera Fire Department, desires to apply for and accept the grant from Firehouse Subs Public Safety Foundation, Inc. in the amount of \$43,886.00 for the purchase of equipment for use by the Calera Fire Department;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
CALERA, ALABAMA, AS FOLLOWS:**

1. The Mayor and Fire Chief are hereby authorized to apply for and, upon approval, accept grant funding in the amount of \$43,886.00 from the Firehouse Subs Public Safety Foundation, Inc. for the purposes stated above.
2. The grant funds shall be used solely for the direct purchase of the following equipment: Holmatro Spreader, Cutter, Ram, Ram Extension Pipe & Accessories, (Excluding Freight) as detailed in the application submitted to the Foundation.
3. The mayor is hereby authorized to execute any and all documents necessary to complete the grant application, acceptance, and any agreements related to the receipt and use of said funds.
4. The City of Calera agrees to comply with all requirements, reporting, and follow-up procedures as may be required by the Firehouse Subs Public Safety Foundation, Inc.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

Council Member Watts moved that Resolution No. R-2025-38 is adopted. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Montgomery, Morgan, Graham, Cost, Byers, Turner, Watts

NAYS: None

Mayor Graham declared Resolution No. R-2025-38 adopted.

Adopted this 21st day of July 2025

Connie Payton, City Clerk

Jon G. Graham, Mayor



Firehouse Subs Public Safety Foundation, Inc.

4600 Touchton Road E, Bldg. 100, Ste. 300, Jacksonville, FL 32246

MEMO OF UNDERSTANDING- FUNDING AGREEMENT

July 8, 2025

Failure to adhere to the requirements of this Funding Agreement will jeopardize your grant award.

All purchases must match the quantities and equipment approved in the original grant request and approved quote.

Firehouse Subs Public Safety Foundation Responsibilities

- Firehouse Subs Public Safety Foundation will award funding to **City of Calera, on behalf of Calera Fire Department, Calera, AL** for **\$43,886.00** to be used toward the direct purchase of **Holmatro Spreader, Cutter, Ram, Ram Extension Pipe & Accessories (Excluding Freight)**.

City of Calera, on behalf of Calera Fire Department Responsibilities

1. An ACH transfer will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request and bank account information listed on the ACH Authorization. If there is a change in either information, you must submit a W-9.
2. **Purchase** the equipment on Approved Quote #Q0025031832436 from NAFECO.
 - a. **NOTE: DO NOT PREPAY** for the equipment order at the time of purchase
3. **Confirm Receipt of ACH Transfer** by emailing procurementfoundation@firehousesubs.com
4. **Verify Purchase and Delivery** by providing Firehouse Subs Public Safety Foundation with the following:
 - a. All signed and dated packing slips
 - b. Copies of paid invoices, verifying your organization's name as the customer and matching the vendor quote(s)
 - c. A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
5. In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation.
 - a. Email procurementfoundation@firehousesubs.com with notification of excess funds within 30 days of purchase
 - b. Return Excess Funds within 30 days of receipt of excess funds invoice to Firehouse Subs Public Safety Foundation, Attention: Gina Brown, Deerwood North, 4600 Touchton Rd. East, Bldg. 100, Ste. 300, Jacksonville, FL 32246
6. If purchases exceed funding, **City of Calera, on behalf of Calera Fire Department** is responsible for the additional amount.

VERY IMPORTANT: Deadline for submitted documentation is December 31, 2025.

Firehouse Subs Public Safety Foundation	Date
City of Calera, on behalf of Calera Fire Department Representative (Signature)	Date
City of Calera, on behalf of Calera Fire Department Representative Name (Print)	

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2025-39

**RESOLUTION AUTHORIZING THE RETENTION OF COUNSEL
TO FILE AND PROSECUTE A CLAIM AND/OR ACTION AGAINST
DANIEL HIDALGO (A/K/A GERMAN HIDALGO, A/K/A GERMAN
DANIEL HIDALGO), H-TOWN EVENT CENTER, AND/OR THE
INTERNATIONAL J.A.D.E. GROUP, INC.**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calera, Alabama, while in regular session on Monday, July 21, 2025, at 6:30 p.m. as follows:

A. The City Council of the City of Calera, Alabama (the "City Council") authorizes the City Attorney to represent the interests of the City of Calera, Alabama (the "City") and take any actions necessary and appropriate to protect the City's interests in pursuing a claim and/or filing suit against Daniel Hidalgo (a/k/a German Hidalgo, a/k/a German Daniel Hidalgo), H-Town Event Center, and/or THE INTERNATIONAL J.A.D.E. GROUP, INC and/or responsible parties related to matters related to or arising from the activities at 361 County Road 33, Calera, AL 35040, and persons traveling to and from the property; to associate such other counsel as may be required to represent the interests of the City; and to take any and all actions necessary to advance the interests of the City in relation to the matters described herein, including all stages of litigation, discovery, trial, and appeal; and

B. The Mayor and other officers and employees of the City acting under the direction of the Mayor, are hereby authorized to execute any claim forms, pleadings, engagement agreements, waivers, or other documents that may be necessary to preserve the City's interests relative to the matters described herein.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

Council Member Montgomery moved that Resolution No. R-2025-39 is adopted. Council Member Watts seconded said motion and upon vote, the results were as follows:

AYES: Montgomery, Morgan, Graham, Cost, Byers, Turner, Watts

NAYS: None

Mayor Graham declared Resolution No. R-2025-39 adopted.

Adopted this 21st day of July 2025

Connie Payton, City Clerk

Jon G. Graham, Mayor



TRANSFER
STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20250701094407320



Type License: 050 - RETAIL BEER (OFF PREMISES ONLY) State: County:
 Type License: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY) State: County:
 Trade Name: **IN AND OUT SHELL** Filing Fee:
 Applicant: **DIVINE SHOP INC** Transfer Fee: \$100.00
 Location Address: 60 HIGHWAY 87 CALERA, AL 35040
 Mailing Address: 60 HIGHWAY 87 CALERA, AL 35040
 County: SHELBY Tobacco sales: YES Tobacco Vending Machines:
 Product Type: 03 Type Ownership: CORPORATION
 Book, Page, or Document info: 001 189 522
 Do you sell Draft Beer?:
 Date Incorporated: 05/07/2025 State incorporated: AL County Incorporated: SHELBY
 Date of Authority: 05/07/2025
 Federal Tax ID: 33-5006673 Alabama State Sales Tax ID: R012583248

Name:	Title:	Date and Place of Birth:	Residence Address:
GULZAR NAUSHAD NILGIRIWALA 8676678 - AL	OWNER	05/21/1974 INDIA	2379 ARBOR GLENN HOOVER, AL 35244

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES
 Does ABC have any actions pending against the current licensee? NO
 Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO
 Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO
 Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES
 Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO
 Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO
 Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: GULZAR NILGIRIWALA Home Phone: 205-568-4871
 Business Phone: 205-568-4871 Cell Phone: 205-568-4871
 Fax: E-mail: IN.OUTSHELL1@GMAIL.COM

PREVIOUS LICENSE INFORMATION: Previous License Number(s)
 Trade Name: JONES AIRPORT SHELL LLC License 1: 011839958
 Applicant: JONES AIRPORT SHELL LLC License 2: 011839958



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION
Confirmation Number: 20250701094407320



If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
Name of Property owner/lessor and phone number: **MERRY MILLENIUM INC 205-568-4872**
What is lessors primary business? **LANDLORD**
Is lessor involved in any way with the alcoholic beverage business? **NO**
Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Will the business require an age restriction for all patrons/customers to be 21 years of age or older? **NO**
Does the premise have a fully equipped kitchen? **NO**
Is the business used to habitually and principally provide food to the public? **NO**
Does the establishment have restroom facilities? **YES**
Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **NO**

Will the business be operated primarily as a package store? **NO**
Building Dimensions Square Footage: **3500** Display Square Footage:
Building seating capacity: **0** Does Licensed premises include a patio area? **NO**
License Structure: **SINGLE STRUCTURE** License covers: **ENTIRE STRUCTURE**
Number of licenses in the vicinity: **0** Nearest: **0**
Nearest school: Nearest church: Nearest residence: **0 miles**
Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)? **NO**

Name:	Violation & Date:	Arresting Agency:	Disposition:



STATE OF ALABAMA ALCOHOLIC BEVERAGE CONTROL BOARD

ALCOHOL LICENSE APPLICATION

Confirmation Number: 20250701094407320



Initial each

☒ [Signature]

In reference to law violations, I attest to the truthfulness of the responses given within the application.

☒ [Signature]

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

☒ [Signature]

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

☒ [Signature]

In reference to Special Retail or Special Events retail license, Wine Festival and Wine Festival Participant Licenses, and Food or Beverage Truck Licenses, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

☒ [Signature]

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

☒ [Signature]

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

☒ [Signature]

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

☒ [Signature]

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

☒ [Signature]

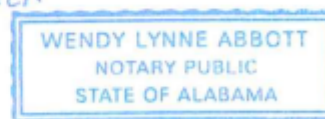
I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): NAUSHAD NILGIRIWALA

Signature of Applicant: [Signature]

Notary Name (print): Wendy Abbott

Notary Signature: [Signature]



Commission expires: 7/29/16

Application Taken: 7/1/25 App. Inv. Completed:

Submitted to Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to District Office:

Received from Local Government:

Forwarded to Central Office:



Receipt Confirmation Page

Receipt Confirmation Number: **20250701094407320**

Application Payment Confirmation Number: 110629496

Payment Summary	
Payment Item	Fee
Transfer Fee for License 050 and License 070	\$100.00
Total Amount to be Charged	\$100.00

Application Type

Application Type: TRANSFER

Applicant Information

License Type 1: 050 - RETAIL BEER (OFF PREMISES ONLY)
License Type 2: 070 - RETAIL TABLE WINE (OFF PREMISES ONLY)
License County: SHELBY
Business Type: CORPORATION
Trade Name: **IN AND OUT SHELL**
Applicant Name: **DIVINE SHOP INC**
Location Address: 60 HIGHWAY 87
CALERA, AL 35040
Mailing Address: 60 HIGHWAY 87
CALERA, AL 35040
Contact Person: GULZAR NILGIRIWALA
Contact Home Phone: 205-568-4871
Contact Business Phone: 205-568-4871
Contact Fax:
Contact Cell Phone: 205-568-4871
Contact Email Address:
Contact Web Address:

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2025-40

A RESOLUTION APPOINTING ELECTION OFFICERS

WHEREAS, a regular municipal election has been called to be held on the 26th day of August 2025, and a runoff election to be held, if necessary, on the 23rd day of September 2025; and

WHEREAS, Section 11-46-27 of the Alabama Code of 1975, and regulations adopted pursuant thereto provide, in part, that the municipal governing body, not less than 15 days before the holding of any municipal election, appoint from the municipality officers to hold the election as follows: where electronic ballot counters are used, at least one inspector and three clerks,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Calera, Alabama, that the election officers for said election shall be as follows:

Inspector

Leah Compton

Absentee Inspector

Sandy Roberson

Registration List Clerks, Poll List Clerks, Ballot Clerks

Donna Bailey
Demus Copeland
Cynthia Ann Denney
Suni Booker Green
Vickie Atkinson Hollis
Betty Ingram
Karen Johnson
Rebecaa Krueger
Norma Morrison
Bridgett Stallworth
Deloris Ann Starkey
Diane Towner

WHEREAS, rate of pay for election officers will be \$150.00 for registration list clerks, \$150.00 for poll list clerks, \$150.00 for ballot clerks and \$200.00 for inspectors.

WHEREAS, it shall be mandatory for all election officers to attend an election official training session; and

WHEREAS, said rate of pay for attending training session will be \$50.00.

Council Member Cost moved that Resolution No. R-2025-40 be adopted. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Montgomery, Watts, Morgan, Graham, Cost, Byers, Turner

NAYS: None

Mayor Graham declared Resolution No. R-2025-40 adopted.

Adopted this the 21st of July 2025.

Jon G. Graham, Mayor

ATTEST:

Connie B. Payton, City Clerk

Mayor Graham introduced the following Ordinance:

ORDINANCE NO. 2025-08

AN ORDINANCE OF THE CITY OF CALERA, CALERA, ALABAMA TO PROHIBIT UNSUPERVISED MINORS UNDER THE AGE OF SIXTEEN (16) IN CITY PARKS

WHEREAS, The City of Calera is committed to providing safe, clean, and family-friendly parks and recreational facilities for the benefit of all residents and visitors;

WHEREAS; The City has experienced a rise in incidents involving unsupervised minors under the age of sixteen (16) during organized events; including disruptive behavior, property damage, conflicts with other park users, and situations creating safety risks for both minors and the general public;

WHEREAS; these issues have placed an increased burden on law enforcements and park staff particularly during heavily attended events, such as sporting events and community activities;

WHEREAS; The City Council finds that requiring adult supervision for minors under the age of sixteen (16) is a necessary and appropriate step to enhance safety, promote accountability and ensure a more enjoyable and secure environment in the parks;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CALERA, ALABAMA AS FOLLOWS:

Section 1. Definitions

1. Minor means any individual under the age of sixteen (16) years.
2. Adult means any individual twenty-one (21) years or older who is a parent, legal guardian, or other person authorized by a parent or guardian to supervise the minor.
3. Supervision means the physical presence of the adult within the park and the assumption of reasonable responsibility for the minors conduct and safety.

Section 2. Prohibition of Unsupervised Minors

1. It shall be unlawful for any minor under the age of sixteen (16) to be present in or upon any Calera City Park, playground or recreational facility without adult supervision, whether during regular hours of operation or during organized events.

Section 3. Exceptions

1. Minors participating in a city sponsored or permitted event or program where the city event organizers or another responsible party provides structured supervision.
2. Minors are present as part of a school supervised activity or field trip.
3. Minors who are accompanied by a sibling or relative aged twenty-one (21) or older who accepts responsibility for supervision.

Section 4. Enforcement

1. The Calera Police Department and designated city personnel shall have full authority to enforce this Ordinance.
2. Minors found in violation may be instructed to leave the premises and may be released to a parent or guardian.
3. Law Enforcement may issue a citation or remove any individual who refuses to comply with this Ordinance.

Section 5. Penalties

1. First Offense – Verbal warning and required removal from the park
2. Second Offense – Written warning and parent / guardian notification
3. Subsequent offenses. Fine not to exceed \$100.00 and/or temporary suspension of park privileges.

Section 6. Posting and Notice

1. The City shall ensure that signs are posted at all entrances to parks and recreational areas advising the public on the supervision requirements for minors under the age of sixteen (16).

Section 7. Severability

1. If any section, clause, or provision of this Ordinance is declared invalid or unconstitutional, such a decision shall not affect the validity of the remaining portions of the Ordinance.

Section 8. Effective Date

1. This Ordinance shall take effect immediately upon its adoption and posting in four public places.

Council Member _____ moved that unanimous consent of the Council be given for the immediate action upon said Ordinance. Council Member _____ seconded said motion and upon vote the results were:

AYES:

NAYS:

The Mayor declared said motion carried and unanimous consent given.

Council Member _____ moved that Ordinance No. 2025-08 be adopted, which motion was seconded by Council Member _____ and upon vote the results were as follows:

AYES:

NAYS:

Adopted this 21st day of July, 2025.

Mayor Graham declared Ordinance No. 2025-08 adopted.

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

City of Calera – City Council
Work Session Minutes

July 21, 2025

The members of the Calera City Council met on July 21, 2025, at 5:45 p.m. with Mayor Graham presiding. The meeting was held at Calera City Hall.

The following members were present:

Mayor: Jon G. Graham

Mayor Pro Tem: Ernest Montgomery

Council Members: Debbie Byers, Kenny Dale Cost, Calvin Morgan, Kay Snowden
Turner, Alan Watts

City Attorney: Brian Kilgore

Department Heads: James Fuller, David Hyche, Sean Kendrick, Roger Smith, Kelly
Ellison, Seth Gandy, Kevin Shirey, Stacy Walkup, Bill Hilyer, Alison
Powers

Guests: Richard Byers, Dennis Torrealba, Dee Starkey, Dawn Cost, Chris
Bunn, David Morgan, Bill and Ann Davis, Daniel Locke, Robbie
Grant, Blake Atkins, Donny Cook, Derrick Hidalgo, Alicia
Anderson, Stephen and Kacie Horton, Tammy Smith, Larry and
Jenny Cost, Tip and Heather Edwards, Jennifer Flourney, First
Baptist Church Members, Gwendolyn Davis, Danny Hidalgo

The meeting was called to order.

Reports from the following:

Department Heads
Council Members
Mayor

The Council discussed the agenda for the Council meeting.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully Submitted:

Connie B. Payton, City Clerk

Approved:

Jon G. Graham, Mayor



City of Calera Police Department
David Hyche
Chief of Police

July 7, 2025

To Whom It May Concern,

We respectfully request consideration for the implementation of a city ordinance that would prohibit children under the age of 16 from being at city parks without adult supervision. This request stems from growing safety concerns involving unsupervised youth during organized events and daily park activity. We have experienced repeated incidents involving disruptive behavior, lack of accountability, and situations that may put both minors and other park visitors at risk.

Requiring adult supervision for minors under 16 would promote a safer and more family-friendly environment in our public spaces. It would also support our law enforcement and parks staff in maintaining order during heavily attended events such as youth sports games.

Other cities in Alabama have already recognized this need and implemented similar rules:

- Fairhope, AL has a standing ordinance that states no children under 16 are permitted in city parks without direct adult supervision.
- Florence, AL enforces a curfew that prohibits unaccompanied minors under 16 from being in public places, including parks, during certain hours.
- Daphne, AL requires children to be accompanied by an adult at all times in designated facilities such as the city dog park.

We believe a similar ordinance would reinforce community expectations, reduce opportunities for misbehavior, and help create a safer environment for everyone.

We appreciate your time and consideration and would be glad to assist with any further details or in drafting the proposed ordinance language.

Respectfully,

Robert Grant
Operations Lieutenant
Calera Police Department



City of Calera Police Department
David Hyche
Chief of Police

Tuscaloosa County School System (TCSS)

- **Age requirement:** Children **14 years old and under** must be accompanied by an adult at football games.
- **Official source:** A September 4, 2024 announcement on the district site states:

“Children ages 14 and under must be accompanied by an adult.”

[reddit.com+13tchs.tcass.net+13patch.com+13hpes.tcass.net](#)

- That same guidance was echoed in Patch and WVUA coverage, affirming no re-entry without a ticket and confirming the age-requirement rule
[wvua23.com+2patch.com+2wvua23.com+2](#).

Other Examples:

School/District	Age Cutoff	Requirement
Montgomery Public Schools	Under 18	Must be accompanied by an adult; ≤4 children per adult
Andalusia High School (Bulldog)	Under 14	Adult/guardian required at entry
Tuscaloosa County School System	14 and under	Adult accompaniment required throughout the game

Mayor Graham introduced the following Ordinance:

ORDINANCE NO. 2025-08

AN ORDINANCE OF THE CITY OF CALERA, CALERA, ALABAMA TO PROHIBIT UNSUPERVISED MINORS UNDER THE AGE OF FOURTEEN (14) IN CITY PARKS DURING ATHLETIC EVENTS AND LARGE ORGANIZED EVENTS

WHEREAS, The City of Calera is committed to providing safe, clean, and family-friendly parks and recreational facilities for the benefit of all residents and visitors;

WHEREAS; The City has experienced a rise in incidents involving unsupervised minors under the age of fourteen (14) during organized events; including disruptive behavior, property damage, conflicts with other park users, and situations creating safety risks for both minors and the general public;

WHEREAS; these issues have placed an increased burden on law enforcements and park staff particularly during heavily attended events, such as sporting events and community activities;

WHEREAS; The City Council finds that requiring adult supervision for minors under the age of fourteen (14) during athletic events and large organized events is a necessary and appropriate step to enhance safety, promote accountability and ensure a more enjoyable and secure environment in the parks;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CALERA, ALABAMA AS FOLLOWS:

Section 1. Definitions

1. Minor means any individual under the age of fourteen (14) years.
2. Adult means any individual twenty-one (21) years or older who is a parent, legal guardian, or other person authorized by a parent or guardian to supervise the minor.
3. Supervision means the physical presence of the adult within the park and the assumption of reasonable responsibility for the minors conduct and safety.

Section 2. Prohibition of Unsupervised Minors

1. It shall be unlawful for any minor under the age of fourteen (14) to be present during athletic events and large organized events or upon any Calera City Park, playground or recreational facility without adult supervision, whether during regular hours of operation or during athletic events and large organized events.

Section 3. Exceptions

1. Minors participating in a city sponsored or permitted event or program where the city event organizers or another responsible party provides structured supervision.
2. Minors are present as part of a school supervised activity or field trip.
3. Minors who are accompanied by a sibling or relative aged twenty-one (21) or older who accepts responsibility for supervision.
4. If a mother or father under the age of 21 wants to bring their child to the park, attend an athletic event or a large, organized event.

Section 4. Enforcement

1. The Calera Police Department and designated city personnel shall have full authority to enforce this Ordinance.
2. Minors found in violation may be instructed to leave the premises and may be released to a parent or guardian.
3. The Calera Police Department and designated city personnel shall have the full authority to direct any individual of any age who is disruptive, disorderly, or causes a disturbance to leave the park.
4. Law Enforcement may issue a citation or remove any individual who refuses to comply with this Ordinance.

Section 5. Penalties

1. First Offense – Verbal warning and required removal from the park
2. Second Offense – Written warning and parent / guardian notification
3. Subsequent offenses. Fine not to exceed \$100.00 and/or temporary suspension of park privileges.

Section 6. Posting and Notice

1. The City shall ensure that signs are posted at all entrances to parks and recreational areas advising the public on the supervision requirements for minors under the age of fourteen (14).

Section 7. Severability

1. If any section, clause, or provision of this Ordinance is declared invalid or unconstitutional, such a decision shall not affect the validity of the remaining portions of the Ordinance.

Section 8. Effective Date

1. This Ordinance shall take effect immediately upon its adoption and posting in four public places.

Council Member _____ moved that unanimous consent of the Council be given for the immediate action upon said Ordinance. Council Member _____ seconded said motion and upon vote the results were:

AYES:

NAYS:

The Mayor declared said motion carried and unanimous consent given.

Council Member _____ moved that Ordinance No. 2025-08 be adopted, which motion was seconded by Council Member _____ and upon vote the results were as follows:

AYES:

NAYS:

Adopted this 4th day of August, 2025.

Mayor Graham declared Ordinance No. 2025-08 adopted.

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

City of Calera, Alabama

**NOTICE OF PUBLIC
HEARING**

**The Mayor and Council will
hold Public Hearing with the
on the following date:**

Monday, July 21, 2025 @ 5:45 p.m.

Monday, August 4, 2025 @ 5:45 p.m.

**Pertaining to Proposed
Ordinance No 2025-08 Prohibit
Unsupervised Minors Under the Age of 14 in
City Parks During Athletic Events and
Large Organized Events**



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20250710143728064

Type License: 011 - LOUNGE RETAIL LIQUOR - CLASS II (PACKAGE) State: \$300.00 County: \$600.00

Type License: 990 - TOBACCO ONLY

State: \$150.00 County: \$0.00

Trade Name: HWY 31 LIQUOR

Filing Fee: \$100.00

Applicant: CALERA FOOD MART INC

Transfer Fee:

Location Address: 8130 US 31 S; STE B CALERA, AL 35040

Mailing Address: 732 MONTGOMERY HWY ; STE 253 VESTAVIA HILL, AL 35216

County: SHELBY Tobacco sales: YES

Tobacco Vending Machines: 0

Product Type: 03

Type Ownership: CORPORATION

Book, Page, or Document info: 2018115368

Do you sell Draft Beer?:

Date Incorporated: 11/08/2018 State incorporated: AL

County Incorporated: JEFFERSON

Date of Authority: 11/08/2018

Federal Tax ID: 61-1907761

Alabama State Sales Tax ID: R010161891

Name:	Title:	Date and Place of Birth:	Residence Address:
RAMSHA GOWANI 9451168 - AL	PRESIDENT	01/06/1992 KARACHI, PAKISTAN	732 MONTGOMERY HWY VESTAVIA HILLS, AL 35216

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? YES

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: RAMSHA GOWANI

Business Phone: 205-668-2881

Fax:

Home Phone: 205-767-3034

Cell Phone: 205-767-3034

E-mail: CALERAFOODMARTINC@GMAIL.COM

PREVIOUS LICENSE INFORMATION:

Trade Name:

Applicant:

Previous License Number(s)

License 1:

License 2:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20250710143728064

If applicant is leasing the property, is a copy of the lease agreement attached? **YES**

Name of Property owner/lessor and phone number: **MBA INVESTMENTS INC 205-777-2907**

What is lessors primary business? **INVESTMENT COMPANY**

Is lessor involved in any way with the alcoholic beverage business? **NO**

Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Will the business require an age restriction for all patrons/customers to be 21 years of age or older? **YES**

Does the premise have a fully equipped kitchen? **NO**

Is the business used to habitually and principally provide food to the public? **NO**

Does the establishment have restroom facilities? **YES**

Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **NO**

Will the business be operated primarily as a package store? **YES**

Building Dimensions Square Footage: **2500** Display Square Footage: **650**

Building seating capacity: **0** Does Licensed premises include a patio area? **NO**

License Structure: **SINGLE STRUCTURE** License covers: **ENTIRE STRUCTURE**

Number of licenses in the vicinity: **0** Nearest: **0**

Nearest school: **0 blocks** Nearest church: **0 blocks** Nearest residence: **0 blocks**

Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)? **NO**

Name:	Violation & Date:	Arresting Agency:	Disposition:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20250710143728064

Initial each

Rg

Rg

—

—

—

Rg

Rg

Rg

Signature page

In reference to law violations, I attest to the truthfulness of the responses given within the application.

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

In reference to Special Retail or Special Events retail license, Wine Festival and Wine Festival Participant Licenses, and Food or Beverage Truck Licenses, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print):

Ramsha Gowari

Signature of Applicant:

Notary Name (print):

Anna Washington

Notary Signature:

[Signature]

Commission expires:

3/22/27

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20250710143728064

Private Clubs / Special Retail / Special Events / Wine Festival or Wine Festival
Participants licenses ONLY

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less?

More than 30 days?

Franchisee or Concessionaire of above?

Other valid responsible organization:

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Wine Festival / Wine Festival Participant licenses (5 Days or Less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Other Explanations

Are any applicants, whether individual, member of a partnership or association, or officers and directors of corporation or the corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act?: CALERA FOOD MART INC LOCATED AT 8130 US 31 S

Does anyone involved with this license application have any monetary interest in any other ABC licensed/permitted establishment?: CALERA FOOD MART INC LOCATED AT 8130 US 31S

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2025-41

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CALERA, AS FOLLOWS:

WHEREAS, the Calera Police Department is reviewing and adopting New Department Policies and Procedures through Lexipol

WHEREAS, during the Fiscal Year needs may arise to amend the Calera Police Department's Policies and Procedures; and

WHEREAS, these new Policies and Procedures are needed for the day-to-day operations of this department; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Calera that the following policies, as attached to this Resolution and incorporated herein, are approved and adopted, to take effect immediately;

- 310 School Resource Officer (SRO) Program
- 343 ADA Compliance
- 905 Transporting Persons in Custody
- 344 Vehicle Pursuits

Council Member ____ moved that unanimous consent of the Council be given for immediate action upon Resolution No. R-2025-41. Council Member ____ seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Council Member ____ moved that Resolution No. R-2025-41 be adopted. Council Member ____ seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Mayor Graham declared Resolution No. R-2025-41 adopted.

Adopted this 4th day of August 2025.

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

SCHOOL RESOURCE OFFICER (SRO) PROGRAM

310.1 PURPOSE AND SCOPE

Agency Content

The purpose of this policy is to establish guidelines for the School Resource Officer (SRO) Program. The SRO Program is designed to maintain an uniformed police presence within public schools to deter criminal activity, promote a safe learning environment, and foster positive relationships between law enforcement and the school community.

310.2 POLICY

Agency Content

It is the policy of the Calera Police Department that the SROs are responsible for delivering crime prevention education to students, providing law enforcement resources to school personnel and families, identifying and counseling at-risk youth, and diverting students from the juvenile justice system whenever appropriate.

310.3 COMMAND AND STRUCTURE

Agency Content

1. The SRO position is an assigned role within the Calera Police Department, and officers may be appointed at the discretion of the Chief of Police.
2. SROs report directly to the assigned SRO Sergeant for scheduling, direction, incident reporting, and coordination of school-related events.
3. For traffic assistance, requests to leave school property, or officer support, SROs must coordinate with the SRO Sergeant. In emergency situations, SROs may contact dispatch directly.
4. SROs are expected to remain on school grounds unless participating in an approved school-related activity or assisting with departmental operations.
5. While working in schools, SROs remain employees of the Calera Police Department and are responsible for enforcing laws and maintaining safety—not school rules or internal discipline unless safety is threatened.
6. In the event of conflict between school personnel and SRO duties, the matter should be referred to the SRO Sergeant, who may escalate the issue to the Operations Lieutenant if necessary.
7. All City and Department policies and procedures apply to officers assigned as SROs.
8. The Corporal assigned to the SRO Unit serves as the Director of the CASE Program, overseeing program operations and outreach efforts. This Corporal acts as a front-line supervisor and may report directly to the Operations Lieutenant as needed, especially in the absence of the SRO Sergeant.

Calera Police Department
Calera Police Department Policy Manual

SCHOOL RESOURCE OFFICER (SRO) PROGRAM

310.4 SRO DUTIES AND RESPONSIBILITIES

Agency Content

1. The SRO's primary role is law enforcement; students and staff must understand that the officer is not a school employee.
2. Officers must maintain professional conduct at all times. Personal or inappropriate relationships with students are strictly prohibited.
3. SROs shall not be used for school errands or staff responsibilities outside of law enforcement or emergency assistance.
4. Enforcement of school policies or discipline is not the SRO's role unless a student's behavior poses a safety threat.
5. SROs may be present during disciplinary procedures but shall only intervene when criminal activity is suspected or occurs.
- 6. An SRO should never be alone with a student. Another officer or school staff member must be present. Direct communication with students via text or social media is prohibited unless another officer is included in the communication.**
7. SROs may act as mentors but must remain mindful of their law enforcement responsibilities and boundaries.
8. All incidents—including student or locker searches, interviews, fights, and vehicle searches—must be documented using the officer's body camera.
9. SROs must carry all required equipment, including firearm, handcuffs, additional magazines, radio, and a less-lethal option in accordance with Alabama law. Radios must remain on during school hours, and body cameras must be in standby mode—not powered off.
10. Any threats against school property or personnel must be documented in an I/O report, and the SRO Sergeant must be notified. The Sergeant will then notify the Operations Lieutenant.

310.5 INVESTIGATIONS

Agency Content

1. SROs may assist with truancy and criminal investigations occurring on school property.
2. All criminal investigations must be reported to the SRO Sergeant and Criminal Investigations Division (CID).
3. CID will lead all major investigations and felony cases.
4. SROs must complete all I/O reports in accordance with juvenile procedures.
5. Juvenile Miranda rights must be read prior to questioning a student. A school administrator should witness the interview and sign off on the Miranda warning.
6. School administration must be notified of all student-related investigations.

SCHOOL RESOURCE OFFICER (SRO) PROGRAM

310.6 USE OF FORCE

Agency Content

1. SROs must adhere to department policies on "Use of Force / Response to Resistance" as outlined by Lexipol.
2. Tasers may not be used on minors or school grounds unless deadly force would otherwise be justified.
3. Pepper Spray (ASR) is a last resort and may only be used when all other methods to effect an arrest have failed.
4. Handcuffs may only be used when necessary for safety or as part of a lawful arrest.

310.7 SCHEDULING

Agency Content

1. SROs will follow a standard 8.36-hour workday within an 86-hour pay period.
2. Regular duty hours are 07:00 to 15:36, Monday through Friday, though these may vary for school-related events.
3. When school is not in session, SROs may request personal time or be reassigned to patrol duties. During these times, they will be assigned a patrol beat by the shift supervisor. Any exceptions must be approved by the SRO Sergeant.

310.8 SCHOOL EVENTS AND ACTIVITIES

Agency Content

1. SROs are responsible for handling both on-campus and after-hours school events.
2. Any additional events or functions must be approved by the SRO Sergeant. The decision to provide after-hours coverage for an event will be at the discretion of the approving supervisor. Factors to consider when determining the need for coverage include anticipated crowd size, any known threats related to the school or event, past issues or conflicts involving other schools, and any other relevant safety concerns.
3. The SRO Sergeant will coordinate with shift supervisors for supplemental officer coverage at large events such as sports games or ceremonies

310.9 TRAFFIC DUTIES

Agency Content

1. SROs will coordinate with shift supervisors on citywide school traffic issues.
2. Officers will assist with traffic control following school-related events as needed.
3. SROs must monitor and address student driving violations, particularly in areas with frequent issues such as high school parking lots.
4. All observed student traffic violations should be reported to school administration.

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SCHOOL RESOURCE OFFICER (SRO) PROGRAM

310.10 DRESS CODE

Agency Content

1. SROs must maintain a professional appearance while on duty.
2. The standard patrol uniform is required during school hours. Alternate attire may be approved by the SRO Sergeant for after-hours events or special functions.

310.11 TRAINING

Agency Content

1. SROs should pursue SRO-specific training and meet all Continuing Education Unit (CEU) requirements.
2. Officers must attend all mandatory departmental patrol training.
3. Participation in A.L.E.R.T. and active shooter response training is required.

ADA Compliance

343.1 PURPOSE AND SCOPE

Federal

The purpose of this policy is to provide guidelines for equal access to Calera Police Department services, programs, and activities for persons with disabilities, in accordance with Title II of the Americans with Disabilities Act (ADA).

This policy also includes guidelines to provide effective communication with persons with disabilities. See the Service Animals Policy for guidance on protecting the rights of individuals who use service animals in accordance with the ADA.

343.1.1 DEFINITIONS

Federal

Definitions related to this policy include (28 CFR 35.104):

ADA coordinator - The member designated by the Chief of Police to coordinate the department's efforts to comply with the ADA (28 CFR 35.107).

Assistive devices, auxiliary aids, and services - Tools used by persons with disabilities to facilitate their participation in services, programs, and activities offered by the Calera Police Department and to facilitate effective communication. They include but are not limited to the use of gestures or visual aids to supplement oral communication; a notepad and pen or pencil to exchange written notes; a computer or typewriter; an assistive listening system or device to amplify sound; a teletypewriter (TTY) or videophones (video relay service or VRS); taped text; a qualified reader; or a qualified interpreter.

Disability - A physical or mental impairment that substantially limits a major life activity including hearing, seeing, or speaking, regardless of whether the person uses assistive devices, auxiliary aids, and services. Individuals who wear ordinary eyeglasses or contact lenses are not considered to have a disability (42 USC § 12102; 28 CFR 35.108).

Facility - All aspects of department buildings, structures, sites, complexes, equipment, rolling stock or other conveyances, roads, walkways, parking areas, and other real or personal property (28 CFR 35.108).

Modification - Any change, adjustment, alteration, adaptation, or accommodation that renders a department service, program, or activity suitable for use, enjoyment, or participation by a person with a disability. This may include alteration of existing buildings and facilities.

A modification includes any change or exception to a policy, practice, or procedure that allows a person with a disability to have equal access to services, programs, and activities. It also includes the provision or use of assistive devices, auxiliary aids, and services.

Qualified interpreter - A person who is able to interpret effectively, accurately, and impartially, both receptively and expressively, using any necessary specialized vocabulary. Qualified

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interpreters include oral interpreters, transliterators, sign language interpreters, and intermediary interpreters. Qualified interpreters should hold valid credentials recognized by the Alabama Board for Translators and Transliterations (Ala. Code § 34-16-3).

343.2 POLICY

Federal

It is the policy of the Calera Police Department that persons with disabilities, including victims, witnesses, suspects, and arrestees, have equal access to services, programs, and activities of the Department.

The Department will not discriminate against or deny any individual access to services, programs, or activities based upon the presence or suspected presence of disabilities.

343.3 ADA COORDINATOR RESPONSIBILITIES

Federal

The responsibilities of the ADA coordinator include but are not limited to (28 CFR 35.130):

- (a) Collaborating with the City ADA coordinator regarding the Calera Police Department's efforts to provide equal access to services, programs, and activities.
 - 1. Maintaining department compliance with accessibility standards for department web content and mobile applications as required by 28 CFR 35 Subpart H (28 CFR 35.200).
- (b) Collaborating with the City ADA coordinator to facilitate a process of periodic self-evaluation. The process should include:
 - 1. Inspection of current department facilities to identify access issues.
 - 2. Review of current department services, activities, and programs for access issues.
 - 3. Assessment and update, if necessary, of current compliance measures.
 - 4. Identification of recurring areas of complaint for which new methods of modification should be considered.
 - 5. Review of the department's emergency programs, services, and activities as they apply to persons with disabilities.
 - 6. Recommendation of a schedule to implement needed improvements.
- (c) Acting as a liaison with local disability advocacy groups or other disability-focused groups regarding access to department services, programs, and activities.
- (d) Developing procedures that will enable members to access assistive devices, auxiliary aids, and services, and making the procedures available as appropriate.
 - 1. A list of qualified interpreter services with contact and availability information should be maintained and easily accessible to members.

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- (e) Developing procedures for the review and processing of requests for modifications that will help members provide persons with disabilities access to department services, programs, and activities, as appropriate.
- (f) Establishing procedures for the booking process to assist members with managing commonly encountered disabilities such as sight or mobility impairments and intellectual or developmental disabilities.
- (g) Providing notice to the public regarding the rights and protections afforded by the ADA. This may include posters, published notices, handbooks, manuals, and pamphlets describing department services, programs, and activities and the availability of assistive devices, auxiliary aids, and services, as well as modifications (28 CFR 35.106).
- (h) Collaborating with other city departments during the planning process to provide that new construction and any alteration to an existing building or facility are undertaken in compliance with the ADA (28 CFR 35.151).
- (i) Developing, implementing, and publishing appropriate procedures to provide for the prompt and equitable resolution of complaints and inquiries regarding discrimination in access to services, programs, and activities. The complaint procedures should include an appeal process (28 CFR 35.107).
- (j) Verifying that third parties providing department services, programs, or activities through contract, outsourcing, licensing, or other arrangement have established reasonable policies and procedures to prevent discrimination against and denial of access to persons with disabilities.
- (k) Recommending amendments to this policy as needed.

343.4 REQUESTS

Federal

The goal of any modification should be to allow a person with a disability to participate in a service, program, or activity the same as a person who does not have a disability.

Upon receiving a request for a modification, members should make reasonable efforts to accommodate the request based on the preference of the person with the disability. Members should not ask about the nature and extent of a person's disability but should limit questions to elicit information necessary to determine the need for a modification and the appropriate type of modification.

If the requested modification or an alternative modification can reasonably be made at the time of the request, the member should make the modification. A member who is unable to accommodate a request or unsure about whether a request should be accommodated should contact a supervisor.

The supervisor should review and approve the request, if practicable and appropriate. Otherwise, the supervisor should document the requesting person's contact information and the modification being requested and forward the request to the ADA coordinator for processing as soon as reasonably practicable.

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343.4.1 DENIAL OF A REQUEST

Federal

The following should be considered before denying a request for modification:

- (a) Requests for modifications should be approved unless complying with the request would result in (28 CFR 35.150):
 - 1. A substantial alteration of the service, program, or activity.
 - 2. An undue financial or administrative burden on the Department. All resources available for use in the funding and operation of the service, program, or activity at issue should be considered in this determination.
 - 3. A threat to or the destruction of the historic significance of a historic property.
 - 4. A direct threat to the health or safety of others (28 CFR 35.139).
- (b) If any of these circumstances are present, the ADA coordinator should work with department members and the person requesting the modification to determine if an alternative modification is available.
- (c) Where new construction or physical modification of an existing building or facility would be unfeasible or unduly burdensome, the ADA coordinator should work with department members to determine whether alternative modifications are available. Alternative methods that should be considered include (28 CFR 35.150):
 - 1. Reassigning services, programs, or activities to accessible buildings or facilities.
 - 2. Utilizing technology, equipment, rolling stock, or other conveyances.
 - 3. Delivering the services, programs, or activities directly to a person with a disability by way of home visits or meeting the person at an accessible location.
 - 4. Any other means or methods that would make services, programs, or activities readily accessible.
- (d) If no alternative modification is appropriate, the ADA coordinator shall issue a written statement explaining why a modification of the service, program, or activity will not be made (28 CFR 35.150).

343.4.2 PERSONAL DEVICES AND ASSISTANCE

Federal

Although members should make every effort to comply with requests, the provision of personal devices or assistance (e.g., wheelchairs, eyeglasses, hearing aids, personal assistance in eating or using the restroom) to persons with disabilities is not required (28 CFR 35.135).

343.4.3 SURCHARGES

Federal

Surcharges shall not be imposed upon persons with disabilities to cover the costs of providing modifications (28 CFR 35.130(f)).

343.5 COMMUNICATIONS WITH PERSONS WITH DISABILITIES

Federal

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Members should remain alert to the possibility of communication problems when engaging with persons with disabilities. When a member knows or suspects an individual requires assistance to effectively communicate, the member should identify the individual's choice of assistive devices, auxiliary aids, and services. The individual's preferred communication method should be honored unless another effective method of communication exists under the circumstances (28 CFR 35.160).

Factors to consider when determining whether an alternative method may be effective include:

- (a) The methods of communication usually used by the individual.
- (b) The nature, length, and complexity of the communication involved.
- (c) The context of the communication.

In emergency situations involving an imminent threat to the safety or welfare of any person, members may use whatever modification reasonably appears effective under the circumstances. This may include exchanging written notes or using the services of a person who knows sign language but is not a qualified interpreter, even if the person who is deaf or hard of hearing would prefer a qualified sign language interpreter. Once the emergency has ended, the method of communication should be reconsidered. The member should inquire as to the individual's preference and give primary consideration to that preference.

343.5.1 TYPES OF ASSISTANCE AVAILABLE

Federal

Department members shall not refuse an available type of assistive device, auxiliary aid, or service to a person with a disability who is requesting assistance. The Department will not require persons with disabilities to furnish their own assistive device, auxiliary aid, or service as a condition for receiving access to department services, programs, and activities. The Department will make every reasonable effort to provide equal access and timely assistance to persons with disabilities through a variety of assistive devices, auxiliary aids, and services (28 CFR 35.160).

The Department will not require that persons with disabilities use department-provided assistive devices, auxiliary aids, and services. Department-provided assistive devices, auxiliary aids, and services may include but are not limited to the means described in this policy.

343.5.2 AUDIO RECORDINGS AND ENLARGED PRINT

Federal

The Department may develop audio recordings to assist people who are blind or have a visual impairment. If such a recording is not available, members may read aloud from the appropriate form or provide forms with enlarged print.

343.5.3 QUALIFIED INTERPRETERS

Federal

A qualified interpreter may be needed in lengthy or complex transactions (e.g., interviewing a victim, witness, suspect, or arrestee) with individuals who normally rely on sign language or speechreading (i.e., lip-reading) to understand what others are saying. The qualified interpreter

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should not be a person with an interest in the matter. A person providing interpretation services may be required to establish the accuracy and trustworthiness of the interpretation in a legal proceeding.

Qualified interpreters should be:

- (a) Available within a reasonable amount of time.
- (b) Experienced in providing interpretation services related to law enforcement matters in the person's primary language.
- (c) Familiar with the use of text- and video-based communications products and systems.
- (d) Certified in either American Sign Language (ASL) or Signing Exact English (SEE).
- (e) Able to understand and adhere to the interpreter role without deviating into other roles, such as counselor or legal adviser.
- (f) Knowledgeable of the ethical issues involved when providing interpreter services.

Members should use department-approved procedures to request a qualified interpreter at the earliest reasonable opportunity or when it is reasonably apparent that an interpreter is needed. The use of a video remote interpreting service should be considered, where appropriate, if a live interpreter is not available. Persons with disabilities shall not be required to provide an interpreter (28 CFR 35.160).

343.5.4 TELECOMMUNICATION SERVICES

Federal

In situations where an individual without a disability would have access to a telephone (e.g., during booking or attorney contacts), members must also provide those with communication-related disabilities the opportunity to place calls using an available TTY, TDD, or other voice, text, or video-based communications product or system. Members shall provide additional time, as needed, for effective communication due to the slower nature of assisted communications.

The Department will accept all TDD and computer modem calls placed by individuals with communications-related disabilities and received via a telecommunications relay service (28 CFR 35.162).

343.5.5 COMMUNITY VOLUNTEERS

Federal

Where qualified interpreters are unavailable to assist members, department-approved community volunteers who have demonstrated competence in communication services, such as ASL or SEE, may be called upon to provide interpreter services when appropriate. However, department members must carefully consider the nature of the interaction and the relationship between the individual with the disability and the volunteer to be reasonably satisfied that the volunteer can provide neutral and unbiased assistance.

343.5.6 FAMILY AND FRIENDS

Federal

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While family or friends may offer to assist with interpretation, members should carefully consider the circumstances before relying on such individuals. The nature of the interaction and relationship between the individual with the disability and the person offering services must be carefully considered to determine whether the family member or friend can provide neutral and unbiased assistance.

Except in an emergency involving an imminent threat to the safety or welfare of any person and no qualified interpreter is reasonably available, members shall not use a minor child as an interpreter (28 CFR 35.160).

343.5.7 FIELD ENFORCEMENT CONSIDERATIONS

Federal

Due to the unpredictable and varied nature of field enforcement, the Department recognizes that it is impracticable to provide immediate access to a comprehensive supply of assistive devices, auxiliary aids, and services to every member of this department. Members involved in interactions with persons with disabilities that occur in the field should assess each situation to determine if communication assistance is necessary. The length, complexity, and importance of the communication, as well as the individual's preferred method of communication, should be considered when determining what, if any, resources should be used and whether a qualified interpreter or other service is needed.

343.6 CUSTODIAL INTERROGATIONS

Federal

In an effort to ensure that the rights of individuals with disabilities are protected during a custodial interrogation, this department will provide reasonable modifications before beginning an interrogation, unless exigent circumstances exist or the individual has made a clear indication that the individual understands the process and desires to proceed without receiving a modification. *Miranda* warnings should be provided to a suspect via the individual's preferred method of communication.

Interrogations should be recorded whenever reasonably practicable. See guidance on recording custodial interrogations in the Investigation and Prosecution Policy.

343.7 ARREST

Federal

If an individual with a communication-related disability is arrested, the arresting officer shall use department-approved procedures to provide a qualified interpreter as soon as reasonably practicable, unless the individual indicates a preference for a different assistive device, auxiliary aid, or service, or the officer reasonably determines another effective method of communication exists under the circumstances.

Individuals who are arrested and are assisted by service animals should be permitted to make arrangements for the care of such animals prior to transport.

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343.8 WEBSITE ACCESS

Federal

The ADA coordinator should work with the appropriate parties to develop online content that is readily accessible to persons with disabilities. Department web content should be developed in conformance with the most current guidelines issued by the U.S. Department of Justice and federal regulations (28 CFR 35 Subpart H; 28 CFR 35.200).

Department website content should also be made available to persons with disabilities in an alternative format upon request, if reasonably practicable.

343.9 DOCUMENTATION

Federal

Whenever any modification has been provided, the member involved should document:

- (a) The type of modification, assistive device, auxiliary aid, or service provided.
- (b) Whether the individual elected to use an assistive device, auxiliary aid, or service provided by the Department or another identified source, as applicable.
- (c) Whether the individual's express preference for the modification was not honored and the reason why an alternative method was used.

The documentation and any written communications exchanged should be maintained consistent with the Records Maintenance and Release Policy.

All written communications exchanged in a criminal case shall be attached to the member's report or placed into evidence.

343.10 COMPLAINTS

Federal

A member who receives a complaint or becomes aware of potential disability discrimination, an ADA violation, or a person's inability to access the department's programs, services, or activities should document the complaint and promptly refer the matter to the ADA coordinator (28 CFR 35.107). The Department shall assist persons with disabilities who require assistance to file a complaint regarding members of this department. The Department may provide a qualified interpreter or forms in enlarged print, as appropriate.

343.11 TRAINING

Federal

Members should receive periodic training on ADA compliance, to include:

- (a) Awareness and understanding of this policy, related procedures, forms, and available resources.
- (b) Procedures for handling requests for modifications.
- (c) Accessing assistive devices, auxiliary aids, and services needed to accommodate requests for modifications.

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- (d) General requirements of the ADA, including modifying policies and practices, communicating with individuals with disabilities, and identifying alternate ways to provide access to programs, services, and activities as appropriate to the member's job duties.

Management staff, even if they do not interact regularly with individuals with disabilities, should receive training as appropriate to understand and reinforce this policy.

The Administration Sergeant should maintain records of all training provided and retain a copy in each member's training file in accordance with the established records retention schedule.

343.11.1 CALL-TAKER TRAINING

Federal

Emergency call-takers shall be trained in the use of department assistive devices, auxiliary aids, and services for communicating with individuals with communication-related disabilities. Such training and information should include:

- (a) The requirements of the ADA and Section 504 of the Rehabilitation Act for telephone emergency service providers.
- (b) ASL syntax and accepted abbreviations.
- (c) Practical instruction on identifying and processing calls using TTY, TDD, or other voice, text, and video-based communications products and systems.
- (d) Hands-on experience in using TTY, TDD, or other voice, text, and video-based communications products and systems.

Training should be provided for all the Dispatch Center members who may have contact with individuals from the public who have communication-related disabilities. Refresher training should be provided as appropriate.

Transporting Persons in Custody

905.1 PURPOSE AND SCOPE

Best Practice

This policy provides guidelines for transporting persons who are in the custody of the Calera Police Department.

See the Handcuffing and Restraints Policy for additional guidance.

905.2 POLICY

Best Practice

It is the policy of the Calera Police Department to provide safe, secure, and humane transportation for all persons in custody.

905.3 PATROL LIEUTENANT RESPONSIBILITIES

Best Practice

The Patrol Lieutenant should establish related procedures for:

- Safely transporting persons who have their legs restrained.
- Seating placement of persons being transported in vehicles with and without safety barriers.

905.4 OFFICER RESPONSIBILITIES

Best Practice

Persons in custody should be transported in a vehicle properly equipped to transport passengers. They should be appropriately restrained and positioned during transport.

Officers transporting a person in custody should:

- (a) Search all areas of the vehicle accessible to a person in custody before and after each transport.
- (b) Immediately search persons in custody after arrest, when receiving the person from the custody of another officer, and before transferring the person. Refer to the Custodial Searches Policy before conducting any search other than a field search.
 1. Whenever practicable, a search should be conducted by an officer of the same gender as the person being searched. If an officer of the same gender is not reasonably available, a witnessing officer should be present during the search.
- (c) Provide the Dispatch Center with any required notifications (e.g., start time, mileage, end time).
- (d) Properly secure all property.
- (e) Use audio/video equipment (when properly equipped) to observe and record any person in custody during transport (see the Mobile Audio/Video and Body-Worn Cameras policies for additional guidance).

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- (f) Make a reasonable effort to prevent inappropriate conversations between persons being transported (e.g., demeaning or insulting language) or conversations between a person being transported and someone outside the vehicle.
- (g) Plan travel times and routes to avoid situations that might impede transportation (e.g., heavy traffic, unfavorable road conditions, extreme weather) when reasonably practicable.
- (h) Make a verbal welfare check with a person in custody at least every 10 minutes. Provide sufficient visual observation and audio communication during the transport of:
 - 1. Individuals in auxiliary restraints.
 - 2. Individuals in leg restraints.
 - 3. Individuals wearing a spit hood.
 - 4. Individuals who are a suspected suicide risk.
- (i) Verify that the vehicle's security devices (e.g., window and rear-door child-safety locks) are activated.
- (j) Assess uncooperative persons who cannot or will not sit upright for a medical condition (see the Medical Aid and Response Policy for additional guidance):
 - 1. If no medical condition exists, alternative transportation should be arranged (e.g., a special transport van).

905.5 TRANSPORT RESTRICTIONS

Best Practice

When transporting multiple persons, officers:

- (a) Should not transport persons in custody together. Persons in custody should be transported individually when practicable, or within their own compartment of a multiple-compartment vehicle, unless supervisor approval is received based on unusual circumstances.
 - 1. Juveniles and adults shall not be transported together.
 - 2. Persons with known hostilities toward each other, such as mutual combatants or rival gang members, shall not be transported together.
 - 3. Persons of different genders should not be transported together.
- (b) If segregating individuals is not possible, transporting officers should be alert to inappropriate physical or verbal contact and take appropriate action.

905.6 TRANSPORT VANS

Best Practice

An officer trained on the safety and restraint systems of a transport van should be present during the transport van's use for transporting a person in custody.

An officer should assist persons getting into and out of the transport van to avoid falls.

Transporting Persons in Custody

905.7 TRANSPORTING PERSONS IN CUSTODY WHO HAVE A DISABILITY

Best Practice

When transporting a person in custody who has a disability, a transporting officer should request assistance as necessary to transport the person in a reasonable and safe manner. The transporting officer should ensure that any special equipment (e.g., canes, wheelchairs, prosthetics) is transported to the person's destination in a way that does not threaten the safety or security of the person in custody or the officer.

Officers transporting a person who has a disability should consult with the person in custody and use good judgment in determining what, if any, restraining devices may be appropriate based on the person's disability to ensure the security, safety, and dignity of all persons.

905.8 TRANSPORTING ILL OR INJURED PERSONS IN CUSTODY

Best Practice

Except in exceptional cases where alternatives are not reasonably available, officers should not transport persons in custody who are unconscious, have serious injuries, or who may be seriously ill. EMS personnel should be called to handle such transportation.

Officers shall notify a supervisor as soon as practicable when transporting a person in custody to a hospital.

An officer should accompany any person in custody during transport in an ambulance when requested by EMS personnel, when it reasonably appears necessary to provide security, when it is necessary for investigative purposes, or when so directed by a Patrol Sergeant.

Any person in custody suspected of having a communicable disease should be transported in compliance with the exposure control plan in the Communicable Diseases Policy.

See the Medical Aid and Response Policy for additional guidance on ill or injured persons in custody.

905.9 TRANSPORTING PREGNANT PERSONS IN CUSTODY

State

Persons in custody who are known to be pregnant or in the immediate postpartum period should be restrained during transport in the least restrictive manner that is effective for officer safety.

Leg restraints, waist chains, or handcuffs behind the body shall not be used unless the person (Ala. Code § 14-6-19.1):

- (a) Poses an immediate flight risk and cannot be reasonably contained by other means.
- (b) Poses an immediate risk of harm to the unborn child, themselves, or others and cannot be reasonably contained by other means.

Absent exceptional circumstances, persons in labor or delivery should not be transported by officers. EMS personnel should be called to handle transportation. See the Handcuffing and Restraints Policy for additional guidance.

Transporting Persons in Custody

905.10 INVOLUNTARY COMMITMENT TRANSPORTS

Best Practice

When transporting any individual for an involuntary commitment, the transporting officer should request that the Dispatch Center notify the receiving facility of the estimated time of arrival, the level of cooperation of the individual, and whether any special medical care is needed.

Should the person require transport in a medical transport vehicle, and the safety of any person, including the person in custody, requires the presence of an officer during the transport, Patrol Sergeant approval is required before transport commences.

See the Involuntary Commitments Policy for additional guidance.

905.11 INTERRUPTION OF TRANSPORT

Best Practice

Absent extraordinary circumstances, officers should not interrupt a transport to provide emergency assistance without supervisory approval. Officers encountering an emergency should notify the Dispatch Center and request an appropriate response.

905.12 EXTENDED TRANSPORTS

Best Practice

During transports for extended durations, transporting officers may be required to make necessary stops. With supervisory approval and due consideration for security risks and the in-custody person's health and well-being, these stops should be limited to fuel, meals, bathroom breaks, and other purposes reasonably necessary for the continuation of the transport.

905.13 PROHIBITIONS

Best Practice

When transporting a person in custody, officers should not:

- (a) Use transport as a form of punishment or retaliation (e.g., intentionally rough rides, excessive heat or cold, obnoxiously loud music).
- (b) Handcuff a person to any part of a vehicle.
- (c) Leave the vehicle unattended with the person in custody in the vehicle.
- (d) Allow any person who is not in custody (e.g., friend, family member) to have contact with or be in close proximity to the person in custody.
- (e) Allow any food, drink, or other consumables to be given to the person in custody by anyone other than department personnel or receiving agency personnel.
- (f) Stop to conduct any personal activities.
- (g) Engage in a pursuit.

905.14 ESCAPES

Best Practice

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Transporting Persons in Custody

In the event that a person in custody escapes while being transported, the transporting officer should immediately advise the Dispatch Center and other units of the escape, provide a description of the escapee, notify the Patrol Sergeant, and submit a written report as soon as practicable describing the circumstances of the escape and any recapture.

The Patrol Sergeant should notify the Chief of Police or the authorized designee upon learning of an escape.

If the escape occurs outside the jurisdiction of the Calera Police Department, the Patrol Sergeant should notify the appropriate agency or agencies within the jurisdiction where the escape occurred.

905.15 DOCUMENTATION

Best Practice

If a person is injured during transportation, officers should document the injury in the appropriate report. Documentation should include the condition of the person prior to transportation and the known or suspected causes of the injury during transportation (e.g., hitting head, struggling with restraints, fighting with other persons in custody). Any visible or reported injuries should be photographed and included with the report.

905.16 NOTIFICATIONS

Best Practice

Officers should notify a supervisor and any receiving facility of information regarding any circumstances the officer reasonably believes would be potential safety concerns or medical risks to the person (e.g., uncooperative or violent, prolonged struggle, extreme agitation, medical conditions) that may have occurred prior to, or during, transportation.

905.17 TRAINING

Best Practice

The Administration Sergeant should provide periodic training on this policy and procedures related to transporting persons in custody, restraint systems, and restraint devices.

Vehicle Pursuits

344.1 PURPOSE AND SCOPE

Best Practice

This policy provides guidelines for vehicle pursuits in order to protect the safety of involved officers, the public, and fleeing suspects.

344.1.1 DEFINITIONS

Best Practice

Definitions related to this policy include:

Boxing-in - A low-speed tactic designed to stop a fleeing vehicle by surrounding it with emergency vehicles and then slowing all vehicles to a stop.

Pursuit Intervention Technique (PIT) - A low-speed tactic designed to apply lateral pressure to the rear quarter panel of a fleeing vehicle, causing it to spin out, stall, and come to a stop (also known as a Precision Immobilization Technique).

Ramming - The deliberate act of impacting a fleeing vehicle with another vehicle to functionally damage or otherwise force the fleeing vehicle to stop.

Roadblock - A tactic designed to stop a fleeing vehicle by intentionally placing an emergency vehicle or other immovable object in the path of the fleeing vehicle.

Tire deflation device - A device designed to be placed on the roadway and puncture the tires of a fleeing vehicle, sometimes referred to as spike strips.

Vehicle pursuit - An attempt by one or more law enforcement officers to apprehend a suspect in a motor vehicle who, having been given a visual and audible signal to stop, fails to yield or uses high-speed driving or other evasive tactics (e.g., driving off a highway, turning suddenly) in an attempt to avoid arrest.

344.2 POLICY

Best Practice

It is the policy of this department to balance the need to apprehend a fleeing suspect with the risks associated with vehicle pursuits.

344.3 INITIATING A PURSUIT

Best Practice

Officers who have received appropriate training are authorized to initiate a vehicle pursuit when the need to apprehend a fleeing suspect clearly outweighs the risks a vehicle pursuit poses for officers and the public.

When balancing the risk of a pursuit with the need to apprehend the suspect, officers shall consider:

Vehicle Pursuits

- (a) The seriousness of the known or reasonably suspected crime committed by the suspect and the threat to the safety of the public if the suspect remains at large.
- (b) Whether the identity of the suspect is known with enough certainty to enable apprehension at a later time.
- (c) The speed of the vehicles relative to the conditions of the area, such as the population density, amount of vehicular and pedestrian traffic (e.g., school zones), time of day, and road and weather conditions.
- (d) The pursuing officer's driving capabilities, familiarity with the area, and quality of radio communications with the communications operator/supervisor.
- (e) The nature of the pursuing unit (e.g., marked vs. unmarked) and its speed and performance capabilities in relation to the fleeing vehicle (e.g., performance motorcycle).
- (f) Whether there are other persons in or on the fleeing vehicle and their relationship to the situation (e.g., passengers, co-offenders, hostages).
- (g) Whether the pursuing unit is carrying passengers other than on-duty police officers. Pursuits should not be undertaken with an arrestee in the pursuit vehicle unless exigent circumstances exist.
- (h) The availability of other resources such as air support or vehicle locator/deactivation technology.

344.4 PURSUIT UNITS

Best Practice

Vehicle pursuits should be limited to three police department emergency vehicles (two pursuit units and the supervisor vehicle). However, an officer or supervisor may request that additional units join a pursuit if, after assessing the factors outlined above, it reasonably appears that the number of officers involved may be insufficient to safely arrest the number of suspects.

344.4.1 EMERGENCY EQUIPMENT

Best Practice

Vehicle pursuits shall only be conducted using authorized police department vehicles that are equipped with emergency lighting and sirens as required by law. Each pursuit unit's emergency lights and sirens should remain activated throughout the unit's participation in the pursuit.

Officers operating vehicles not equipped with emergency lights and siren are prohibited from pursuing a fleeing vehicle or joining a pursuit. Officers in such vehicles may provide support to pursuing units when needed, but should operate the vehicle in compliance with all traffic laws and should discontinue such support immediately upon arrival of a sufficient number of authorized emergency vehicles or any air support.

344.4.2 MOTORCYCLES AND UNMARKED UNITS

Best Practice

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Vehicle Pursuits

When involved in a pursuit, police department motorcycles and unmarked vehicles should be replaced by marked four-wheel emergency vehicles as soon as practicable.

344.4.3 PRIMARY UNIT

Best Practice

The initial pursuing officer should be designated as the primary unit and will be responsible for the conduct of the pursuit unless that unit is unable to remain reasonably close to the suspect's vehicle. The primary responsibility of the officer initiating the pursuit is the apprehension of the suspect without unreasonable danger to themselves or others.

As soon as practicable, the primary unit should notify the Dispatch Center of the pursuit, request priority radio traffic, and provide appropriate information including:

- (a) The location, direction of travel, and estimated speed of the pursuit.
- (b) The description of the fleeing vehicle, including the license plate number, if known.
- (c) The reason for the pursuit.
- (d) A description of the fleeing vehicle's evasive driving behavior (e.g., rapid lane changes, no headlights, driving on the wrong side of the road).
- (e) Known or suspected weapons, threat of force, violence, injuries, hostages, or other unusual hazards.
- (f) The suspected number of occupants and their identities or descriptions.
- (g) The weather, road, and traffic conditions.
- (h) The need for any additional resources or equipment.
- (i) The identities of other law enforcement agencies involved in the pursuit.

The primary unit is responsible for broadcasting the progress of the pursuit until a secondary or air unit joins the pursuit. Once an additional unit joins the pursuit, the primary unit should relinquish the responsibility of broadcasting the progress to the secondary or air unit unless circumstances reasonably indicate otherwise.

344.4.4 SECONDARY UNIT

Best Practice

The second officer in the pursuit should be designated as the secondary unit and is responsible for:

- (a) Notifying the Dispatch Center of their entry into the pursuit.
- (b) Broadcasting the progress of the pursuit, updating known or critical information, and providing changes in the pursuit, unless the situation indicates otherwise.
- (c) Identifying the need for and requesting additional resources or equipment as appropriate.
- (d) Serving as backup to the primary unit once the fleeing vehicle has been stopped.

344.4.5 AIR UNITS

Best Practice

Vehicle Pursuits

When available, air unit assistance should be requested. The air unit should assume responsibility of broadcasting the pursuit once they have established visual contact with the fleeing vehicle. Ground units should maintain operational control and consider whether the continued close proximity and/or involvement in the pursuit is warranted.

The air unit should coordinate the activities of resources on the ground, report progress of the pursuit, and provide pursuing units with details of upcoming traffic congestion, road hazards, or other information pertinent to evaluating whether to continue the pursuit. If ground units are not within visual contact of the fleeing vehicle and the air unit determines that it is unsafe to continue the pursuit, the air unit should recommend termination.

344.5 PURSUIT DRIVING

Best Practice

The decision to use specific driving tactics requires consideration of the same factors as initiating a pursuit. In addition, officers involved in the pursuit should adhere to the following:

- (a) Pursuing units should space themselves far enough from other involved vehicles to be able to see and avoid hazards and react safely to maneuvers by the fleeing vehicle.
- (b) Pursuing units should exercise caution and slow down as necessary when proceeding through intersections.
- (c) Pursuing units should not follow a fleeing vehicle driving against traffic (wrong way) and should instead:
 - 1. Request assistance from available air support.
 - 2. Maintain visual contact with the fleeing vehicle by paralleling it on the correct side of the roadway.
 - 3. Request other units to observe exits available to the fleeing vehicle.
- (d) Pursuing units should request that the Dispatch Center notify the Alabama Highway Patrol and/or another law enforcement agency if it appears that the pursuit may enter its jurisdiction.
- (e) Pursuing units should not attempt to pass other pursuit units unless the situation indicates otherwise or they are requested to do so. Passing another pursuit unit should only be attempted with a clear understanding of the maneuver.

344.5.1 RULES OF THE ROAD

State

Officers shall drive with due regard for the safety of all persons and property. However, when in pursuit, if there is no unreasonable risk to persons and property, officers may (Ala. Code § 32-5A-7):

- (a) Proceed past a red or stop signal or stop sign but only after slowing down as may be necessary for safe operation.
- (b) Exceed the speed limit.

Calera Police Department

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Vehicle Pursuits

- (c) Disregard regulations governing direction of movement or turning in specified directions.

344.5.2 OFFICERS NOT INVOLVED IN THE PURSUIT

Best Practice

Officers not directly involved in the pursuit should stay alert to its progress and location and may proceed safely to intersections ahead of the pursuit to warn cross traffic. When clearing intersections along the pursuit path, officers are authorized to use emergency equipment and should attempt to place their vehicles in locations that provide some safety or an escape route in the event of an unintended accident or a suspect intentionally trying to ram the police department vehicle.

Other than clearing intersections along the pursuit path, uninvolved officers should avoid operating under emergency conditions (emergency lights and siren) and should remain in their assigned areas unless directed otherwise by a supervisor.

When needed, non-pursuing officers and officers who have dropped out of the pursuit should respond to the pursuit termination point in a non-emergency manner, observing the rules of the road. Officers should not parallel the pursuit route.

344.6 SUPERVISORY CONTROL AND RESPONSIBILITIES

Best Practice

The field supervisor of the officer initiating the pursuit, or if unavailable, the nearest field supervisor, will be responsible for:

- (a) Immediately notifying the involved units and the communications operator of supervisory presence and ascertaining all reasonably available information in order to continuously assess the situation and risk factors associated with the pursuit.
- (b) Exercising management and control of the pursuit and, when appropriate, engaging in the pursuit to provide on-scene supervision.
- (c) Confirming that no more pursuing units than required are involved in the pursuit.
- (d) Directing that the pursuit be terminated if, in the supervisor's judgment, continuing the pursuit is not justified under the guidelines of this policy.
- (e) Assessing the emotional state of the officers involved and directing an officer to disengage from the pursuit if it appears they are unable to control their emotions.
- (f) Requesting additional assistance from air support, canines, or other resources, if available and appropriate.
- (g) Verifying that the proper radio channel is being used.
- (h) Confirming the Patrol Sergeant has been notified of the pursuit.
- (i) Overseeing the notification and/or coordination of outside agencies if the pursuit leaves or is likely to leave the jurisdiction of this department.
- (j) Continuing the management and control of Calera Police Department units when a pursuit enters another jurisdiction.

Vehicle Pursuits

- (k) Preparing documentation of the pursuit and conducting a post-pursuit review, as required.

344.6.1 PATROL SERGEANT RESPONSIBILITIES

Best Practice

Upon becoming aware that a pursuit has been initiated, the Patrol Sergeant should monitor and continually assess the situation and ensure the pursuit is conducted within the guidelines and requirements of this policy. The Patrol Sergeant has the final responsibility for the coordination, control, and termination of a vehicle pursuit and shall be in overall command.

344.7 THE DISPATCH CENTER

Best Practice

Radio communications during a pursuit should be conducted on the primary channel unless instructed otherwise by a supervisor or communications operator. If the pursuit leaves the jurisdiction of this department or such is imminent, involved units should, whenever available, switch radio communications to a tactical or emergency channel most accessible by participating agencies.

344.7.1 THE DISPATCH CENTER RESPONSIBILITIES

Best Practice

Upon notification or becoming aware that a pursuit has been initiated, the communications operator is responsible for:

- (a) Clearing the radio channel of non-emergency traffic.
- (b) Coordinating pursuit communications of the involved units and personnel.
- (c) Broadcasting pursuit updates as well as other pertinent information as necessary.
- (d) Ensuring that a field supervisor is notified of the pursuit.
- (e) Notifying and coordinating with other involved or affected agencies as practicable.
- (f) Notifying the Patrol Sergeant as soon as practicable.
- (g) Assigning an incident number and logging all pursuit activities.

344.8 INTERJURISDICTIONAL CONSIDERATIONS

Best Practice

Unless entry into another jurisdiction is expected to be brief, the primary unit or supervisor should ensure that notification is provided to each outside jurisdiction into which the pursuit is reasonably expected to enter, regardless of whether such jurisdiction is expected to assist.

344.8.1 ASSUMPTION OF PURSUIT BY ANOTHER AGENCY

Best Practice

When a pursuit enters another agency's jurisdiction, the primary unit or the supervisor should determine whether to request the other agency assume the pursuit, taking into consideration the distance traveled, familiarity with the area, and other pertinent facts.

Vehicle Pursuits

Once another agency has agreed to assume the pursuit, pursuing units should relinquish control and discontinue participation unless the continued assistance of the Calera Police Department is requested by the agency assuming the pursuit. Upon relinquishing control of the pursuit, the involved officers may, with supervisory approval, proceed to the termination point in order to provide information and assistance for the arrest of the suspect and reporting of the incident. The supervisor should coordinate such assistance with the assuming agency and obtain any information that is necessary for department reports.

344.8.2 PURSUITS EXTENDING INTO THIS JURISDICTION

Best Practice

Officers from this department should not join a pursuit being conducted by another agency unless specifically requested to do so by that agency and with approval from a supervisor.

When a request is made for this department to assist or take over a pursuit that has entered the jurisdiction of the Calera Police Department, the Patrol Sergeant or supervisor should review the request as soon as practicable, taking into consideration:

- (a) Whether the need to apprehend the fleeing suspect outweighs the risks of the pursuit to officers and the public.
- (b) Whether there is adequate staffing to continue the pursuit.
- (c) The available units' capabilities to maintain the pursuit.
- (d) The number of available units and other resources of the pursuing agency.

Assistance to a pursuing agency by officers of this department should terminate at the City limits, provided that the pursuing agency has sufficient assistance from other sources. Ongoing participation from this department should continue only until sufficient assistance is present.

In the event that a pursuit from another agency terminates within this jurisdiction, officers should provide appropriate assistance to the pursuing agency such as scene control, inter-agency coordination, completion of supplemental reports, and any other reasonable assistance requested or needed.

344.9 PURSUIT INTERVENTION

Best Practice

Pursuit interventions should only be used when it reasonably appears that using the intervention will contain or prevent the pursuit, and the need to immediately stop the fleeing vehicle outweighs the risks of injury or death to officers and others.

Pursuit interventions may be construed as a use of force, including deadly force, and are subject to the policies guiding such use. Officers should consider the guidelines for the use of force when deciding how, when, where, and if a pursuit intervention should be employed. Refer to the Use of Force Policy for additional guidance.

Calera Police Department

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Vehicle Pursuits

Whenever practicable, an officer should seek approval from a supervisor before employing any pursuit intervention to stop a fleeing vehicle. Officers should not attempt a pursuit intervention unless they have received the appropriate training for the intervention being used.

344.9.1 TIRE DEFLATION DEVICE

Best Practice

Before deploying a tire deflation device, officers should consider factors such as:

- (a) Speed of the fleeing vehicle - Traveling at high speeds increases the risk the suspect will lose control of the vehicle after driving over or swerving to avoid a tire deflation device.
- (b) Weather and visibility - Tire deflation devices should only be deployed when the location, weather, and other conditions allow the deploying officer to clearly see the fleeing vehicle, pursuit units, and other approaching traffic.
- (c) Cover - Deployment should occur in a location that provides the deploying officer adequate cover and escape from intentional or unintentional exposure to the approaching vehicles.
- (d) Road conditions - Soft or loose material such as dirt or gravel may prevent a tire deflation device from puncturing the vehicle's tire. Deploying the device on loose pavement or icy or wet roads increases the risk of the suspect losing control of the vehicle.
- (e) Characteristics of the deployment area - A tire deflation device should not be deployed in areas that are heavily populated with pedestrians, at times of heavy traffic, or at a location where there is a heightened chance of striking a fixed object.
- (f) Characteristics of the fleeing vehicle - Except in extraordinary circumstances, a tire deflation device should not be used when the fleeing vehicle is a motorcycle or other vehicle with fewer than four wheels, an ATV, a vehicle transporting hazardous materials, or a school bus transporting children.

Because of the risks to deploying officers, the intent to deploy a tire deflation device and its location should be clearly communicated to the communications operator and all involved units.

344.9.2 PIT

Best Practice

A PIT should only be attempted in a vehicle with a reinforced bumper.

Before conducting a PIT, officers should consider factors such as:

- (a) Speed of the fleeing vehicle - Conducting a PIT while traveling at high speeds increases the risk of the suspect or officer losing control of their vehicle. A PIT should not be conducted at speeds greater than the speed at which the officer has received training.
- (b) Road conditions - Because the intention of a PIT is to cause the fleeing vehicle to spin out by reducing the friction between the tires and the roadway, the material of the roadway (e.g., pavement, gravel, dirt) should be considered and a PIT should not be attempted when road conditions are wet or icy.

Vehicle Pursuits

- (c) Characteristics of the deployment area - A PIT should not be attempted in areas that are heavily populated with pedestrians, at times of heavy traffic, or at a location where there is a heightened chance of striking a fixed object.
- (d) Characteristics of the fleeing vehicle - A PIT should not be used when the pursued vehicle is a motorcycle or other vehicle with fewer than four wheels, an ATV, a vehicle transporting hazardous materials, or a school bus transporting children. The increased risk of rolling over should be evaluated on vehicles with a high center of gravity.
- (e) Number of pursuit units - A PIT should not be used unless there is a sufficient number of pursuit units available to prevent further movement of the fleeing vehicle after spinning out.

344.9.3 BOXING-IN

Best Practice **MODIFIED**

Boxing-in should normally be used when the fleeing vehicle is stopped or traveling at a low speed.

Boxing-in normally requires the participation of multiple units and therefore must be carefully coordinated with all involved.

344.9.4 RAMMING AND ROADBLOCKS

Best Practice **MODIFIED**

Ramming and roadblocks should typically be used when deadly force is warranted and all other reasonable alternatives have been exhausted or reasonably appear ineffective.

344.9.5 FIREARMS

Best Practice

Specific guidance on the use of a firearm during a vehicle pursuit is addressed in the Use of Force Policy.

344.10 TERMINATING A PURSUIT

Best Practice

The factors considered when initiating a pursuit should be continually re-evaluated by pursuing units during the pursuit, as the circumstances and conditions change, and as new information becomes available. If at any time the risk of continuing the pursuit outweighs the need to immediately apprehend the suspect, the pursuit should be terminated.

In addition, a pursuit should be terminated when:

- (a) A supervisor directs the pursuit to be terminated.
- (b) The location of the fleeing vehicle is no longer known.
- (c) The distance between the pursuing units and the fleeing vehicle is so great that further pursuit would be futile or would continue for an unreasonable time and/or distance.
- (d) The pursuing unit sustains damage or a mechanical failure that makes it unsafe to drive or renders the emergency lighting and sirens partially or completely inoperable and there are no additional units readily available to take over the pursuit.

Vehicle Pursuits

When a pursuit terminates for any reason, all pursuit units should verbally acknowledge termination, turn off emergency lights and sirens, reduce their speed, and obey all traffic laws. The primary unit should communicate the location of pursuit termination to the communications operator.

344.10.1 LOSS OF PURSUED VEHICLE

Best Practice

When a pursuit is terminated because the location of the fleeing vehicle is no longer known, the primary unit should broadcast pertinent information for other units to assist in locating the suspect. The primary unit or supervisor will be responsible for coordinating any further search for the pursued vehicle.

344.10.2 APPREHENSION OF SUSPECTS

Best Practice

Officers should exercise proper self-discipline and sound professional judgment at the conclusion of a pursuit and while apprehending the suspect.

Unless otherwise directed by a supervisor, an officer other than the primary unit should coordinate efforts to apprehend the suspect following the pursuit.

Any use of force necessary to apprehend the suspect shall be consistent with the Use of Force Policy.

344.11 DEBRIEFING

Best Practice

Participating officers should return to the Department as soon as practical following a pursuit to debrief with a supervisor.

344.12 REPORTING REQUIREMENTS

Best Practice

Appropriate reports should be completed as required by applicable laws, policies, and procedures.

- (a) Pursuing officers should complete appropriate crime/arrest and pursuit reports.
- (b) The involved supervisor, or if unavailable, the on-duty field supervisor, shall obtain available information and promptly complete appropriate written notification to the Chief of Police or the authorized designee. The notification should briefly summarize the pursuit and include, at a minimum:
 1. Date and time of the pursuit.
 2. Reason and circumstances surrounding the pursuit (e.g., seriousness of the crime, road and traffic conditions, speed and driving behavior of the fleeing vehicle) that warranted initiation and continuation of the pursuit.
 3. Length of pursuit in distance and time, including the starting and termination points.
 4. Involved vehicles and officers.

Calera Police Department

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Vehicle Pursuits

5. Alleged offenses.
6. Whether a suspect was apprehended, as well as the means and methods used.
7. Arrestee information, if applicable.
8. Any injuries and/or medical treatment.
9. Any property or equipment damage.
10. Name of supervisor at the scene or who handled the incident.

After receiving copies of the written notification, reports, and other pertinent information, the Chief of Police or the authorized designee shall conduct or assign a post-pursuit review, as appropriate.

The Chief of Police should direct an annual documented review and analysis of department vehicle pursuits to minimally include policy suitability, policy compliance, and training or equipment needs. The review should not contain the names of officers, suspects, or case numbers.

344.13 PURSUIT TRAINING

Best Practice

The Administration Sergeant should ensure that members of this department receive initial and annual training on this policy and vehicle pursuits relevant to their role (e.g., officers, supervisors, air units, communications operators).

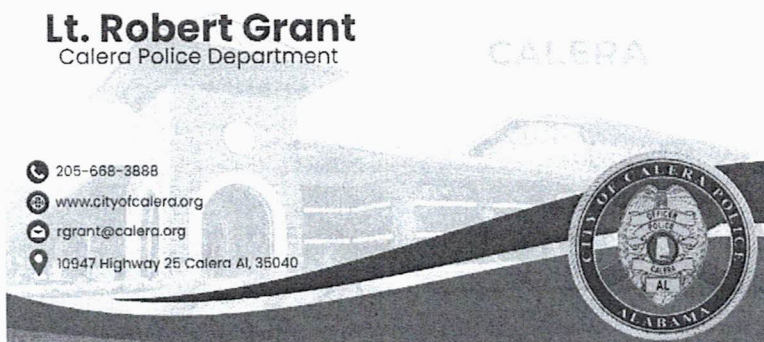
Officer training should address decision-making involved in initiating, continuing, and terminating a pursuit by balancing the need to apprehend the suspect with the risk of a pursuit. Subject to available resources, training on pursuit driving and the deployment of pursuit intervention tactics should include scenario-based training and behind-the-wheel practice, in addition to classroom instruction.

Connie Payton

From: Robert Grant
Sent: Wednesday, July 30, 2025 3:14 PM
To: Connie Payton
Cc: David Hyche
Subject: Vehicle purchase

We are requesting approval to purchase three vehicles using funds from the Police Payroll account. These vehicles will replace units that were totaled and will also include a new vehicle for Chief Hyche. The total cost for the vehicles is \$131,081.00. Additional expenses for emergency lighting, radios, and sirens will be provided as soon as I get the quote .

Matt sent the quotes



*****CONFIDENTIALITY NOTICE*****

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Prepared by: Richard Bean

07/22/2025

Woody Anderson Ford | 2500 Jordan Lane Huntsville Alabama | 358161012

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

As Configured Vehicle

Code	Description	MSRP
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Base Vehicle

K8A	Base Vehicle Price (K8A)	\$49,515.00
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Packages

500A	Order Code 500A	N/C
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Includes:

- 3.73 Axle Ratio

- GVWR: 6,840 lbs (3,103 kgs)

- Tires: 255/60R18 AS BSW

- Wheels: 18" x 8" 5-Spoke Painted Black Steel

Includes polished stainless steel hub cover and center caps.

- Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.

- Radio: AM/FM/MP3 Capable

Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.

- SYNC Phoenix Communication & Entertainment System

Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.

Powertrain

99B	Engine: 3.3L V6 Direct-Injection	-\$2,330.00
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(136-MPH top speed). Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.

44U	Transmission: 10-Speed Automatic (44U)	N/C
-----	--	-----

STDAX	3.73 Axle Ratio	Included
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STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included
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Wheels & Tires

STDTR	Tires: 255/60R18 AS BSW	Included
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STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel	Included
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Includes polished stainless steel hub cover and center caps.

Seats & Seat Trim

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and availability as shown are subject to change and should be treated as only estimates. Actual vehicle, option, and add-on pricing may vary due to constraints or vendor price increases.



Prepared by: Richard Bean

07/22/2025

Woody Anderson Ford | 2500 Jordan Lane Huntsville Alabama | 358161012

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

As Configured Vehicle (cont'd)

Code	Description	MSRP
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i>	Included

Other Options

PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673). <i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.</i> <i>Includes:</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i>	Included
67V	Front & Rear Police Wire Harness Connector Kit <i>For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector.</i>	\$200.00
153	Front License Plate Bracket	N/C
51T	Driver Only LED Bulb Spot Lamp (Whelen)	\$420.00
68G	Rear-Door Controls Inoperable <i>Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i>	\$80.00

Emissions

425	50-State Emissions System	STD
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and availability as shown are subject to change and should be treated as only estimates. Actual vehicle, option, and add-on pricing may vary due to constraints or vendor price increases.



Prepared by: Richard Bean
07/22/2025

Woody Anderson Ford | 2500 Jordan Lane Huntsville Alabama | 358161012

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

As Configured Vehicle (cont'd)

Code	Description	MSRP
	Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	
Exterior Color		
UM_01	Agate Black	N/C
Interior Color		
9W_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear	N/C
SUBTOTAL		\$47,885.00
Destination Charge		\$1,595.00
TOTAL		\$49,480.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and availability as shown are subject to change and should be treated as only estimates. Actual vehicle, option, and add-on pricing may vary due to constraints or vendor price increases.



2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		
Base Vehicle Price		\$49,515.00
Options		-\$1,630.00
Colors		\$0.00
Upfitting		\$0.00
Fleet Discount		\$0.00
Fuel Charge		\$0.00
Destination Charge		\$1,595.00
Subtotal		\$49,480.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
Fleet	Ford Fleet Discount	-\$1,800.00
Retail	Woody Anderson Discount	-\$5,039.50
Subtotal		\$42,640.50
<i>Post-Tax Adjustments</i>		
Code	Description	MSRP
Title App	Alabama Title App	\$16.50
Subtotal		\$42,657.00
Total		\$42,657.00

Customer Signature

Acceptance Date



Prepared by: Richard Bean

07/22/2025

Woody Anderson Ford | 2500 Jordan Lane Huntsville Alabama | 358161012

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
K8A	Base Vehicle Price (K8A)	\$49,515.00
Packages		
500A	Order Code 500A <i>Includes:</i> - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes polished stainless steel hub cover and center caps. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks. - Radio: AM/FM/MP3 Capable Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem. - SYNC Phoenix Communication & Entertainment System Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.	N/C
Powertrain		
99C	Engine: 3.0L V6 EcoBoost <i>(148-MPH top speed). Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.</i> <i>Includes:</i> - 3.31 Axle Ratio	\$950.00
44U	Transmission: 10-Speed Automatic (44U)	N/C
NONAX	3.31 Axle Ratio	Included
STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included
Wheels & Tires		
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i>	Included
Seats & Seat Trim		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and availability as shown are subject to change and should be treated as only estimates. Actual vehicle, option, and add-on pricing may vary due to constraints or vendor price increases.



Prepared by: Richard Bean

07/22/2025

Woody Anderson Ford | 2500 Jordan Lane Huntsville Alabama | 358161012

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

As Configured Vehicle (cont'd)

Code	Description	MSRP
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i>	Included

Other Options

PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673). <i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.</i> <i>Includes:</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i>	Included
67V	Front & Rear Police Wire Harness Connector Kit <i>For connectivity to Ford PI Package solutions includes front (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector, (1) 14-pin IP connector, rear (2) male 4-pin connectors for siren, (5) female 4-pin connectors for lighting/siren/speaker, (1) 4-pin IP connector for speakers, (1) 4-pin IP connector for siren controller connectivity, (1) 8-pin sealed connector and (1) 14-pin IP connector.</i>	\$200.00
153	Front License Plate Bracket	N/C
51R	Driver Only LED Bulb Spot Lamp (Unity)	\$400.00
68G	Rear-Door Controls Inoperable <i>Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i>	\$80.00

Emissions

425	50-State Emissions System	STD
-----	---------------------------	-----

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and availability as shown are subject to change and should be treated as only estimates. Actual vehicle, option, and add-on pricing may vary due to constraints or vendor price increases.



Prepared by: Richard Bean

07/22/2025

Woody Anderson Ford | 2500 Jordan Lane Huntsville Alabama | 358161012

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

As Configured Vehicle (cont'd)

Code	Description	MSRP
	Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	
Exterior Color		
UM_01	Agate Black	N/C
Interior Color		
9W_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear	N/C
SUBTOTAL		\$51,145.00
Destination Charge		\$1,595.00
TOTAL		\$52,740.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and availability as shown are subject to change and should be treated as only estimates. Actual vehicle, option, and add-on pricing may vary due to constraints or vendor price increases.



Prepared by: Richard Bean
07/22/2025

Woody Anderson Ford | 2500 Jordan Lane Huntsville Alabama | 358161012

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 520

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		
Base Vehicle Price		\$49,515.00
Options		\$1,630.00
Colors		\$0.00
Upfitting		\$0.00
Fleet Discount		\$0.00
Fuel Charge		\$0.00
Destination Charge		\$1,595.00
Subtotal		\$52,740.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
Fleet	Ford Fleet Discount	-\$1,800.00
Retail	Woody Anderson Discount	-\$5,189.50
Subtotal		\$45,750.50
<i>Post-Tax Adjustments</i>		
Code	Description	MSRP
Title App	Alabama Title App	\$16.50
Subtotal		\$45,767.00
Total		\$45,767.00

Customer Signature

Acceptance Date



TRANSFORMING
PRODUCTS AND
SERVICES INTO
SOLUTIONS

We have prepared a quote for you

Calera PD/Admin FPIU/FedSig/3

Quote # 013857
Version 1

Quote Prepared for:

Calera Police Department-AL

Heather Collins
hcollins@calera.org

Prepared by:

ProLogic ITS LLC

Connor Coffey
678-977-1726
Connor.Coffey@ProLogicITS.com

WWW.PROLOGICITS.COM

Products

Manufacturer Part Number	Description	List Price	Percent Off	Price	Qty	Ext. Price
SIFMJS-FPIU25-P3	Front ILS for '20+ FPIU, red/blue/white Windshield	\$1,969.00	55.98%	\$866.67	3	\$2,600.01
SIFMJH-FPIU20-P3	Rear ILS for '20+ FPIU, red/blue/amber, SignalMaster capabilities Rear window	\$1,969.00	55.98%	\$866.67	3	\$2,600.01
PW100R	Siren/light controller with remote surface mount controller, 100 W	\$973.00	48.00%	\$505.96	2	\$1,011.92
ES100C	100W speaker	\$419.00	100.00%	\$0.00	2	\$0.00
ES100C	100W speaker	\$419.00	48.00%	\$217.88	1	\$217.88
ESB-U	Universal speaker bracket	\$53.00	100.00%	\$0.00	2	\$0.00
ESB-U	Universal speaker bracket	\$53.00	48.00%	\$27.56	1	\$27.56
MPS122U-BW	MicroPulse Ultra 12, blue/white Cargo windows	\$257.00	52.79%	\$121.33	12	\$1,455.96
MPSM12-DL	Double L-bracket for MPS12 Cargo windows	\$29.00	48.00%	\$15.08	6	\$90.48
416918-BAW	416900 series Hide-A-Way, blue/amber/white Headlights	\$141.00	50.83%	\$69.33	4	\$277.32
425-6505	Contour console for '20+ FPIU	\$622.87	41.46%	\$364.61	3	\$1,093.83
425-6260	Armrest	\$90.99	41.46%	\$53.27	3	\$159.81
425-6666	PW100R faceplate	\$53.44	100.00%	\$0.00	3	\$0.00
425-6141	Motorola faceplate	\$53.44	100.00%	\$0.00	3	\$0.00
425-6701	Dual 12V, USB-A, USB-C power outlet faceplate	\$137.22	41.46%	\$80.33	3	\$240.99
425-6038	Cupholder	\$102.54	41.47%	\$60.02	3	\$180.06
425-6359	4" blank faceplate	\$20.22	100.00%	\$0.00	6	\$0.00

Subtotal: \$9,955.83

ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
FLEETSERVICES	Installation of Items Herein and Customer Provided Equipment Including installing customer owned radio. Customer is Responsible for Delivery of Customer Provided Parts Listed to One ProLogic Designated Shop. Equipment Must be Delivered Within 72 Hours of ProLogic Request to Deliver, to Avoid Delays in Production.	\$2,608.74	3	\$7,826.22
Shop Supplies	Installation Consumables Includes Wiring, Zip Ties, Butts, Spacers, Fuses, and other Installation Materials not provided by the Manufacturer.	\$165.00	3	\$495.00

Subtotal: **\$8,321.22**

Calera PD/Admin FPIU/FedSig/3

Prepared for:

Calera Police Department-AL

10947 Alabama 25
Calera, Alabama 35040
Heather Collins
(205) 668-3889
hcollins@calera.org

Bill To:

Calera Police Department-AL

Heather Collins
10947 Alabama 25
Calera, Alabama 35040

Ship To:

Calera Police Department-AL

Heather Collins
10947 Alabama 25
Calera, Alabama 35040

Quote Information:

Quote #: 013857

Version: 1
Delivery Date: 07/31/2025
Expiration Date: 08/28/2025

Quote Summary

Description	Amount
Products	\$9,955.83
ProLogic Services	\$8,321.22

Subtotal: \$18,277.05

Shipping: \$115.00

Total: \$18,392.05

Hardware will be invoiced upon receipt at ProLogic facility. Services will be invoiced at pickup

AL - MA230000004214 / ProLogic ITS - (State of AL) Emergency Lighting

Payment Terms: Net 30 Days. After 30 days, unpaid balances are subject to a 1.5% handling fee per month (18% annual). A PO is required for orders exceeding \$10,000. Warranty covers manufacturer defects only, excluding battery defects, unless explicitly stated herein. Dual-signed Scope of Work will be required prior to placing initial order.

Prices and tax rates are valid in the U.S only and are subject to change. Taxes represented in quotes are estimates and may vary from taxes reflected on invoice (based on physical ship-to address).

Sales/Use tax is a destination charge (i.e., based on physical ship-to address on purchase order). Please indicate your taxability status on your PO. If you are tax exempt, please include proper documentation. If you are not tax exempt, please calculate and include all applicable tax on your PO. Hardware cancellations may be subject to up to a 50% restocking fee.

See Terms and Conditions at www.prologicits.com/terms-conditions/

Quotes are valid for 30 days only and are subject to change without notice due to the imposition of new trade tariffs

Calera Police Department-AL

Signature: _____

Name: _____

Title: _____

Date: _____



TRANSFORMING
PRODUCTS AND
SERVICES INTO
SOLUTIONS

We have prepared a quote for you

**Calera PD/Admin FPIU/FedSig/3/Non-contracted
parts**

Quote # 013886
Version 1

Quote Prepared for:

Calera Police Department-AL

Heather Collins
hcollins@calera.org

Prepared by:

ProLogic ITS LLC

Connor Coffey
678-977-1726
Connor.Coffey@ProLogicITS.com

WWW.PROLOGICITS.COM

Products

Manufacturer Part Number	Description	Price	Qty	Ext. Price
CCAS-SB-7-800	Stico covert antenna	\$135.82	2	\$271.64
MMSU-1	Mag mic clip	\$32.50	3	\$97.50

Subtotal: **\$369.14**

Calera PD/Admin FPIU/FedSig/3/Non-contracted parts

Prepared for:

Calera Police Department-AL

10947 Alabama 25
Calera, Alabama 35040
Heather Collins
(205) 668-3889
hcollins@calera.org

Bill To:

Calera Police Department-AL

Heather Collins
10947 Alabama 25
Calera, Alabama 35040

Ship To:

Calera Police Department-AL

Heather Collins
10947 Alabama 25
Calera, Alabama 35040

Quote Information:

Quote #: 013886

Version: 1
Delivery Date: 07/31/2025
Expiration Date: 08/30/2025

Quote Summary

Description	Amount
Products	\$369.14
Total:	\$369.14

Hardware will be invoiced upon receipt at ProLogic facility. Services will be invoiced at pickup

Payment Terms: Net 30 Days. After 30 days, unpaid balances are subject to a 1.5% handling fee per month (18% annual). A PO is required for orders exceeding \$10,000. Warranty covers manufacturer defects only, excluding battery defects, unless explicitly stated herein. Dual-signed Scope of Work will be required prior to placing initial order.

Prices and tax rates are valid in the U.S only and are subject to change. Taxes represented in quotes are estimates and may vary from taxes reflected on invoice (based on physical ship-to address).

Sales/Use tax is a destination charge (i.e., based on physical ship-to address on purchase order). Please indicate your taxability status on your PO. If you are tax exempt, please include proper documentation. If you are not tax exempt, please calculate and include all applicable tax on your PO. Hardware cancellations may be subject to up to a 50% restocking fee.

See Terms and Conditions at www.prologicits.com/terms-conditions/

Quotes are valid for 30 days only and are subject to change without notice due to the imposition of new trade tariffs

Calera Police Department-AL

Signature: _____

Name: _____

Title: _____

Date: _____

Connie Payton

From: Matthew Moore
Sent: Thursday, July 31, 2025 11:31 AM
To: Connie Payton; Robert Grant
Subject: Cars and lights quotes
Attachments: CALERA 3.3 V6.pdf; CALERA 3.0 ECOBOOST.pdf

These are the quotes for the cars. There are 2 of the cars that cost 42,657.00 and one at 45,767.00. I just got the quote for the lights but I can't get the attachment to open. The total for the lights and install is 18,769.18.

Sent from my iPhone

Connie Payton

From: Matthew Moore
Sent: Thursday, July 31, 2025 12:27 PM
To: Robert Grant; Connie Payton
Cc: Heather Collins
Subject: Fwd: [EXTERNAL]Scanned image from City Of Calera
Attachments: Calera Dispatch_20250731_130926.pdf

This is the quote from prologic for the lights and install. It is separated by parts that are on contract and some that are not on contract.

Sent from my iPhone

Begin forwarded message:

From: Calera Dispatch <dispatch@calera.org>
Date: July 31, 2025 at 12:20:58 PM CDT
To: John Bores <JBores@calera.org>, Matthew Moore <MMoore@calera.org>
Subject: [EXTERNAL]Scanned image from City Of Calera
Reply-To: dispatch@calera.org

Reply to: Calera Dispatch <dispatch@calera.org>
Device Name: City Of Calera
Device Model: MX-4071
Location: Police Dispatch

File Format: PDF (Medium)
Resolution: 200dpi x 200dpi

Attached file is scanned image in PDF format.

Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe to view the document.

Adobe(R)Reader(R) can be downloaded from the following URL:

Adobe, the Adobe logo, Acrobat, the Adobe PDF logo, and Reader are registered trademarks or trademarks of Adobe in the United States and other countries.

https://u13299800.ct.sendgrid.net/ls/click?upn=u001.2o2rSbGQ-2Fumq6-2BZJ1tzploTQkwpRtqsmMNP9nPTbF-2Bw-3DxPBp_HGVI-2Fq1eXIIEMGjoCD-2BuerGGsCw8plcO-2BFmz-2FVNbK-2B2lGmHT-2F0no1WwvdOZ5jdHbnWa0dPlgx16YrdEcDqxbmMYEFhiqblVXzkCOtdIDttSyaGINvuANp9ipddP0hT-2Bzq-2FK61UngGxL5CF-2F36yK1LvlnsokYxW7rWWrALnKXy-2B1-2BiBxq7JrjWBbWM651mLWAFKSURCSrXhZSSg2rl6JQYQ-3D-3D

Mayor Graham introduced the following Ordinance:

ORDINANCE NO. 2025-09

AN ORDINANCE OF THE CITY OF CALERA, ALABAMA, TO EXEMPT CERTAIN "COVERED ITEMS" FROM THE MUNICIPAL SALES AND USE TAX DURING THE LISTED WEEKEND IN **FEBRUARY 2026**, AS AUTHORIZED BY ACT 2012-256, GENERALLY REFERRED TO AS THE STATE SEVERE WEATHER PREPAREDNESS SALES TAX HOLIDAY LEGISLATION.

BE IT ORDAINED BY THE CITY COUNCIL OF CALERA, ALABAMA, AS FOLLOWS:

Section 1. In conformity with the provisions Act 2012-256 enacted by the Alabama Legislature during the 2012 Regular Session, providing for a State Severe Weather Preparedness Sales Tax Holiday, the City of Calera, Alabama, exempts "covered items" from municipal sales and use tax during the same period, beginning at 12:01 a.m. on Friday, **February 20, 2026**, and ending at twelve midnight the following Sunday (**February 22, 2026**).

Section 2. This ordinance shall be subject to all terms, conditions, definitions, time periods, and rules as provided by Act 2012-256, except that the time period shall only be as specified in Section 1 above **and not for all years thereafter**.

Section 3. The City Clerk is hereby authorized and directed to certify a copy of this ordinance under the seal of the City of Calera, Alabama, and to forward said certified copy to the Alabama Department of Revenue to be recorded and posted on the Department website.

Section 4. This ordinance shall become effective on **August 4, 2025**.

Council Member _____ moved unanimous consent of the Council is given for immediate action upon said Ordinance. Council Member _____ second said motion and upon vote the results was as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

The Mayor declared said motion carried and unanimous consent given.

Council Member _____ moved Ordinance No. 2025-09 be adopted. Council Member _____ seconded said motion and upon vote the results was as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed – Adopted this 4th day of August 2025

Adopted this 4th day of August 2025.

Mayor declared Ordinance No. 2025-09 adopted.

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

First Reading – Public Hearing

Mayor Graham introduced the following Ordinance:

ORDINANCE NO. 2025-10

AN ORDINANCE OF THE CITY OF CALERA, ALABAMA, TO REGULATE THE SALE AND DISTRIBUTION OF CONSUMABLE VAPOR PRODUCTS WITHIN THE CITY OF CALERA: TO PROVIDE A LICENSE TAX THEREOF; TO ENFORCE THE PROVISIONS THEREOF; TO PROVIDE PENALTIES FOR THE VIOLATION THEREOF AND TO PROVIDE FOR THE USE THEREOF

BE IT ORDAINED BY THE CITY COUNCIL OF CALERA, ALABAMA, AS FOLLOWS:

Section 1. Definitions

The following term, as used in this article, shall have the respective meaning as follows:

- a. The Term “The City” shall mean the incorporated municipality of Calera, Alabama.
- b. The term “distributor or seller” shall include every person who shall engage in selling or delivering consumable vapor products within the corporate limits of the city or its police jurisdiction.
- c. The term “person” shall include every person, individual, partnership, limited liability company, association, limited liability partnership, or other organization that engages in any for-profit or not-for profit activities.
- d. The term “consumable vapor product” shall mean any nicotine liquid solution or other material containing nicotine that is depleted when used as a vapor product.

Section 2. License Tax Imposed.

Every distributor or seller shall pay a license tax to the city, and a license tax is hereby fixed and created, which license tax shall be a sum and amount equal to ten cents (\$0.10) per milliliter or consumable vapor product sold or delivered within the corporate limits of the city and a sum and amount equal to five cents (\$0.05) per milliliter of consumable vapor products sold or delivered outside the corporate limits of the city, but within the police jurisdiction.

Section 3. Exemptions on Purchases from other Distributors or Sellers

Any person engaged as such seller or distributor in selling or distributing consumable vapor products purchased from other sellers or distributors who have paid the license thereon as herein fixed shall be required to pay no license based on the sale of or delivery of such consumable vapor product so purchased. Provided, however, in order to obtain the exemption provided in this section, such seller or distributor must on or before the twentieth (20th) day of each month file with the City Clerk or their designee a sworn written statement showing each and every purchase by such person of consumable vapor product during the calendar month

next preceding as well as the name of the person from whom and the date on which purchased.

Section 4. Written Statement of Sales Must be Filed

Each and every distributor, except such as are exempt from license tax under the provisions of Section 3 of this article, shall on or before the twentieth (20th) day of each month file with the City Clerk or their designee, a sworn written statement which shall be a full, true, accurate and correct statement of the following:

- a. The amount and quantity of all consumable vapor products sold or delivered by such distributor or seller within the corporate limits of the city;
- b. The amount and quantity of all consumable vapor products sold or delivered to any other distributor within the corporate limits of the city;

Section 5. Permit and License Tax for Distributor with No Place of Business in City or Police Jurisdiction

It shall be unlawful for any distributor having no place of business within the corporate limits of the city, or within the police jurisdiction thereof, to make any sales or deliveries of consumable vapor product therein, without first obtaining a business license from the City Clerk or their designee, and any such seller or distributor shall be liable for and shall pay the same license tax as that fixed and levied in Section 2 of this article. Any such seller or distributor who shall violate the provisions of this section shall be punished as hereinafter provided.

Section 6. Failure to File or Making False Statement

If any seller or distributor shall fail or omit to make or file any statement herein required within the time specified or who shall make any false statement therein, shall be guilty of a continuing offense against the city and each day during which said business or occupation is engaged in during such default shall constitute a separate offense.

Section 7. Payments Dates; Penalties for Failure to Make Payment

The license tax herein shall be due by each person against whom the same is herein levied on the first (1st) day of each calendar month. The license tax herein fixed must be paid by each person against whom the same is herein levied and fixed on or before the twentieth (20th) day of each month, being the time fixed for filing the statement based on sales and deliveries made during the preceding month. Any person failing or omitting to file and/or pay said license tax within the said time shall be guilty of an offense against the city, and such offense shall be a continuing offense, and each day during which said business or occupation is engaged during such default shall constitute a separate offense. In addition, such license tax shall be increased by the addition thereto of a penalty of twenty percent (20%) thereon.

Section 8. Duty to Furnish Information

Upon demand of the City Clerk, or their designee, all such information as may be required for determination of the correct amount of license tax to which any person is subject shall be furnished to the city, and to that end it shall be the duty of such person, upon demand, to submit to the City Clerk, or their designee, auditor or representative, for inspection and examination all books of account, invoices, papers, pump meters, reports and memoranda containing entries showing the amount of purchases, sales, receipts, inventory and other information from which the correct amount of license tax to which he is subject may be determined including exhibition of bank deposit books and bank statements. Upon demand, it shall be unlawful for any person to fail or refuse to submit such records for such examination and inspection.

Section 9. Penalties for Violation

Whoever shall violate any provision of this article shall, for each offense and for each and every day that such offense continues, be subject to a fine of not more than \$500.00 and to such further penalties as are provided by law.

Section 10. General License Ordinance Not Affected

This article shall not be construed to repeal any of the provisions of the City's Business License Ordinance now in force or that may hereafter be adopted, and the amount of license taxes herein provided for shall be additional to and cumulative of all amounts required to be paid under the said Business License Ordinance.

Section 11. Effect of the Ordinance on Past Actions and Obligations.

Unless otherwise specifically or by necessary implication provided herein, neither the adoption of the Business License Ordinance nor its superseding of any portion of any other ordinance of the City shall in any manner be construed to affect prosecution for a violation committed on any other ordinance prior to the adoption hereof, nor be construed to affect the validity of any bond or cash deposit required by any ordinance to be posted, filed, or deposited, and all rights and obligations thereunto appertaining shall continue in full force and effect for the term prescribed therein.

Section 12. Effective Date

The ordinance shall become effective October 1, 2025, after adoption and publication as required by law.

Section 13. Severability

The sections, paragraphs, sentences, clauses and phrases of this ordinance are

severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a court of competent jurisdiction, then such ruling shall not affect any other paragraphs and sections, since the same would have been enacted by the municipality council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 15. Repealer

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. The adoption of this ordinance shall not abridge the right of the City Council to change, alter, increase or decrease any of the fees at any time.

Council Member _____ moved unanimous consent of the Council is given for immediate action upon said Ordinance. Council Member _____ second said motion and upon vote the results was as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

The Mayor declared said motion carried and unanimous consent given.

Council Member _____ moved Ordinance No. 2025-10 be adopted. Council Member _____ seconded said motion and upon vote the results was as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed – Adopted this _____ day of _____ 2025

Adopted this _____ day of _____ 2025.

Mayor declared Ordinance No. 2025-10 adopted.

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

City of Calera, Alabama

**NOTICE OF PUBLIC
HEARING**

**The Mayor and Council will
hold Public Hearing with the
on the following date:**

Monday, August 4, 2025 @ 5:45 p.m.

Monday, August 18, 2025 @ 5:45 p.m.

**Pertaining to Proposed
Regulate the Sale and Distribution of
Consumable Vapor Products – Provide a
License Tax**

Request to be Added to Council Agenda

07/24/2025 3:22 PM (EDT)

Request to be Added to Council Agenda

REQUEST TO BE ADDED TO THE CITY COUNCIL AGENDA

Form must be completed no later than 5:00 p.m. on the Monday prior to the council meeting.

SPEAKING POLICY REQUIREMENTS

- 1. All individuals wishing to address the Council must complete the request form.
- 2. Verbal comments and interruptions from the floor will not be allowed.
- 3. Each speaker will be limited to five (5) minutes. For groups of individuals that wish to address the Council on the same topic, they will be limited to three (3) minutes per speaker. In cases where there are multiple speakers on the same topic, speakers are encouraged not to repeat the same information presented by previous speakers.

Date of Request	07/24/2025
Meeting Date	August 4th, 2025
Speaker's Name	Derrick Hidalgo
Speakers Address	9240 highway 25
City	Calera
State	Alabama
Zip Code	35040
Telephone #	2054279902
Email Address	derrickhidalgo@gmail.com
Briefly explain the topic or issue that you would like to discuss	General comments and concerns about issues in Calera