



July 21, 2025

Time: 5:00 p.m.

Calera Water Works Board

Agenda

Call to Order

Approval of Minutes

Regular Meeting for June 16, 2025

Engineer / Public Works Director's Report

Reports of Water Board Members

Finance Director Report

Monthly Financial Reports
Budget Proposal 2025 2026

Old Business

New Business

James Fuller, IT Director
Credit Card Processing Fees for Utilities

Chairman's Report

Guests:

Chassyte Fletcher
Sherry Maddox

June 16, 2025

The Water Works Board of the City of Calera met in the Council Chambers of the City Hall at 7901 Highway 31 on Monday, June 16, 2025, at 5:00 p.m. in a regular meeting. Chairman Graham presiding.

Chairman: Jon Graham
Vice Chairman: Chris Bunn
Members: Calvin Morgan, Richard Byers, Bill Davis
Department Heads: James Fuller, Bill Hilyer, Kelly Ellison, Stacy Walkup
Guests: Kenny Dale Cost, Debbie Byers, JoAnn and Bobby Averett, Shawn Ernest, Brian Kilgore, Alison Powers, Drew Bradshaw, Ernest Montgomery, Kay Snowden Turner

Water Board Member Chris Bunn made a motion to approve the following minutes:

Regular Meeting – May 19, 2025

Water Board Member Calvin Morgan seconded said motion and upon vote, the results were as follows:

AYES: Graham, Morgan, Byers, Bunn, Davis

NAYS: None

Motion Passed

REPORTS OF WATER BOARD MEMBERS:

No Action Taken

ENGINEER / PUBLIC WORKS REPORT:

Bill Hilyer, City Engineer / Public Works Director updated the Board on the following items:

21 New Meter Installs
24 Water Leaks
Project Updates
119 Non-Payment Cut Offs
310 Service Orders

FINANCE DIRECTOR REPORT :

Kelly Ellison, Finance Director presented the following reports for discussion: (Documents Attached)

Department Head Report as of May 31, 2025
Budget Adjustments

Water Board Member Bill Davis made a motion to approve the Budget Adjustments. Water Board Member Richard Byers seconded said motion and upon vote, the results were as follows:

AYES: Graham, Morgan, Byers, Bunn, Davis

NAYS: None

Motion Passed

CHAIRMAN REPORT:

No Action Taken

OLD BUSINESS:

No old business

NEW BUSINESS:

Bill Davis, Park and Recreation Board Request from the Boosters and Park Board for the Water Tank – Painting Eagles

Resolution No. WB R- 2025-03 Designating Official Representative

Water Board Member Calvin Morgan moved that Resolution No. WB R-2025-03 be adopted. Water Board Member Bill Davis seconded said motion and upon vote, the results were as follows:

AYES: Graham, Morgan, Byers, Bunn, Davis

NAYS: None

Motion Passed

GUESTS:

JoAnn and Bobby Averett – Request and approval to change out meter

Shawn Ernest

There being no further business, Richard Byers made a motion to adjourn at 5:45 p.m.

Approved 21st of July 2025.

Jon G. Graham, Chairman

ATTEST:

Connie B. Payton, City Clerk

Chairman Graham introduced the following Resolution:

RESOLUTION NO. WB R-2025-03

**A RESOLUTION DESIGNATING OFFICIAL REPRESENTATIVE FOR
THE CALERA WATER BOARD CALERA, ALABAMA**

Resolution Designating Official Representative

WHEREAS, The City of Calera Water Works Board
(Legal Name of Applicant: City, Commission, Board etc.)

herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that the construction of certain works required for the treatment and distribution of drinking water is desirable and in the public interest, and to that end it is necessary that action necessary for the construction of water treatment and/or distribution facilities be taken immediately; and

WHEREAS, under ADEM Administrative Code Chapter 335-7-13, the State of Alabama, has authorized the making of loans to aid in financing the cost of infrastructure needed to achieve/maintain compliance with the Safe Drinking Water Act and to protect/enhance public health objectives of the Act;

NOW, THEREFORE, BE IT RESOLVED BY:

The City of Calera Water Works Board
the governing body of said Applicant, as follows:

1. That Jon Graham, Chairman
(Title of Officer)

is hereby authorized to file in behalf of the Applicant an application for a loan to be made by the Alabama Drinking Water Finance Authority;

2. That Jon Graham, Chairman
(Title of Officer)

is hereby designated as the Authorized Representative of the Applicant for the purpose of furnishing to the Alabama Department of Environmental Management (ADEM) such information, data and documents pertaining to the application for a DWSRF loan from the Authority as may be required; and otherwise to act as Authorized Representative of the Applicant in connection with this application.

3. That certified copies of this resolution be included as a part of the application to be submitted to the Department for a loan.

Adopted, this the _____ day of _____, 20____

Signature: _____
Title: _____

Approved, this the _____ day of _____, 20____

Signature: _____
Title: _____

Water Board Member Morgan moved that Resolution No. WB R-2025-03 be adopted. Water Board Member Davis seconded said motion and upon vote, the results were as follows:

AYES: Graham, Morgan, Byers, Bunn, Davis

NAYS: None

Chairman Graham declared Resolution No. WB R-2025-03 adopted.

Adopted this 16th day of June 2025.

Jon G. Graham, Chairman

ATTEST:

Connie B. Payton, City Clerk

**State of Alabama
Alabama Department of Environmental Management
Drinking Water State Revolving Fund (DWSRF) Loan Program**



SRF Section
Permits and Services Division
Alabama Department of Environmental Management
Post Office Box 301463
Montgomery, Alabama 36130-1463

(334) 271-7714 Phone/Fax
E-mail: srf@adem.alabama.gov

Supplemental Loan Application Form



Applicant: The City of Calera Water Works Board
Project Name: 2022 Water System Improvements
SRF Project No.: FS010 263-02

- This application form may be used **only** if the project scope has not changed from the original DWSRF loan application.
- Submit **ONE** complete copy (with attachments (as applicable)) *via email (preferable)* or to the physical address shown above.

Required Attachments

1. Copy of most recent financial audit.
2. Current water rate schedule.
3. Copy of a revised/amended engineering/professional services agreement (if applicable).

Questions regarding this document should be directed to:

SRF Section Phone/Fax:
Permits and Services Division
Alabama Department of Environmental Management

(334) 271-7714

E-mail: srf@adem.alabama.gov
Internet: www.adem.alabama.gov

Mailing Address:
Post Office Box 301463
Montgomery, Alabama 36130-1463

Overnight Delivery Address:
1400 Coliseum Boulevard
Montgomery, Alabama 36110-2059

Application for Alabama DWSRF Loan Funding

Applicant The City of Calera Water Works Board	County Shelby
Name and Title of Contact Person Jon Graham, Chairman	Telephone 205-668-3814
Street Address or Post Office Box 10947 Highway 25	FAX 205-668-3624
City, State, and Zip Calera, Alabama 35040	Email jgraham@calera.org
Total Project Cost \$ 7,553,000.00	SRF Loan Amount Requested \$ 2,250,000.00
Project Name 2022 Water System Improvements	
Description of Project The addition of a new membrane filtration skid, replacement of existing membrane modules, raw water storage tank, extension of the existing building, miscellaneous piping and valves, new clearwell, backwash surge basin, pump station, site work, and electrical modifications.	

Certification

The undersigned representative of the applicant certifies that the information in the application and in the attached statements and exhibits is true, correct and complete to the best of the applicant's knowledge, information and belief. The applicant further certifies: That as evidenced by the attached Certified Resolution made by the applicant, the undersigned representative has been authorized to file this application; the applicant agrees that a SRF loan for the project is made pursuant to the Alabama Drinking Water Finance Authority Act, Act no. 97-415 (May 14, 1997), and ADEM Administrative Code Chapter 335-7-13, the applicant will pay all costs of the approved project not covered by the SRF loan; that all statements, data and supporting documents made or submitted by the applicant in connection with any applications for Authority assistance for the project are to be deemed a part of this application as if they were herein repeated and set forth in full.

Signature of Authorized Representative	Title of Authorized Representative Chairman
--	--

Subscribed and sworn to
this _____ day
of _____,
20____. (SEAL)

Resolution Designating Official Representative

WHEREAS, The City of Calera Water Works Board
(Legal Name of Applicant: City, Commission, Board etc.)

herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that the construction of certain works required for the treatment and distribution of drinking water is desirable and in the public interest, and to that end it is necessary that action necessary for the construction of water treatment and/or distribution facilities be taken immediately; and

WHEREAS, under ADEM Administrative Code Chapter 335-7-13, the State of Alabama, has authorized the making of loans to aid in financing the cost of infrastructure needed to achieve/maintain compliance with the Safe Drinking Water Act and to protect/enhance public health objectives of the Act;

NOW, THEREFORE, BE IT RESOLVED BY:

The City of Calera Water Works Board
the governing body of said Applicant, as follows:

1. That Jon Graham, Chairman
(Title of Officer)

is hereby authorized to file in behalf of the Applicant an application for a loan to be made by the Alabama Drinking Water Finance Authority;

2. That Jon Graham, Chairman
(Title of Officer)

is hereby designated as the Authorized Representative of the Applicant for the purpose of furnishing to the Alabama Department of Environmental Management (ADEM) such information, data and documents pertaining to the application for a DWSRF loan from the Authority as may be required; and otherwise to act as Authorized Representative of the Applicant in connection with this application.

3. That certified copies of this resolution be included as a part of the application to be submitted to the Department for a loan.

Adopted, this the _____ day of _____, 20____

Signature: _____
Title: _____

Approved, this the _____ day of _____, 20____

Signature: _____
Title: _____

Consulting Engineer Information

Attach a copy of each executed engineering contract to this application. The contract ceiling amount is required for accounting purposes – if the contract is on a percentage or cost basis please provide an estimated maximum cost.


You may attach additional copies of this form if multiple consulting engineers will design/inspect this project.

Name Timothy R. Rylee, P.E.	Telephone 205-733-9696
Firm InSite Engineering, LLC	FAX
Street Address or Post Office Box 5800 Feldspar Way	Email tim@insiteengineering.org
City, State, and Zip Hoover, Alabama 35244	Contract Ceiling Amount \$575,000.00

Consulting Engineer's Certification

I hereby give assurance and certify to the Alabama Department of Environmental Management that:

1. All plans and specifications for this project will be prepared in accordance with *ADEM Design Guidance*, April 1998 (or latest version).
2. An Operation and Maintenance (O&M) manual will be prepared for all new treatment works.
3. All contract specifications will contain ADEM Supplemental General Conditions, latest version.
4. A construction permit will be obtained from the Drinking Water Branch of ADEM prior to advertising the project for bidding.
5. No contracts will be awarded before a Project Review and Cost Summary package has been submitted to ADEM for review and issuance of an Approval to Award letter.
6. Unless prior, special arrangements have been made with ADEM, no materials-only contracts will be awarded for payment with DWSRF funds. Under no circumstances will in-kind labor be reimbursed with DWSRF funds.
7. The attached Environmental Information Document has been prepared in accordance with the outline provided in this application.

Signature of Consulting Engineer: 

Date: 5/22/2025

Certification of Resolution

I, the Undersigned, the duly qualified and acting:

Jon Graham, Chairman _____ of the _____ The City of Calera Water Works Board
(Title of Officer) *(Applicant)*

do hereby certify:

1. That the attached resolution is a true and correct copy of the resolution as adopted by a meeting of the governing body held on the ____ day of _____, 20__ and duly recorded in my office:

2. That said meeting was duly convened and held in all respects in accordance with the law and to the extent required by law, due and proper notice of such meeting was given; and a legal quorum was present throughout the meeting, and a legally sufficient number of members of the governing body voted in the proper manner and for the adoption of said resolution, that all other requirements and proceedings under the law incident to the proper adoption or passage of said resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; and that I am duly authorized to execute this certificate.

IN WITNESS THEREOF, I have herewith set my hand this _____ day of _____, 20_____ .

(SEAL)

Signature of Officer:

Typed or Printed Name of Officer: _____
Jon Graham, Chairman

Calculation of DWSRF Loan Share

Cost Classification	Total Amount Required	Amount Requested for DWSRF Loan
1. Administrative Expense:		
2. Land, structures, right-of-way <i>(not DWSRF loan eligible)</i>		
3. Engineering:		
a. Design:		
b. Basic A/E Fees:		
c. Other Engineering/Testing Fees: (specify)		
i.		
ii.		
iii.		
d. Construction Inspection Fees:		
Engineering Sub-Total:		
4. Construction:		
a. Contract 1: 2023 Calera Water Treatment Plant Upgrades	\$7,553,000.00	\$2,250,000
b. Contract 2:		
c. Contract 3:		
d. Contract 4:		
e. Contract 5:		
Construction Sub-Total:	\$7,553,000.00	\$2,250,000
5. Construction Contingency:		
6. Equipment: (Specify)		
a.		
b.		
c.		
d.		
7. Other: (Specify)		
a.		
b.		
c.		
Totals:	\$7,553,000.00	\$2,250,000

Statement of Assurances

The applicant, The City of Calera Water Works Board, hereby gives assurance and certifies to the Alabama Department of Environmental Management that:

- 1. The Applicant shall maintain its financial records in accordance with generally accepted accounting principles and auditing standards for governmental institutions.
- 2. The applicant shall comply with the requirements of the Water Supply and Construction permit requirements.
- 3. The applicant shall comply with all applicable requirements of Federal, State and local laws.
- 4. The applicant shall pay the unallowable costs of the construction of the project.
- 5. The applicant shall retain a certified water treatment system operator in accordance with ADEM Administrative Code Division 335-10, from the time of the completion of construction or initiation of operation, whichever is earlier, until such time as operation of the facility is discontinued.
- 6. Construction of the project, including the letting of contracts in connection therewith, shall conform to applicable requirements of Federal, State and local laws, ordinances, rules and regulations and to contract specifications and requirements.
- 7. The applicant shall comply with the Water Division – Water Supply Program ADEM Design Guidance, latest version, when designing and constructing the project.
- 8. The applicant shall certify that the project will be initiated and completed in accordance with the schedule specified in the SRF Loan Agreement.
- 9. The applicant must submit proof that it, and its contractors and subcontractors, will comply with all insurance requirements of the Loan Agreement and that it shall be able to certify that the insurance is in full force and effect and that the premiums have been paid.

Signature of Authorized Representative: _____

Title of Authorized Representative: Jon Graham, Chairman

Subscribed and sworn to
this _____ day
of _____,
20_____.

(SEAL)

DWSRF Financial Information Summary

Applicant:	<u>The City of Calera Water Works Board</u>
Project Name:	<u>2022 Water Systems Improvements</u>
DWSRF Project No.:	<u>FS010263-02</u>
Loan Amount:	<u>\$2,250,000.00</u>

Description of Proposed Facilities:

The addition of a new membrane filtration skid, replacement of existing membrane modules, raw water storage tank, extension of the existing building, miscellaneous piping and valves, new clearwell, backwash surge basin, pump station, site work, and electrical modifications.

Certification of Financial Capability

The City of Calera Water Works Board (Applicant) has analyzed the cost and financial impacts of the proposed facilities and hereby certifies that it has the legal, institutional, managerial and financial capability to finance and manage the construction, operation, and maintenance of the proposed project.

Signed: _____
(Authorized Representative)

Date: _____

Construction Cost Estimates

(Use additional sheets if necessary)

Water Treatment Plant(s):		Construction Cost
1:	2023 Calera Water Treatment Plant Upgrades	\$7,553,000.00
2:		
3:		
Water Treatment Sub-Total:		\$7,553,000.00

Transmission and Distribution:		Cost
1:		
2:		
3:		
Trans. & Distr. Sub-Total:		

Source Development:		Cost
1:		
2:		
3:		
Source Devel. Sub-Total:		

Storage:		Cost
1:		
2:		
3:		
Storage Sub-Total:		

Miscellaneous (specify):		Cost
1:		
2:		
3:		
Miscellaneous Sub-Total:		

Engineering/Administration:		Cost
Administration:		
Design/Planning:		
Basic A/E Fees:		
Construction Inspection:		
Other: (specify):		
Engineering Sub-Total:		

Land Acquisition/Easements (Confirm eligibility with ADEM):		Cost
Land:		
Easements:		
Land Acquisition/Easements Sub-Total:		

Total Project Cost: _____

Operations and Maintenance Cost Estimates

Annual O&M Costs:	Cost
Labor (Plant Operators):	\$1,291,991.00
Utilities:	
Materials:	\$83,007.00
Outside Services:	\$86,731.00
Misc. Expenses:	\$731,372.00
Repairs and Maintenance	\$214,734.00
Administrative Expenses	\$547,922.00
Total Annual O&M:	\$2,955,757.00

Annual Water Charges

	Current	Revised
Number of Residences Served:	7,718	
Water Revenue:	\$1,079,783	
Number of Commercial/Industrial Users:	444	
Water Revenue:	\$209,228	

Residential Water Charges vs. Median Annual Household Income (MAHI)

	Current	Revised
Median Annual Household Income:	\$61,594	N/A
Average Annual Residential Water Bill:	\$438.06	
Annual Water Bill as % of MAHI:	0.71%	

Financing and Revenues

New Facilities:

Total to be Borrowed from DWSRF:	\$2,250,000	
Term of Loan:	20	yrs
Interest Rate (<i>estimated</i>):	2.1	%
Estimated Debt Service Payment to DWSRF:	\$81,000	/yr

Existing Water System Debt/O&M:

Existing O&M:	\$2,580,462	/yr
Existing Water Debt Service Obligations:	\$1,179,948	/yr
Other Debt Service/Operations Obligations:		/yr
Rate Funded Capital	\$520,000	/yr
		/yr
Total Existing Annual Obligations:	\$4,278,042	/yr
Total Projected Annual Debt Obligations:	\$1,179,948	/yr

Projected Outlay Schedule

Year: 2025

Month	Outlay
Jan	
Feb	
Mar	
Apr	
May	
Jun	
Jul	
Aug	
Sept	
Oct	
Nov	
Dec	

Year: 2026

Month	Outlay
Jan	
Feb	
Mar	
Apr	
May	\$250,000
Jun	\$250,000
Jul	\$250,000
Aug	\$500,000
Sept	\$500,000
Oct	\$250,000
Nov	\$250,000
Dec	

Year: _____

Month	Outlay
Jan	
Feb	
Mar	
Apr	
May	
Jun	
Jul	
Aug	
Sept	
Oct	
Nov	
Dec	

*Grand Total: \$2,250,000

*Must equal loan amount requested.

Construction Start Date: July 2025

Construction Completion Date: November 2026

Note: The construction completion date should be selected carefully, as loan repayment will begin immediately thereafter. Please contact the SRF Section if you have any questions.

Water Works Board of the City of Calera
June 30, 2025

		YTD 6/30/18	YTD 6/30/19	YTD 6/30/2020	YTD 6/30/2021	YTD 6/30/2022	YTD 6/30/2023	YTD 6/30/2024	YTD 6/30/2025	Difference FY24/FY25
300.4010	Residential	\$ 2,096,126.44	\$ 2,132,095.24	\$ 2,255,155.71	\$ 2,321,330.18	\$ 2,365,099.18	\$ 2,522,526.30	\$ 2,759,648.16	\$ 2,891,598.00	\$ 131,949.84
300.4020	Industrial	\$ 27,320.62	\$ 32,565.44	\$ 26,687.24	\$ 24,620.29	\$ 19,655.15	\$ 62,785.03	\$ 87,148.18	\$ 157,531.00	\$ 70,382.82
300.4022	Commercial	\$ 206,588.16	\$ 206,731.84	\$ 218,859.10	\$ 242,602.43	\$ 241,846.87	\$ 273,199.64	\$ 329,116.35	\$ 325,212.00	\$ (3,904.35)
300.4024	Government	\$ 92,800.25	\$ 104,131.72	\$ 105,761.85	\$ 105,351.91	\$ 106,106.91	\$ 186,576.90	\$ 219,760.14	\$ 262,398.00	\$ 42,637.86
Total Utility		\$ 2,422,835.47	\$ 2,475,524.24	\$ 2,606,463.90	\$ 2,693,904.81	\$ 2,732,708.11	\$ 3,045,087.87	\$ 3,395,672.83	\$ 3,636,739.00	\$ 241,066.17
300.4018	Penalty Revenue	\$ 55,541.45	\$ 55,974.72	\$ 57,142.16	\$ 53,049.86	\$ 48,763.55	\$ 53,657.54	\$ 63,475.39	\$ 64,533.00	\$ 64,533.00
300.5010	Tapping Fees	\$ 57,753.54	\$ 83,000.00	\$ 71,400.00	\$ 86,552.49	\$ 34,200.00	\$ 28,359.63	\$ (49,184.60)	\$ 145,841.00	\$ 195,025.60
300.5020	Capital Recovery	\$ 160,978.66	\$ 178,000.00	\$ 221,400.00	\$ 307,600.00	\$ 86,100.00	\$ 93,600.00	\$ 156,332.00	\$ 251,376.00	\$ 95,044.00
300.5022	Fire Tap Monthly Fee							\$ (25,500.00)	\$ 8,950.00	\$ 34,450.00
300.5030	Administrative Fees	\$ 54,300.00	\$ 52,200.00	\$ 38,961.12	\$ 57,200.00	\$ 57,575.00	\$ 69,800.00	\$ 64,400.00	\$ 69,900.00	\$ 5,500.00
300.5040	Connection Fees	\$ 22,590.00	\$ 22,365.00	\$ 21,450.00	\$ 24,630.00	\$ 24,525.00	\$ 21,377.91	\$ 19,830.85	\$ 18,211.00	\$ (1,619.85)
Total Fees		\$ 351,163.65	\$ 391,539.72	\$ 410,353.28	\$ 529,032.35	\$ 251,163.55	\$ 266,795.08	\$ 229,353.64	\$ 558,811.00	\$ 329,457.36
Interest		\$ 13,372.65	\$ 24,261.16	\$ 17,575.73	\$ 2,790.27	\$ 2,563.47	\$ 51,103.59	\$ 201,351.38	\$ 294,291.00	\$ 92,939.62
Grants									\$ 4,837,780.00	\$ 4,837,780.00
Other		\$ 6,526.16	\$ 14,904.76	\$ 6,788.99	\$ 16,597.52	\$ 26,468.88	\$ 15,836.25	\$ 9,886.11	\$ 66,743.00	\$ 56,856.89
Total Revenue		\$ 2,793,897.93	\$ 2,906,229.88	\$ 3,041,181.90	\$ 3,242,324.95	\$ 3,012,904.01	\$ 3,378,822.79	\$ 3,836,263.96	\$ 9,394,364.00	\$ 5,558,100.04
Water Distribution Expense		\$ 908,430.90	\$ 918,270.91	\$ 1,045,868.09	\$ 920,384.23	\$ 886,208.17	\$ 1,304,320.50	\$ 1,251,732.33	\$ 1,571,415.00	\$ 319,682.67
Water Treatment Expense		\$ 801,212.48	\$ 779,317.98	\$ 773,398.36	\$ 893,023.67	\$ 981,552.37	\$ 940,073.52	\$ 1,056,693.50	\$ 1,172,839.00	\$ 116,145.50
Capital		\$ 297,776.13	\$ 371,356.33	\$ 274,969.85	\$ 575,640.99	\$ 331,354.59	\$ 327,689.01	\$ 2,212,984.90	\$ 3,617,603.00	\$ 1,404,618.10
Transfer									\$ (208,765.00)	\$ (208,765.00)
Debt Service		\$ 223,728.30	\$ 217,716.87	\$ 212,053.13	\$ 422,549.73	\$ 149,857.50	\$ 143,057.50	\$ 199,293.44	\$ 183,290.00	\$ (16,003.44)
Total Expense		\$ 2,231,147.81	\$ 2,286,662.09	\$ 2,306,289.43	\$ 2,811,598.62	\$ 2,348,972.63	\$ 2,715,140.53	\$ 4,720,704.17	\$ 6,336,382.00	\$ 1,615,677.83
Revenue Over Expense		\$ 562,750.12	\$ 619,567.79	\$ 734,892.47	\$ 430,726.33	\$ 663,931.38	\$ 663,682.26	\$ (884,440.21)	\$ 3,057,982.00	\$ 3,942,422.21

YEAR-TO-DATE BUDGET REPORT
FUND/DIVISION/DEPARTMENT

FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
01 Revenues							
00 Nondepartmental							
4N Utility							
3000100 404010 Residential Sales	-3,892,172	-3,948,684	-2,891,598.61	-331,050.38	.00	-1,057,085.39	73.2%*
3000100 404020 Industrial Sales	-133,430	-119,430	-157,531.92	-81,108.00	.00	38,101.92	131.9%
3000100 404022 Commercial Sales	-471,557	-477,998	-325,212.25	-32,550.69	.00	-152,785.87	68.0%*
3000100 404024 Governmental Sales	-316,651	-342,588	-262,398.63	-39,479.71	.00	-80,189.37	76.6%*
TOTAL Utility	-4,813,810	-4,888,700	-3,636,741.41	-484,188.78	.00	-1,251,958.71	74.4%
4P Utility Fees							
3000100 404028 Penalty Revenue	-85,089	-85,089	-64,533.05	-7,970.24	.00	-20,555.95	75.8%*
3000100 405010 Tapping Fees	-73,432	-123,510	-145,841.74	-8,604.00	.00	22,331.74	118.1%
3000100 405020 Capital Recovery Fe	-198,866	-207,076	-251,376.00	-17,600.00	.00	44,300.00	121.4%
3000100 405021 Fire Capital Recove	0	0	.00	.00	.00	.00	.0%
3000100 405022 Fire Tap Monthly Fe	-11,400	-11,900	-8,950.00	-1,050.00	.00	-2,950.00	75.2%*
3000100 405030 Adminstrative Fees	-85,150	-91,450	-69,900.00	-7,500.00	.00	-21,550.00	76.4%*
3000100 405040 Connection Fees	-27,675	-27,675	-18,211.12	-2,480.00	.00	-9,463.88	65.8%*
TOTAL Utility Fees	-481,612	-546,700	-558,811.91	-45,204.24	.00	12,111.91	102.2%
4R Intergovernmental							
3000100 406053 Shelby Co ARPA Watr	0	-1,511,578	-4,790,925.00	.00	.00	3,279,347.00	316.9%
3000100 406054 Grant Revenue Arf	0	0	.00	.00	.00	.00	.0%
3000100 406055 Grant Revenue Dwsrf	0	-46,856	-46,855.63	.00	.00	.00	100.0%
TOTAL Intergovernmental	0	-1,558,434	-4,837,780.63	.00	.00	3,279,347.00	310.4%
4T Interest							
3000100 408010 Interest Income	-137,887	-284,068	-256,433.91	-32,365.54	.00	-27,634.09	90.3%*

YEAR-TO-DATE BUDGET REPORT
FUND/DIVISION/DEPARTMENT

FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
3000100 408011 Interest Income (Re	-49,000	-49,000	-37,857.76	-3,636.08	.00	-11,142.24	77.3%*
TOTAL Interest	-186,887	-333,068	-294,291.67	-36,001.62	.00	-38,776.33	88.4%
4V Other Rev Sources							
3000100 409101 Developer Contr - S	0	0	.00	.00	.00	.00	.0%
3000100 409102 Developer Contribut	0	0	.00	.00	.00	.00	.0%
3000100 409451 Insurance Reimburse	0	0	.00	.00	.00	.00	.0%
3000100 409501 Miscellaneous Incom	0	-42,052	-58,754.53	-16,707.50	.00	16,702.50	139.7%
3000100 409505 Sales	0	-1,873	-1,872.54	.00	.00	.00	100.0%
3000100 409506 Scrap	0	0	.00	.00	.00	.00	.0%
3000100 409601 Gain/Loss On Sale 0	0	0	.00	.00	.00	.00	.0%
3000100 409801 Sale Of Assets	0	-6,117	-6,116.62	.00	.00	.00	100.0%
3000100 409901 Debt Proceeds	0	0	.00	.00	.00	.00	.0%
3000100 409920 Loss On Refunding	0	0	.00	.00	.00	.00	.0%
3000100 409990 Capital Contributio	0	0	.00	.00	.00	.00	.0%
TOTAL Other Rev Sources	0	-50,041	-66,743.69	-16,707.50	.00	16,702.50	133.4%
TOTAL Nondepartmental	-5,482,309	-7,376,943	-9,394,369.31	-582,102.14	.00	2,017,426.37	127.3%

YEAR-TO-DATE BUDGET REPORT
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FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
80 Public Works							
84 Water Distribution							
3008084 516005 Bond Fees	8,250	8,250	5,775.00	5,775.00	.00	2,475.00	70.0%
TOTAL UNDEFINED CHAR	8,250	8,250	5,775.00	5,775.00	.00	2,475.00	70.0%
5A Personnel Services							
3008084 501001 Payroll - Regular	646,163	646,163	432,006.15	47,374.37	.00	214,156.65	66.9%
3008084 501002 Payroll - Overtime	36,000	36,000	31,839.22	2,150.73	.00	4,160.78	88.4%
3008084 501003 Payroll- On Call	16,000	16,000	13,814.65	1,565.94	.00	2,185.35	86.3%
3008084 501006 Payroll- Comp Absen	0	0	.00	.00	.00	.00	.0%
3008084 501008 Payroll - Board Mem	14,855	14,855	11,256.21	1,250.69	.00	3,598.60	75.8%
3008084 501010 Payroll Taxes	47,541	47,541	36,448.49	3,883.17	.00	11,092.58	76.7%
TOTAL Personnel Services	760,559	760,559	525,364.72	56,224.90	.00	235,193.96	69.1%
5B Benefits							
3008084 501011 Group Insurance	169,996	169,996	95,960.01	11,540.19	.00	74,035.65	56.4%
3008084 501012 Retirement	51,434	51,434	33,920.55	3,657.77	.00	17,513.11	66.0%
TOTAL Benefits	221,429	221,429	129,880.56	15,197.96	.00	91,548.76	58.7%
5D Administration							
3008084 521020 Workmans Comp Insur	9,746	14,031	14,030.78	.00	.00	.22	100.0%
3008084 521099 Personnel Cost Allo	100,397	100,397	89,132.65	10,396.68	.00	11,264.39	88.8%
3008084 521100 Medical/Drug Testin	300	0	.00	.00	.00	.00	.0%
3008084 521105 Background Checks	130	130	.00	.00	.00	130.00	.0%
3008084 521120 Uniforms	8,500	8,500	7,513.68	.00	495.63	490.69	94.2%
3008084 521121 Training/Convt Regi	9,000	9,000	4,394.14	.00	.00	4,605.86	48.8%
3008084 521122 Training/Conv Trave	6,500	6,500	1,191.21	341.60	.00	5,308.79	18.3%

YEAR-TO-DATE BUDGET REPORT
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FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 water							
3008084 521150 Payroll Offset - Ca	0	-35,236	-65,548.23	-30,311.88	.00	30,311.98	186.0%
3008084 522015 Bad Debts	10,000	10,000	.00	.00	.00	10,000.00	.0%
3008084 522025 Dues & Subscription	4,000	4,000	2,204.27	.00	.00	1,795.73	55.1%
3008084 522035 General Insurance	30,158	32,255	32,255.49	.00	.00	-.04	100.0%*
3008084 522045 Internet Services	495	495	637.64	72.11	.00	-142.88	128.9%*
3008084 522060 Miscellaneous Expen	0	0	.00	.00	.00	.00	.0%
3008084 522065 Mobile Communicatio	11,088	11,088	8,458.50	962.05	.00	2,629.50	76.3%
3008084 522070 Permits & Licenses	3,700	3,700	2,720.86	33.13	.00	979.14	73.5%
3008084 522080 Utility Billing/Mai	22,500	22,500	13,678.84	1,292.19	.00	8,821.16	60.8%
3008084 522085 It Equipment	0	0	.00	.00	.00	.00	.0%
3008084 522087 It Recurr Chgs, Lic	2,900	2,900	2,175.00	.00	.00	725.00	75.0%
3008084 522089 Technology Cost All	37,690	37,690	36,215.09	-1,623.43	.00	1,475.35	96.1%
3008084 522090 Telephone Services	1,438	1,438	1,198.36	239.68	-119.84	359.61	75.0%
3008084 522095 Utilities	40,400	40,400	21,584.69	3,711.48	-1,811.47	20,626.78	48.9%
3008084 522099 Office Expense Allo	10,703	10,703	7,529.26	87.17	.00	3,173.33	70.3%
TOTAL Administration	309,645	280,491	179,372.23	-14,799.22	-1,435.68	102,554.61	63.4%
5F Supplies & Equipment							
3008084 533015 Fuel Usage	32,000	32,000	18,778.01	1,930.08	.00	13,221.99	58.7%
3008084 533025 Water Purchases	0	0	.00	.00	.00	.00	.0%
3008084 533037 Office Supplies	1,000	1,000	791.57	.00	.00	208.43	79.2%
3008084 533052 Inventory-Operating	250,000	484,977	448,410.97	60,258.42	51,402.11	-14,836.08	103.1%*
3008084 533059 Operating Supplies	14,000	14,000	8,748.92	2,660.18	-1,354.67	6,605.75	52.8%
3008084 533065 Small Tools & Equip	16,000	16,000	10,849.90	2,314.39	3,192.66	1,957.44	87.8%
3008084 533108 Supplies Expense Al	2,344	2,344	2,438.24	808.41	.00	-94.64	104.0%*
TOTAL Supplies & Equipment	315,344	550,321	490,017.61	67,971.48	53,240.10	7,062.89	98.7%
5J Repairs & Maint							
3008084 544010 R&M - Vehicles	15,000	15,000	9,859.55	143.12	.00	5,140.45	65.7%
3008084 545010 Recurring Maintenan	28,000	28,000	31,187.12	31,187.12	.00	-3,187.12	111.4%*
3008084 545015 Repairs- Equipment	9,000	9,000	8,094.15	126.18	.00	905.85	89.9%
3008084 545030 Repairs - System	90,000	90,000	62,376.92	4,043.74	2,500.00	25,123.08	72.1%
3008084 545032 R&M - Water Tank	0	0	.00	.00	.00	.00	.0%
TOTAL Repairs & Maint	142,000	142,000	111,517.74	35,500.16	2,500.00	27,982.26	80.3%
5L Outside Services							
3008084 566002 Audit Fees	20,750	23,250	23,250.00	.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT
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FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
3008084 566010 Adem Loan	0	0	.00	.00	.00	.00	.0%
3008084 566015 Consulting Fees	0	0	.00	.00	.00	.00	.0%
3008084 566020 Credit Card Fees	56,245	94,016	79,366.26	13,515.57	-6,345.19	20,994.93	77.7%
3008084 566025 Collection Fees	168	168	.00	.00	.00	168.00	.0%
3008084 566030 Engineering	0	0	.00	.00	.00	.00	.0%
3008084 566042 Legal Fees	6,768	6,768	.00	.00	.00	6,767.60	.0%
3008084 566048 Property Taxes	0	0	.00	.00	.00	.00	.0%
3008084 566065 Water Testing	0	0	.00	.00	.00	.00	.0%
3008084 566070 Grass Cutting Contr	3,000	3,000	1,573.95	50.00	.00	1,426.05	52.5%
3008084 566080 Outside Services	4,000	4,000	.00	.00	.00	4,000.00	.0%
3008084 566099 Outside Services Al	8,535	8,535	7,917.22	-615.38	.00	618.18	92.8%
TOTAL Outside Services	99,466	139,737	112,107.43	12,950.19	-6,345.19	33,974.76	75.7%
5N Other Expenses							
3008084 566055 Rental - City Hall	10,000	10,000	7,499.97	833.33	.00	2,500.03	75.0%
3008084 566056 Rental - Shop	7,000	7,000	5,249.97	583.33	.00	1,750.03	75.0%
3008084 566060 Rental - Equipment	4,200	4,700	4,630.64	771.32	-373.01	442.37	90.6%
TOTAL Other Expenses	21,200	21,700	17,380.58	2,187.98	-373.01	4,692.43	78.4%
5T Debt Service							
3008084 597999 Depreciation Expens	0	0	.00	.00	.00	.00	.0%
TOTAL Debt Service	0	0	.00	.00	.00	.00	.0%
TOTAL Water Distribution	1,877,893	2,124,487	1,571,415.87	181,008.45	47,586.22	505,484.67	76.2%

YEAR-TO-DATE BUDGET REPORT
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FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
85 Water Treatment							
3008085 516005 Bond Fees	0	0	.00	.00	.00	.00	.0%
TOTAL UNDEFINED CHAR	0	0	.00	.00	.00	.00	.0%
5A Personnel Services							
3008085 501001 Payroll - Regular	445,100	445,100	277,000.04	30,469.67	.00	168,100.07	62.2%
3008085 501002 Payroll - Overtime	57,000	57,000	55,675.05	4,316.62	.00	1,324.95	97.7%
3008085 501006 Payroll- Comp Absen	0	0	.00	.00	.00	.00	.0%
3008085 501010 Payroll Taxes	38,411	38,411	24,836.23	2,591.55	.00	13,574.42	64.7%
TOTAL Personnel Services	540,511	540,511	357,511.32	37,377.84	.00	182,999.44	66.1%
5B Benefits							
3008085 501011 Group Insurance	76,136	76,136	49,614.40	5,652.18	.00	26,521.60	65.2%
3008085 501012 Retirement	34,978	34,978	23,111.86	2,428.91	.00	11,866.14	66.1%
TOTAL Benefits	111,114	111,114	72,726.26	8,081.09	.00	38,387.74	65.5%
5D Administration							
3008085 521020 Workmans Comp Insur	8,322	8,825	10,684.92	.00	.00	-1,859.92	121.1%*
3008085 521099 Personnel Cost Allo	100,397	100,397	89,132.65	10,396.68	.00	11,264.39	88.8%
3008085 521100 Medical/Drug Testin	250	0	.00	.00	.00	.00	.0%
3008085 521105 Background Checks	0	0	.00	.00	.00	.00	.0%
3008085 521120 Uniforms	6,600	6,600	3,588.78	.00	.00	3,011.22	54.4%
3008085 521121 Training/Convt Regi	9,000	9,000	685.00	360.00	.00	8,315.00	7.6%
3008085 521122 Training/Conv Trave	4,500	4,500	.00	.00	.00	4,500.00	.0%
3008085 522025 Dues & Subscription	2,550	2,550	801.00	.00	.00	1,749.00	31.4%
3008085 522035 General Insurance	24,465	24,134	24,133.88	.00	.00	-.13	100.0%*
3008085 522045 Internet Services	6,935	6,935	5,398.21	603.14	.00	1,536.79	77.8%
3008085 522060 Miscellaneous Expen	0	0	.00	.00	.00	.00	.0%
3008085 522065 Mobile Communicatio	3,912	3,912	2,119.89	228.59	.00	1,792.11	54.2%

YEAR-TO-DATE BUDGET REPORT
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FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
3008085 522070 Permits & Licenses	6,500	6,500	208.25	.00	.00	6,291.75	3.2%
3008085 522085 It Equipment	0	0	.00	.00	.00	.00	.0%
3008085 522087 It Recurr Chgs, Lic	2,175	2,175	2,175.00	.00	.00	.00	100.0%
3008085 522089 Technology Cost All	37,690	37,690	36,215.09	-1,623.43	.00	1,475.35	96.1%
3008085 522090 Telephone Services	863	863	718.97	143.80	-71.90	215.76	75.0%
3008085 522095 Utilities	374,904	374,904	231,834.10	43,769.63	-23,221.77	166,291.67	55.6%
3008085 522099 Office Expense Allo	10,703	10,703	7,529.26	87.17	.00	3,173.33	70.3%
TOTAL Administration	599,766	599,688	415,225.00	53,965.58	-23,293.67	207,756.32	65.4%
5F Supplies & Equipment							
3008085 533015 Fuel Usage	6,000	6,000	4,219.48	544.50	-162.34	1,942.86	67.6%
3008085 533037 Office Supplies	750	750	7,641.85	7,179.00	-7,119.20	227.35	69.7%
3008085 533050 Operating Supplies	4,000	4,000	2,490.18	743.59	177.57	1,332.25	66.7%
3008085 533056 Operating Supplies-	56,000	56,000	42,317.75	11,828.10	-9,353.25	23,035.50	58.9%
3008085 533060 Operating Supplies	6,000	6,000	3,014.26	.00	.00	2,985.74	50.2%
3008085 533065 Small Tools & Equip	9,000	9,000	879.77	.00	175.99	7,944.24	11.7%
3008085 533108 Supplies Expense Al	2,344	2,344	2,438.24	808.41	.00	-94.64	104.0%*
3008085 566068 Raw Water Purchases	180,000	180,000	127,189.23	.00	.00	52,810.77	70.7%
TOTAL Supplies & Equipment	264,094	264,094	190,190.76	21,103.60	-16,281.23	90,184.07	65.9%
5J Repairs & Maint							
3008085 544010 R&M - Vehicles	3,000	3,000	10,032.75	599.12	404.87	-7,437.62	347.9%*
3008085 545015 Repairs- Equipment	3,000	6,000	4,110.00	300.37	.00	1,890.00	68.5%
3008085 545024 Repairs - Plant	75,000	67,936	51,808.29	10,466.69	10,732.00	5,395.47	92.1%
3008085 545030 Repairs - System	25,000	25,000	18,462.59	.00	819.75	5,717.66	77.1%
3008085 545038 Maint. Contract Pal	41,000	41,000	20,571.39	14,571.39	16,788.00	3,640.61	91.1%
3008085 545086 Dumpsters	3,252	3,252	3,330.66	394.37	.00	-78.66	102.4%*
TOTAL Repairs & Maint	150,252	146,188	108,315.68	26,331.94	28,744.62	9,127.46	93.8%
5L Outside Services							
3008085 566015 Consulting Fees	0	0	.00	.00	.00	.00	.0%
3008085 566030 Engineering	2,270	2,270	360.00	.00	.00	1,910.00	15.9%

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FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
3008085 566042 Legal Fees	0	0	.00	.00	.00	.00	.0%
3008085 566065 Water Testing	27,000	27,000	18,827.12	3,534.20	6,845.60	1,327.28	95.1%
3008085 566099 Outside Services A	8,535	8,535	7,917.22	-615.38	.00	618.18	92.8%
TOTAL Outside Services	37,805	37,805	27,104.34	2,918.82	6,845.60	3,855.46	89.8%
5N Other Expenses							
3008085 566060 Rental - Equipment	2,000	3,860	1,766.15	296.31	-118.91	2,212.76	42.7%
TOTAL Other Expenses	2,000	3,860	1,766.15	296.31	-118.91	2,212.76	42.7%
5T Debt Service							
3008085 597999 Depreciation Expens	0	0	.00	.00	.00	.00	.0%
TOTAL Debt Service	0	0	.00	.00	.00	.00	.0%
TOTAL Water Treatment	1,705,541	1,703,259	1,172,839.51	150,075.18	-4,103.59	534,523.25	68.6%

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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
92 Assets							
3009292 597106 High Service Pump #	0	0	.00	.00	.00	.00	.0%
TOTAL UNDEFINED CHAR	0	0	.00	.00	.00	.00	.0%
5N Other Expenses							
3009292 599999 Loss On Sale Of Ass	0	0	.00	.00	.00	.00	.0%
TOTAL Other Expenses	0	0	.00	.00	.00	.00	.0%
5R Capital Outlay							
3009292 592000 Water Main Replacem	100,000	100,000	53,656.22	28,707.73	4,425.46	41,918.32	58.1%
3009292 592001 Control Valve Hwy 9	40,000	40,000	.00	.00	.00	40,000.00	.0%
3009292 592002 Well 1 and 2 Pump R	100,000	100,000	52,615.67	.00	.00	47,384.33	52.6%
3009292 592003 Quarry Pump 3 VFD &	31,000	31,000	27,875.23	.00	.00	3,124.77	89.9%
3009292 592004 PRV Rehab	165,000	165,000	73,183.32	.00	.00	91,816.68	44.4%
3009292 592202 Soda Blast and Pain	0	0	.00	.00	.00	.00	.0%
3009292 592203 Land Purchase Water	0	0	.00	.00	.00	.00	.0%
3009292 592204 High Service Pump #	0	0	.00	.00	.00	.00	.0%
3009292 592205 Water Main Relocate	0	0	.00	.00	.00	.00	.0%
3009292 597101 Main Street Project	0	0	.00	.00	.00	.00	.0%
3009292 597224 Meter Replacement P	0	120,000	120,000.00	.00	.00	.00	100.0%
3009292 597228 Rate Study	0	0	.00	.00	.00	.00	.0%
3009292 597231 Equipment - Water	0	0	.00	.00	.00	.00	.0%
3009292 597232 Vehicles - Distribu	50,000	50,000	49,815.00	.00	.00	185.00	99.6%
3009292 597233 Water System Extens	0	35,236	56,632.50	21,396.15	.00	-21,396.50	160.7%*
3009292 597235 Airport Rndabout Re	0	0	.00	.00	.00	.00	.0%
3009292 597236 Water Filter Plant	0	0	.00	.00	.00	.00	.0%
3009292 597238 Property Purchases	0	0	.00	.00	.00	.00	.0%
3009292 597281 Equipment - Treatme	0	0	.00	.00	.00	.00	.0%
3009292 597282 Vehicles - Treatmen	0	0	.00	.00	.00	.00	.0%
3009292 597283 Buildings-Treatment	30,000	30,000	10,275.00	.00	.00	19,725.00	34.3%

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ACCOUNTS FOR: 300 water	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3009292 597284 Water Tank Painting	450,000	330,000	17,667.50	.00	-9,127.50	321,460.00	2.6%
3009292 597285 Distribution Sample	0	0	.00	.00	.00	.00	.0%
3009292 597286 Argos Well Drive Re	0	0	.00	.00	.00	.00	.0%
3009292 597287 Booster Station	0	0	.00	.00	.00	.00	.0%
3009292 597288 Water Tank Land	0	0	.00	.00	.00	.00	.0%
3009292 597289 Cell Hydrant Meters	0	0	.00	.00	.00	.00	.0%
3009292 597290 Booster Pump St Reh	0	0	.00	.00	.00	.00	.0%
3009292 597298 Pressure Monitor St	0	0	.00	.00	.00	.00	.0%
3009292 597323 Srf Wtm To New Airp	0	0	.00	.00	.00	.00	.0%
3009292 597326 Srf Airport Area Bp	0	0	980,128.53	.00	.00	-980,128.53	100.0%*
3009292 597329 Srf New Airport Are	0	0	444,257.65	.00	.00	-444,257.65	100.0%*
3009292 597333 Srf Southwestern Wt	0	0	1,660.00	.00	.00	-1,660.00	100.0%*
3009292 597336 Srf Water Main Reha	0	0	.00	.00	.00	.00	.0%
3009292 597338 Srf Water Main Reha	0	0	.00	.00	.00	.00	.0%
3009292 597445 Engineering Shelbyc	0	208,765	63,250.00	15,000.00	.00	145,515.00	30.3%
3009292 597446 Shebly Co SwlooppH2	0	1,511,579	1,591,657.09	80,078.77	.00	-80,078.09	105.3%*
3009292 597447 Dwsrf2 Engineering	0	57,066	57,065.63	.00	.00	.00	100.0%
3009292 597448 Arf- Solenoid Banks	0	0	.00	.00	.00	.00	.0%
3009292 597449 Arf- Electrical Bre	0	0	.00	.00	.00	.00	.0%
3009292 597450 Arf- Expansion Join	0	0	.00	.00	.00	.00	.0%
3009292 597451 Arf-Scada System Fi	0	0	.00	.00	.00	.00	.0%
3009292 597452 Arf- Turbidity Mete	0	0	.00	.00	.00	.00	.0%
3009292 597453 Arf- Pall Scada Pla	0	0	.00	.00	.00	.00	.0%
3009292 597454 Arf- Argos Turbidit	0	0	.00	.00	.00	.00	.0%
3009292 597455 Arf-Hwy 42 Tank Res	0	0	.00	.00	.00	.00	.0%
3009292 597456 Arf-Argos Pump	0	0	.00	.00	.00	.00	.0%
3009292 597457 Arf-Water Meter Rep	0	0	.00	.00	.00	.00	.0%
3009292 597762 HSP#4 Motor Replac	0	17,864	17,864.49	.00	.00	.00	100.0%
TOTAL Capital Outlay	966,000	2,796,510	3,617,603.83	145,182.65	-4,702.04	-816,391.67	129.2%
TOTAL Assets	966,000	2,796,510	3,617,603.83	145,182.65	-4,702.04	-816,391.67	129.2%

YEAR-TO-DATE BUDGET REPORT
FUND/DIVISION/DEPARTMENT

FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
93 Debt Services							
93 Debt							
5N Other Expenses							
3009393 598900 Interest Expense	357,580	357,580	183,290.00	.00	56,265.00	118,025.00	67.0%
3009393 598901 Bond Issuance Costs	0	0	.00	.00	.00	.00	.0%
TOTAL Other Expenses	357,580	357,580	183,290.00	.00	56,265.00	118,025.00	67.0%
5T Debt Service							
3009393 597459 Note Payments - Csb	0	0	.00	.00	.00	.00	.0%
3009393 598000 Bond Principal Paym	820,000	820,000	.00	.00	.00	820,000.00	.0%
TOTAL Debt Service	820,000	820,000	.00	.00	.00	820,000.00	.0%
TOTAL Debt	1,177,580	1,177,580	183,290.00	.00	56,265.00	938,025.00	20.3%

YEAR-TO-DATE BUDGET REPORT
FUND/DIVISION/DEPARTMENT

FOR 2025 09

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
300 Water							
95 Transfers							
95 Transfers							
2S Other Sources & Uses							
3009595 599110 Transfer From Gener	0	0	.00	.00	.00	.00	.0%
3009595 599116 Transfer From Debt	0	0	.00	.00	.00	.00	.0%
3009595 599117 Transfer From Cap P	0	-417,530	-208,765.00	.00	.00	-208,765.00	50.0%*
3009595 599118 Contribution To/Fro	0	0	.00	.00	.00	.00	.0%
3009595 599120 Transfer From Gas F	0	0	.00	.00	.00	.00	.0%
3009595 599135 Transfer From Bond	0	0	.00	.00	.00	.00	.0%
3009595 599150 Transfer From Ameri	0	0	.00	.00	.00	.00	.0%
TOTAL Other Sources & Uses	0	-417,530	-208,765.00	.00	.00	-208,765.00	50.0%
5V Other Fin Uses							
3009595 599210 Transfer To General	0	0	.00	.00	.00	.00	.0%
3009595 599217 Transfer To Cap Pro	0	0	.00	.00	.00	.00	.0%
3009595 599220 Transfer To Gas Fun	0	0	.00	.00	.00	.00	.0%
TOTAL Other Fin Uses	0	0	.00	.00	.00	.00	.0%
TOTAL Transfers	0	-417,530	-208,765.00	.00	.00	-208,765.00	50.0%
TOTAL Water	244,705	7,363	-3,057,985.10	-105,835.86	95,045.59	2,970,302.62*****%	
TOTAL REVENUES	-5,482,309	-7,376,943	-9,394,369.31	-582,102.14	.00	2,017,426.37	
TOTAL EXPENSES	5,727,014	7,384,306	6,336,384.21	476,266.28	95,045.59	952,876.25	

YEAR-TO-DATE BUDGET REPORT
 FUND/DIVISION/DEPARTMENT

FOR 2025 09

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	244,705	7,363	-3,057,985.10	-105,835.86	95,045.59	2,970,302.62	*****%

** END OF REPORT - Generated by Kelly Ellison **

BALANCE SHEET FOR 2025 9

FUND: 300 Water			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
300	101000	Cash	.51	651.88
300	101001	Money Market	21,605.30	9,121,293.27
300	101005	Srf Funds	900.93	1,134,821.66
300	101100	Claim On Cash	-38,737.69	-2,396,925.71
300	102000	Water Tank Maintenance	.00	137.45
300	102001	Water Tank Maint Money Market	9,858.80	465,423.58
300	102293	Cd - Csb - wwB	.00	.00
300	102294	Cd-Csb-Watr Tank Mnt 23088	.00	.00
300	102295	Cd-Csb-Watr Bd 22396	.00	.00
300	102297	Cd-Csb-wtr Bd 22398	.00	.00
300	102298	Cd-Csb-wtr Bd 22399	.00	.00
300	102299	Cd-Csb Wtr Bd 22490	.00	.00
300	102300	Cd-Csb-wtr Cd 22493	.00	.00
300	102301	Cd-Csb-wtr Bd 22494	.00	.00
300	102302	Cd-Csb-wtr Bd 23472	.00	.00
300	102303	Cd-Csb-wtr Bd 23473	.00	.00
300	102304	Cd-Csb-wtr Bd 23474	.00	.00
300	102305	Cd-Csb-wtr Bd 23475	.00	.00
300	120001	Accounts Receivable	124,153.11	804,838.77
300	120002	Allowance For Bad Debts	.00	-56,263.47
300	120003	A/R Offset Collection Fee	-1,002.09	-101,169.11
300	120005	Contracts Receivable	-1,866.20	745.19
300	120010	Accounts Rec - Audit Accrual	.00	267,856.93
300	120030	Accounts Receivable - Grants	.00	.00
300	120040	Accounts Receivable - Misc	.00	-18,004.04
300	120045	Prepays	.00	.00
300	120046	Prepaid Interest Srf Loan	.00	.00
300	122001	Accrued Interest Receivable	.00	.00
300	130001	Due From General Fund	.00	.00
300	130002	Due From Gas Fund	.00	.00
300	130004	Due From Sewer Fund	.00	.00
300	130007	Due From Capital Projects Fund	.00	.00
300	140001	Inventory	.00	322,181.18
300	151040	Receivable Srf -Adem	.00	1,222,057.62
300	151051	05 And 12 Bond Fund (7713)	.00	1.06
300	151060	2009 Bond Fund (3000)	.00	.00
300	151061	2009 Bond Reserve (3001)	.00	.00
300	151062	2009 Bond Const (3002)	.00	.00
300	151079	2012 Bond Reserve (6000)	.00	-2.84
300	151081	2012 A Bond Fund (88000)	.00	.00
300	151082	2012 A Reserve Fund (88001)	.00	.00
300	151086	2016 A Bond (246386000)	7,032.84	42,863.03
300	151087	2016 B Bond	.00	.00
300	151090	2016A Project Fund (246386002)	.00	.75
300	151091	2016B Project Fund (255626002)	.00	.00
300	151092	2016A Reserve Fund (246386001)	422.83	127,453.42
300	151093	2016B Reserve Fund (255626001)	.00	.00
300	151094	2021 Bond Fund (214981000)	64,142.39	372,917.99
300	151095	2021 Refunding Reserve Fund	2,201.30	663,538.83
300	151096	2021 Refunding Escrow	.00	.00
300	151097	2021 Refunding Coi	8.08	2,436.84

BALANCE SHEET FOR 2025 9

FUND: 300 Water			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
300	151200	2020 Dwsrf Adem Rev Proj Fund	.00	.00
300	160001	Land	.00	11,484.68
300	160002	Buildings	.00	150,377.59
300	160003	System	.00	28,950,979.40
300	160004	Equipment	.00	1,593,783.58
300	160005	Vehicles	.00	425,275.30
300	160010	Construction In Progress	.00	3,412,067.61
300	160020	Bond Issuance Costs	.00	.00
300	160091	Accumulated Depreciation	.00	-12,405,145.62
300	165011	Amort Bond Issuance Costs	.00	.00
TOTAL ASSETS			188,720.11	34,115,676.82
LIABILITIES				
300	202000	Ap Pending (Due To Pooled)	-141.72	-2,712.80
300	202002	Fed withholdings Payable	.00	.00
300	202003	State Withholdings Payable	.00	-2,835.02
300	202004	Fica Tax Payable	.00	.00
300	202005	Medicare Tax Payable	.00	.00
300	202006	Ap - Not In Pool	300.00	.00
300	202009	Group Health Ins Payable	.00	-420.33
300	202010	Insurance P/R Deduction w/H	.00	.00
300	202011	Retirement Payable	.01	1,172.77
300	202012	Deferred Comp Payable	.00	.00
300	202013	Bankruptcy Payable	.00	.00
300	202014	Child Support Payable	.00	-699.23
300	202015	Credit Union Payable	.00	.00
300	202016	Misc Payroll Ded Payable	.00	.00
300	202017	United Way Payable	.00	.00
300	203001	Sales Tax Payable	13,420.95	11,849.03
300	209001	Accounts Payable	-78,576.65	-211,035.88
300	209002	Pcard Liability (Aci)	-6,879.94	-6,879.94
300	209004	Ap Retainage	.00	.00
300	209005	Payroll Liability	.00	.00
300	210001	Accrued Payroll	.00	-22,486.02
300	210010	Accrued Compensated Absences	.00	-37,100.00
300	229000	Current Maturities Of Ltd	.00	.00
300	230001	Due To General Fund	-8,106.90	-197,236.83
300	230002	Due To Gas Fund	.00	.00
300	230004	Due To Sewer Fund	.00	.00
300	230007	Due To Capital Projects Fund	.00	160.59
300	240001	Meter Deposits	-2,900.00	-171,155.25
300	240020	Unearned Revenue	.00	.00
300	240040	Over/Short	.00	.00
300	241000	Accrued Interest Pay (Restr)	.00	-56,407.89
300	249000	Current Mat Of Restricted Ltd	.00	-880,678.62
300	260301	Note Payable - Csb	.00	.00
300	260701	2009 Bonds Payable	.00	.00
300	260702	2009 Bonds - Oid	.00	.00
300	260703	Defrd Amt On Refunding 2009	.00	.00
300	260780	2012 Bonds Payable	.00	.00

BALANCE SHEET FOR 2025 9

FUND: 300 Water			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
LIABILITIES				
300	260781	2012 Bonds - Oid	.00	.00
300	260782	2012 - Defrd Costs Refunding	.00	.00
300	260804	2012 A Bond Payable	.00	.00
300	260805	2012 A Bond Oid	.00	.00
300	260806	2012 A Deffered Amt On Refund	.00	.00
300	260807	2016A Bonds Payable	.00	-1,775,000.00
300	260808	2016B Bonds Payable	.00	.00
300	260809	2016A Bonds Oid	.00	-61,874.58
300	260810	2016B Bonds Oid	.00	.00
300	260811	2016A Def Amt On Refunding	.00	49,019.39
300	260812	2016B Def Amt On Refunding	.00	.00
300	260815	2021 Bond Payable	.00	-7,410,000.05
300	260816	2021 Bond Oid	.00	-385,913.94
300	260817	2021 Def Amt On Refunding	.00	.00
300	261097	Payment Coi	.00	.00
300	261200	Bond Payable Srf	.00	-5,115,000.00
300	269000	Less Current Maturities Ltd	.00	880,678.62
TOTAL LIABILITIES			-82,884.25	-15,394,555.98
FUND BALANCE				
300	310010	Revenue Control	-582,102.14	-9,394,369.31
300	310020	Expenditure Control	476,266.28	6,336,384.21
300	310030	Fund Bal - Reserved For Enc	-31,018.95	-95,045.59
300	310300	Fund Balance/Unreserved/Undes	.00	-15,613,320.74
300	310500	Contra Asset	.00	-49,815.00
300	310550	CIP Offset	.00	.00
300	380002	Reserve For Encumbrances- Cy	.00	.00
300	380100	Fund Balance - Reserve For Enc	.00	.00
300	380101	Estimated Revenues	1,858,568.19	7,376,942.94
300	380200	Appropriation	-1,621,226.00	-7,384,306.05
300	380300	Budgetary Fb-Unres	-237,342.19	7,363.11
300	381000	Reserve For Encumbrances	.00	.00
300	382001	Encumbrances PY	.00	.00
300	382002	Encumbrances - Cy	31,018.95	95,045.59
TOTAL FUND BALANCE			-105,835.86	-18,721,120.84
TOTAL LIABILITIES + FUND BALANCE			-188,720.11	-34,115,676.82

** END OF REPORT - Generated by Kelly Ellison **

City of Calera

JON GRAHAM
Mayor
CONNIE PAYTON
City Clerk



COUNCIL MEMBERS:
ERNEST MONTGOMERY
CALVIN MORGAN
KENNY DALE COST
ALAN WATTS
DEBBIE BYERS
KAY SNOWDEN TURNER

City of Calera
Public Works Department
7901 Highway 31
Calera, AL 35040

July 14, 2025

To the Calera Water Board,

I am writing to request guidance and consideration regarding the rapidly increasing costs associated with credit card processing fees for utility payments.

Over the past three years, our total fees have nearly doubled. While an increase in online payment usage is expected, the scale of this jump raises concern that warrants further review.

To illustrate:

- In 2022, **garbage services** incurred approximately **\$12,000** in credit card fees. In 2025, that number is projected to reach **\$24,000**.
- **Water fees** have gone from **\$49,000** in 2022 to a projected **\$91,000** in 2025.
- **Gas services** rose from **\$39,000** to **\$72,000**.
- **Sewer services** followed the same pattern—**\$39,000** in 2022 to **\$72,000** by 2025.

This means that our **total projected credit card processing cost for 2025 is approximately \$287,000**.

Currently, the City charges **\$1.25 for online credit card transactions** and **nothing for credit card payments processed in person**. As we transition to the new **Munis Utility system**, we will gain the ability to accept **E-Checks**, where customers can enter their routing and account numbers to pay directly from their checking accounts.

E-Check transactions will incur only a **\$1 flat fee**. In an effort to reduce our processing costs without discouraging online payments, we could consider **waiving this \$1 fee for customers who choose to use E-Check**. In this model, the **city would only pay \$1** per transaction, while the **customer pays nothing**, providing a no-cost online payment option to the customer and significantly lowering our processing costs.

Additionally, the **Munis program recommends** charging a **flat \$2.50 fee or 3.5% of the total bill, whichever is greater, for credit card transactions** in order to fully recover processing costs. For example, on a \$100 utility bill, the fee would be **\$3.50**, which would cover all charges associated with that transaction.

Looking at other utilities in our region:

- **Alabaster** charges **2%** for both in-person and online payments.
- **Clanton** has tiered rates: **3.95% in person** and **2.95% online**.
- **Columbiana** charges **\$2.95 or 2.95%**.
- **Helena** implements a hybrid model: **\$2 up to \$73**, then **2.75%**.

- **Jemison** charges **\$1.95 up to \$66.50**, then **2.95%** over that.
- **Montevallo** does not charge in person, but passes the **vendor fee to online users** (2.95%)
- **Wilsonville** charges a **\$2.75 flat fee**.

Many municipalities are now either passing these fees to the customer or implementing tiered structures to offset the growing costs. I would appreciate any direction or policy guidance the board can offer on how we should proceed. Should we explore vendor negotiations, cost-sharing models, or begin planning for a structural change in how credit card fees are handled?

We value convenience for our customers, but not at the expense of long-term sustainability.

Thank you for your time and consideration.

Sincerely,

James Fuller
IT Director
City of Calera