



March 17, 2025

Work Session Time: 5:45 p.m.

Reports of Department Heads

Brian Kilgore, City Attorney

Council Member Reports

Debbie Byers

Kenny Dale Cost

Ernest Montgomery

Calvin Morgan

Kay Snowden Turner

Alan Watts

Mayor Report

Council Meeting Time: 6:30 p.m.

CITY OF CALERA - COUNCIL AGENDA

Call to Order

Word of Prayer & Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Regular Meeting and Work Session for March 3, 2025

Old Business

New Business

Kelly Ellison, Finance Director
Budget Adjustments

Calera Park Board
Video Scoreboard

Resolution No. 2025-16 Adoption of Police Policies, 323 Media Relations, 204
Electronic Mail, 321 Department Use of Social Media, 205 Administrative
Communications

Resolution No. 2025-17
Contract for Professional Engineering Services
George F. Young, Inc. (GFY)

Brian Kilgore, City Attorney
Resolution No. 2025-18
Legal Action against Taxpayer for Unpaid Taxes

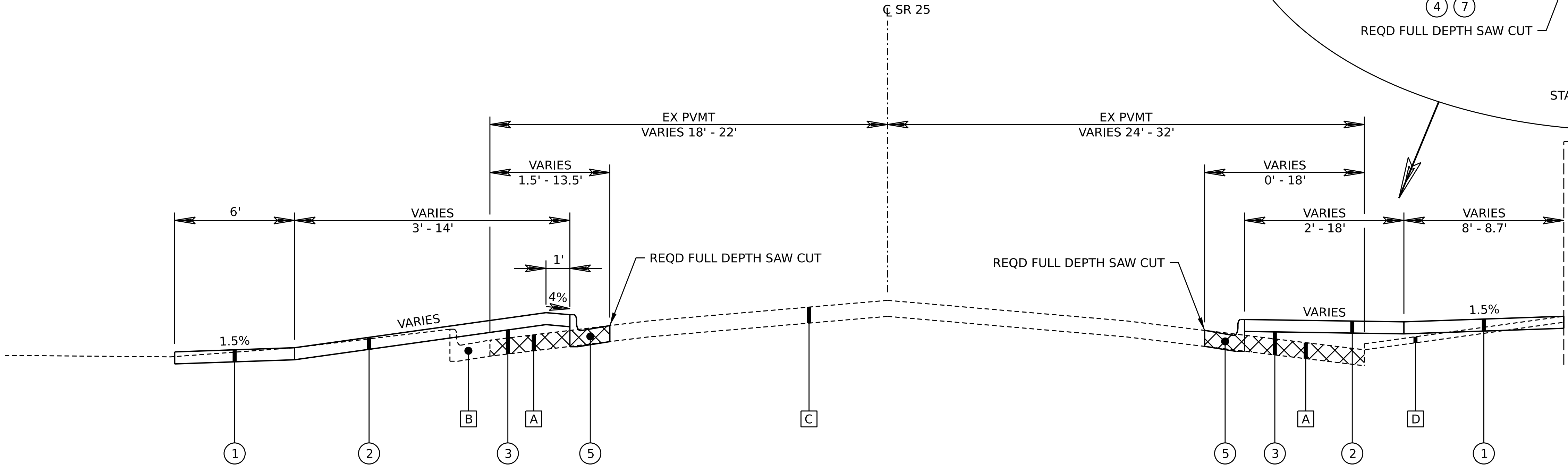
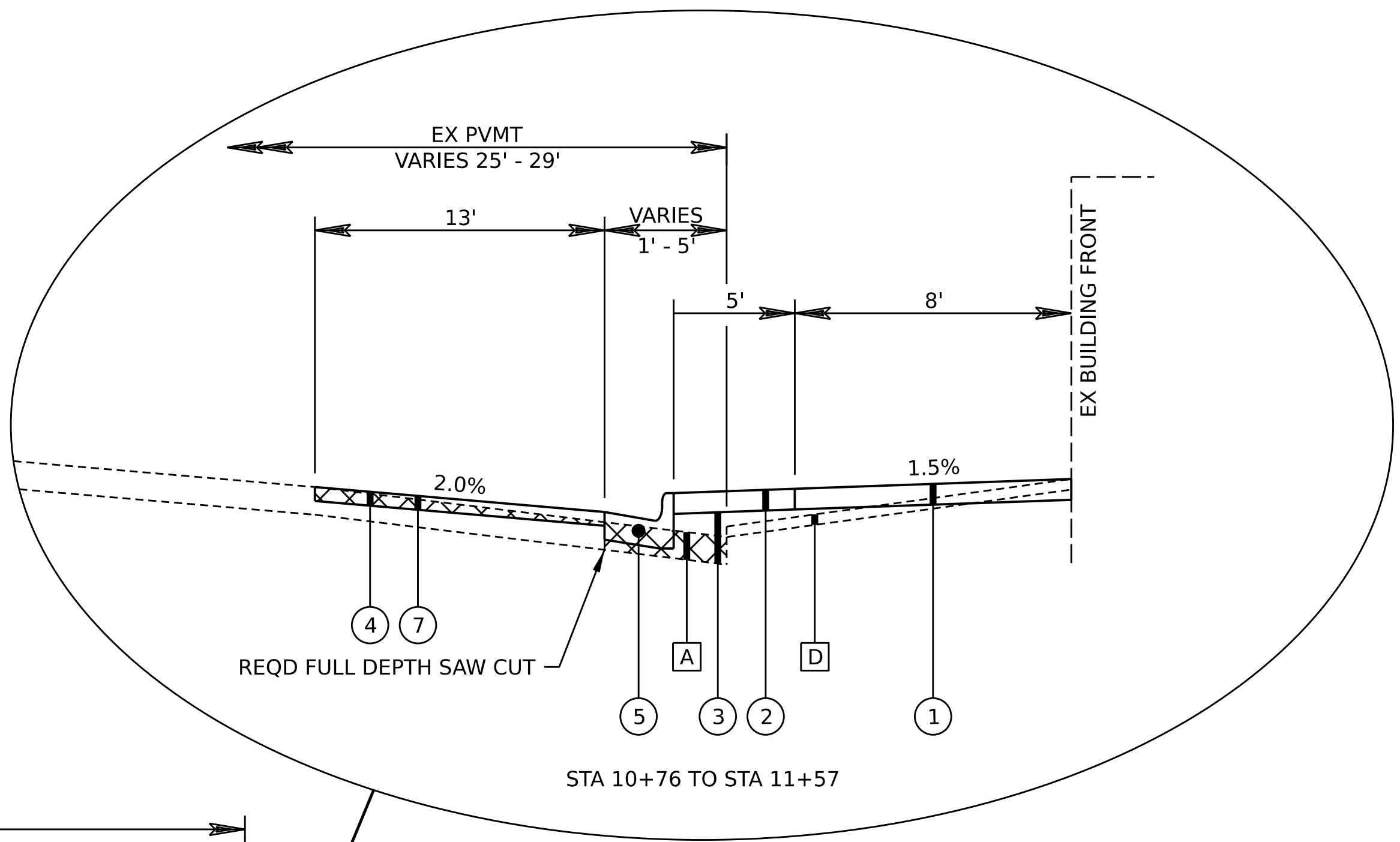
Guests:

Public Comments

Motion to Adjourn

TYPICAL SECTIONS

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	2



SR 25
TYPICAL SECTION
STA 10+23 TO STA 14+60

REQUIRED MATERIALS LEGEND

1	ITEM 618A-000	CONCRETE SIDEWALK, 4" THICK
2	ITEM 650A-000	TOPSOIL (APP 4" THICK)
3	ITEM 210D-022	BORROW EXCAVATION (LOOSE TRUCKBED MEASUREMENT)(A-2-4(0) OR A-4(0)
4	ITEM 408A-051	PLANING EXISTING PAVEMENT (APPROXIMATELY 0.00" THRU 1.0" THICK)
5	ITEM 623C-000	COMBINATION CURB & GUTTER, TYPE C
7	ITEM 424A-356	SUPERPAVE BITUMINOUS CONCRETE WEARING SURFACE LAYER, 3/8" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE C/D (APP 110 LB/SQ YD)

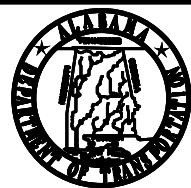
IN-PLACE MATERIALS LEGEND

A	IN-PLACE BITUMINOUS PAVEMENT (REM)
B	IN-PLACE C&G (REM)
C	IN-PLACE BITUMINOUS PAVEMENT (RET)
D	IN-PLACE CONCRETE SIDEWALK (REM)



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ALABAMA DEPARTMENT
OF TRANSPORTATION

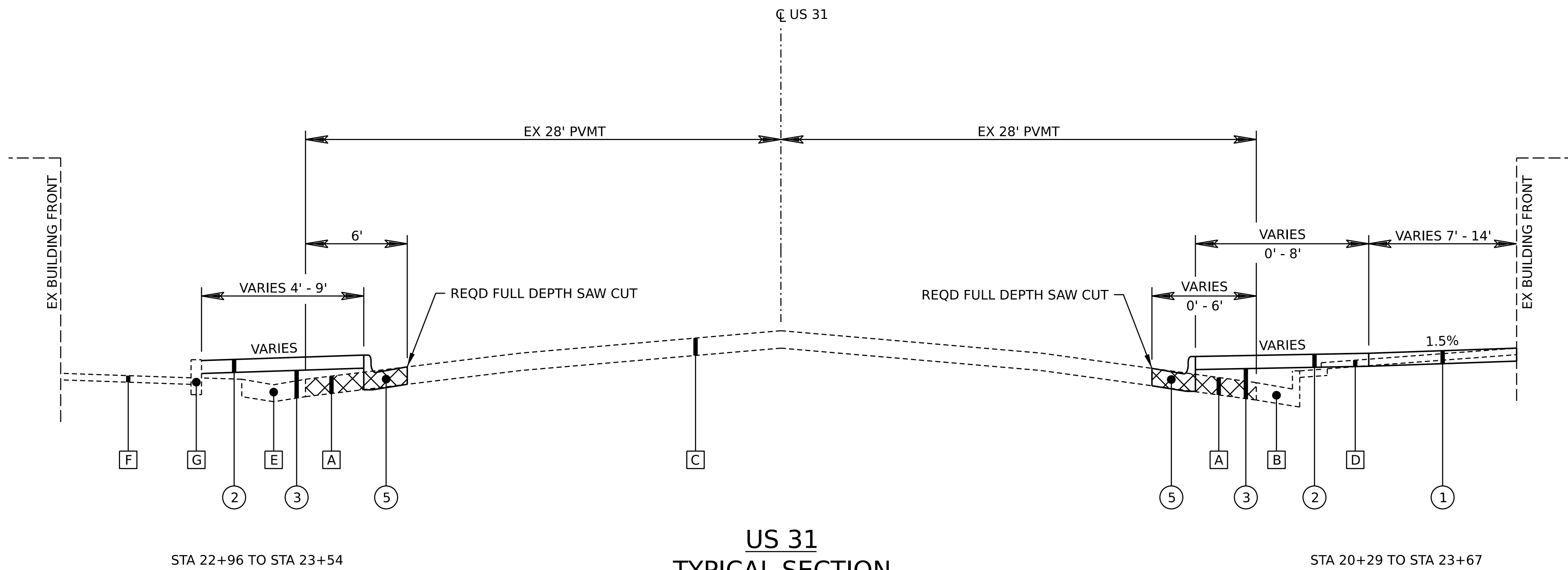
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SHEET TITLE
TYPICAL SECTIONS

ROUTE
SR 25 &
US 31

TYPICAL SECTIONS

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	2A



US 31
TYPICAL SECTION

REQUIRED MATERIALS LEGEND

①	ITEM 618A-000	CONCRETE SIDEWALK, 4" THICK
②	ITEM 650A-000	TOPSOIL (APP 4" THICK)
③	ITEM 210D-022	BORROW EXCAVATION (LOOSE TRUCKBED MEASUREMENT)(A-2-4(0) OR A-4(0)
⑤	ITEM 623C-000	COMBINATION CURB & GUTTER, TYPE C
⑥	ITEM 614A-000	SLOPE PAVING

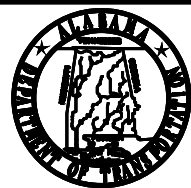
IN-PLACE MATERIALS LEGEND

A	IN-PLACE BITUMINOUS PAVEMENT (REM)
B	IN-PLACE CONCRETE C&G (REM)
C	IN-PLACE BITUMINOUS PAVEMENT (RET)
D	IN-PLACE CONCRETE SIDEWALK (REM)
E	IN-PLACE CONCRETE VALLEY GUTTER (REM)
F	IN-PLACE CONCRETE SIDEWALK (RET)
G	IN-PLACE CONCRETE CURB (RET)



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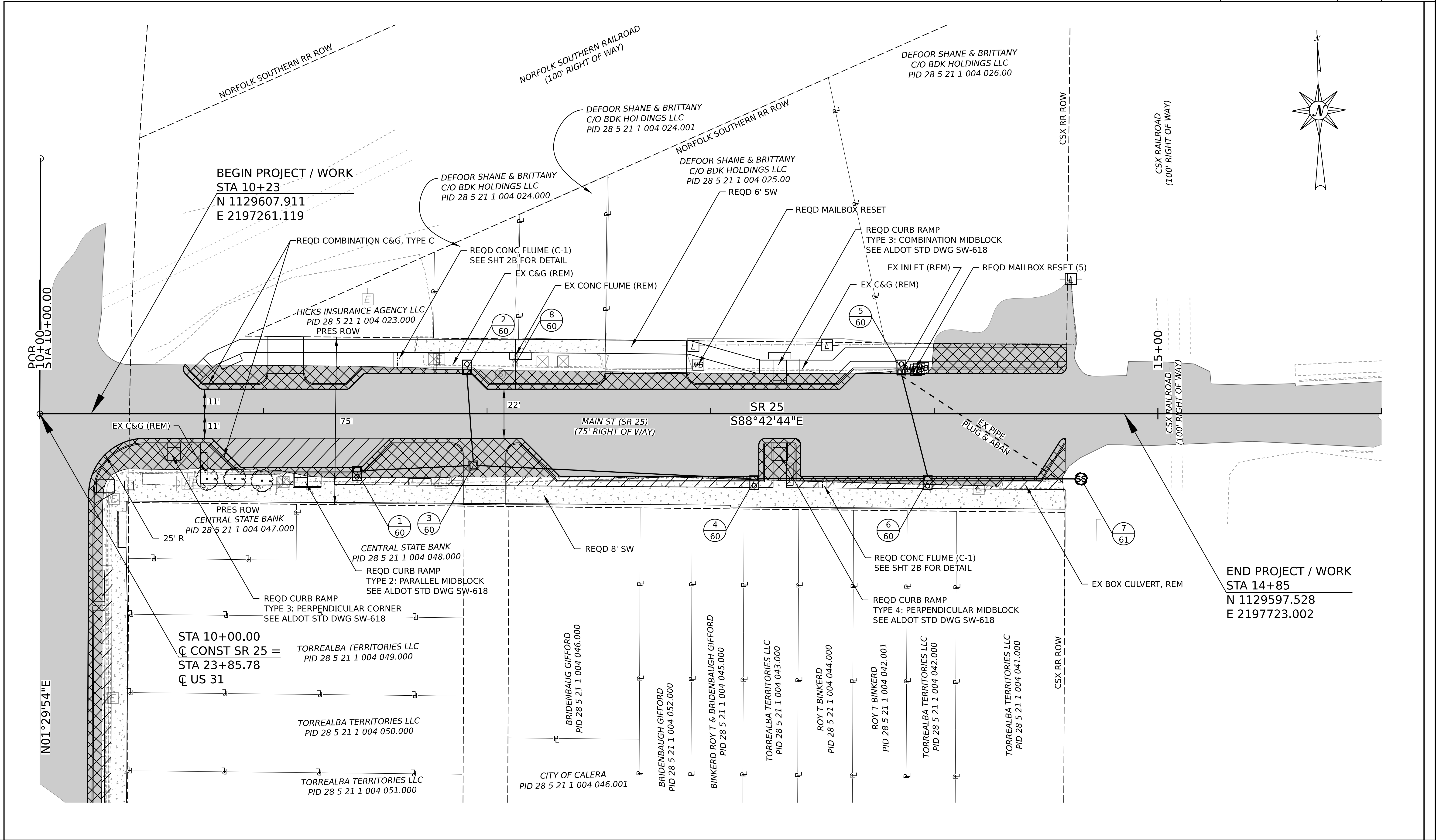
SHEET TITLE
TYPICAL SECTIONS

ROUTE
SR 25 &
US 31

DATE\$\$\$\$ TIME\$\$\$\$ \$USERS\$ \$PENTABLE\$\$ \$PLTDRV\$\$

PLAN - SR 25

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	4



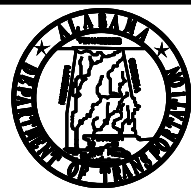
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ALABAMA DEPARTMENT
OF TRANSPORTATION

SCALE 0 20 40
(FEET)

SHEET TITLE

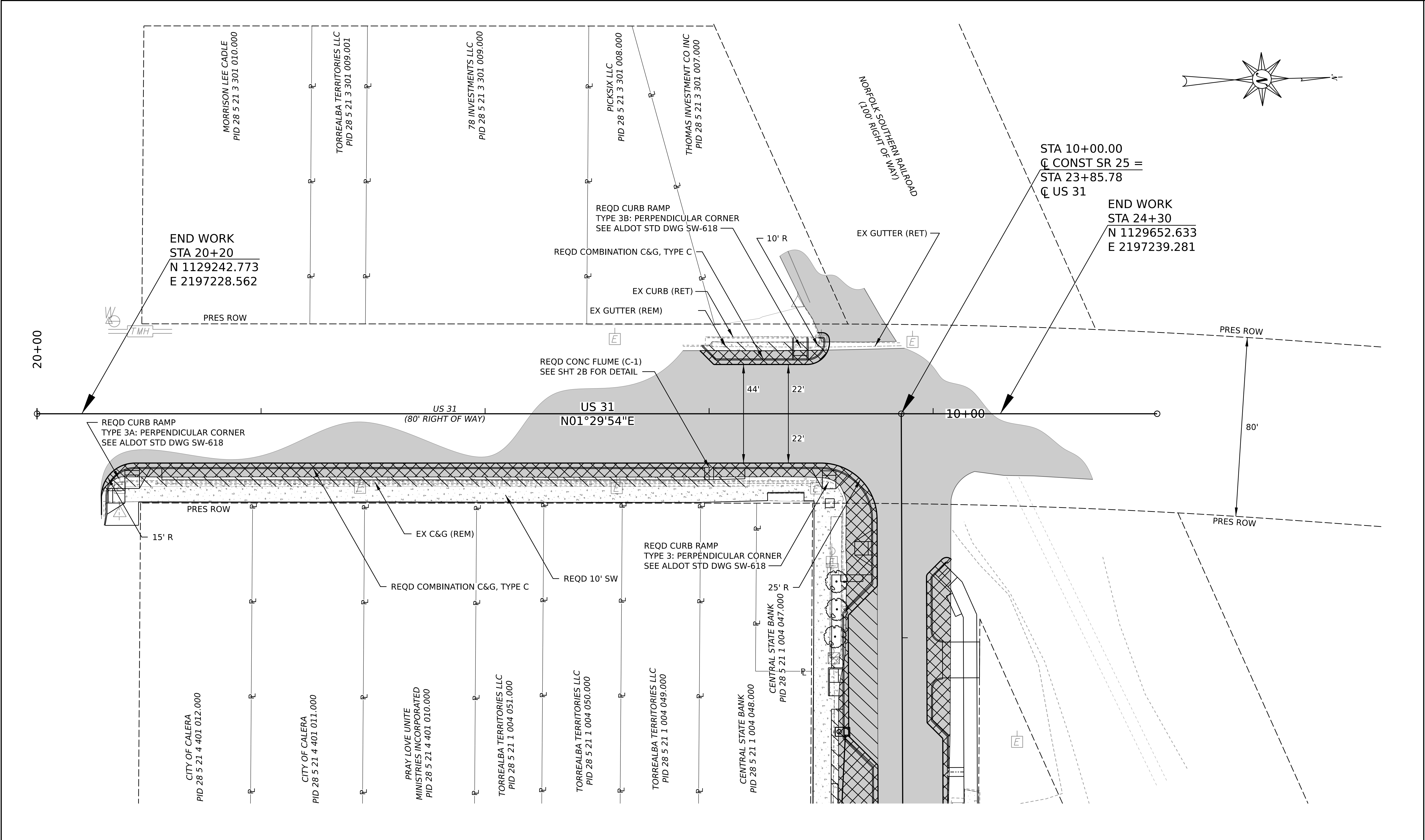
PLAN - SR 25

ROUTE

SR 25 &
US 31

PLAN - US 31

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	5

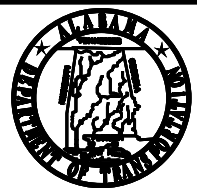


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ALABAMA DEPARTMENT
OF TRANSPORTATION

SCALE (FEET)
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SHEET TITLE

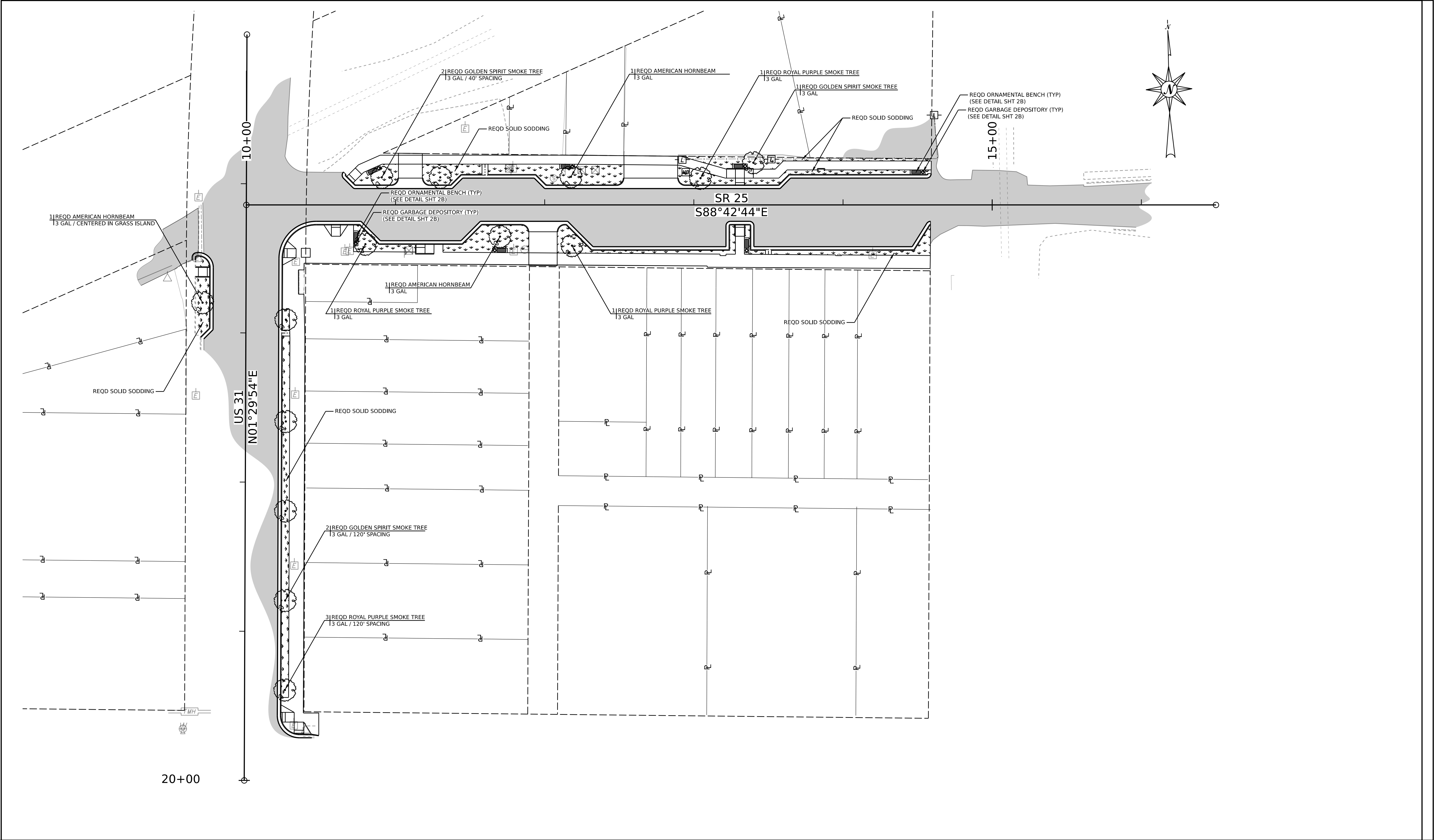
PLAN - US 31

ROUTE

SR 25 &
US 31

LANDSCAPING AND SITE FURNISHINGS

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	12

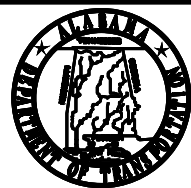


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ALABAMA DEPARTMENT
OF TRANSPORTATION

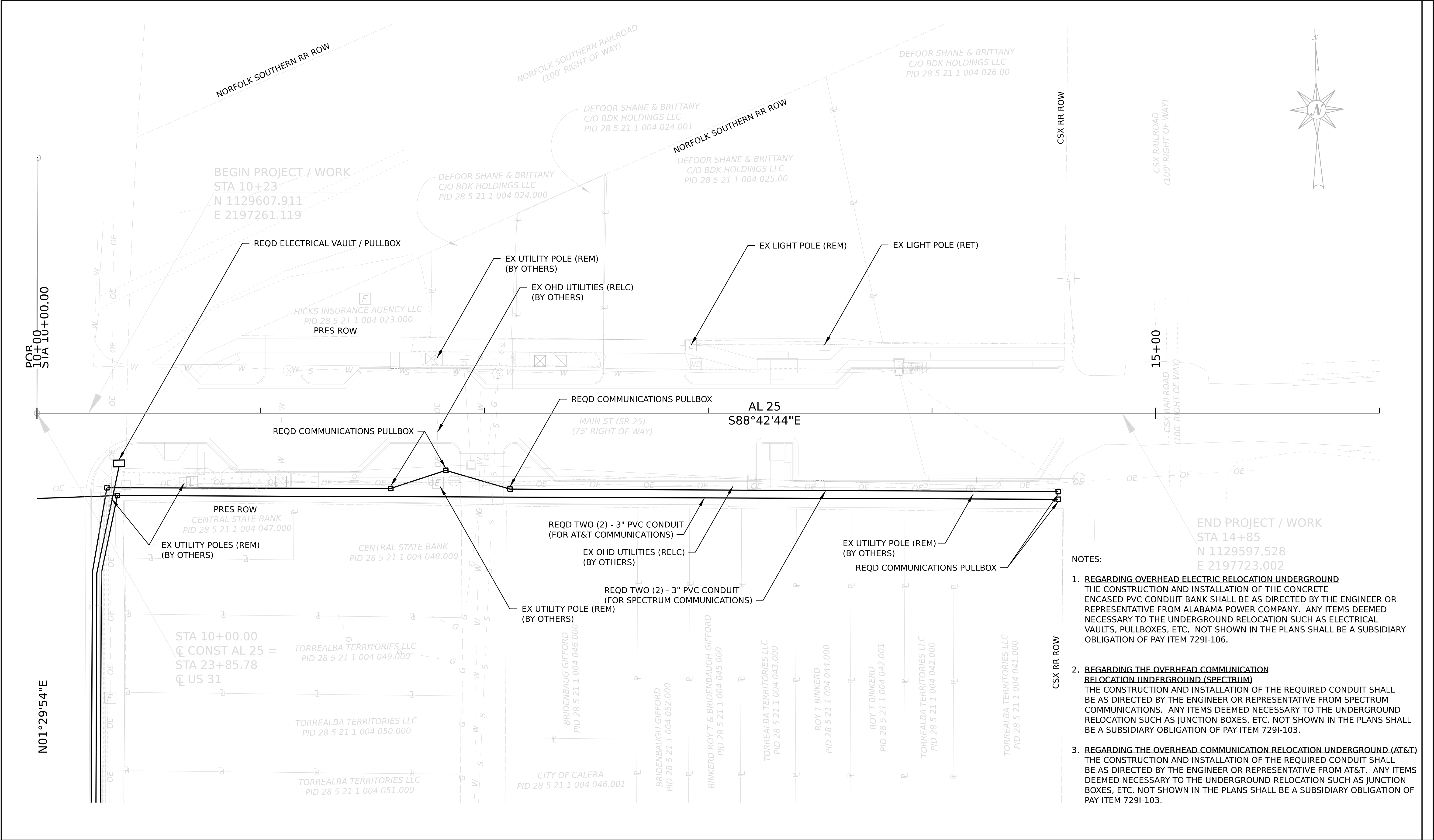
SCALE (FEET)
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SHEET TITLE
LANDSCAPING AND
SITE FURNISHINGS

ROUTE
SR 25 &
US 31

UTILITIES

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	30



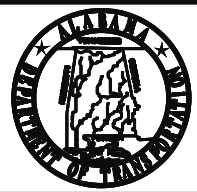
- NOTES:
- REGARDING OVERHEAD ELECTRIC RELOCATION UNDERGROUND**
THE CONSTRUCTION AND INSTALLATION OF THE CONCRETE ENCASED PVC CONDUIT BANK SHALL BE AS DIRECTED BY THE ENGINEER OR REPRESENTATIVE FROM ALABAMA POWER COMPANY. ANY ITEMS DEEMED NECESSARY TO THE UNDERGROUND RELOCATION SUCH AS ELECTRICAL VAULTS, PULLBOXES, ETC. NOT SHOWN IN THE PLANS SHALL BE A SUBSIDIARY OBLIGATION OF PAY ITEM 729I-106.
 - REGARDING THE OVERHEAD COMMUNICATION RELOCATION UNDERGROUND (SPECTRUM)**
THE CONSTRUCTION AND INSTALLATION OF THE REQUIRED CONDUIT SHALL BE AS DIRECTED BY THE ENGINEER OR REPRESENTATIVE FROM SPECTRUM COMMUNICATIONS. ANY ITEMS DEEMED NECESSARY TO THE UNDERGROUND RELOCATION SUCH AS JUNCTION BOXES, ETC. NOT SHOWN IN THE PLANS SHALL BE A SUBSIDIARY OBLIGATION OF PAY ITEM 729I-103.
 - REGARDING THE OVERHEAD COMMUNICATION RELOCATION UNDERGROUND (AT&T)**
THE CONSTRUCTION AND INSTALLATION OF THE REQUIRED CONDUIT SHALL BE AS DIRECTED BY THE ENGINEER OR REPRESENTATIVE FROM AT&T. ANY ITEMS DEEMED NECESSARY TO THE UNDERGROUND RELOCATION SUCH AS JUNCTION BOXES, ETC. NOT SHOWN IN THE PLANS SHALL BE A SUBSIDIARY OBLIGATION OF PAY ITEM 729I-103.

DATE\$\$\$\$ TIME\$\$\$\$ \$USERS\$ \$PENTABLE\$\$ \$PLTDV\$\$\$\$



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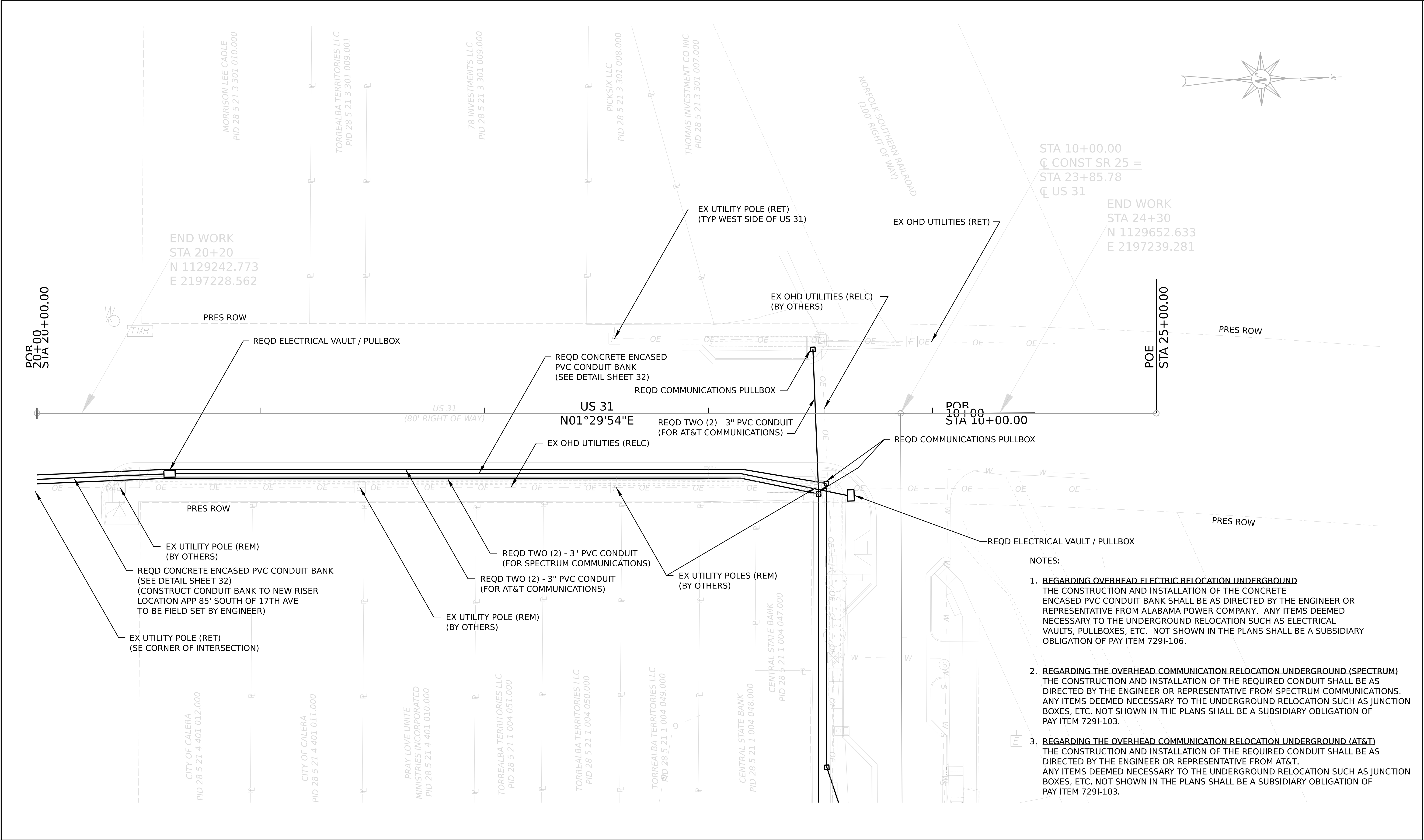
ALABAMA DEPARTMENT
OF TRANSPORTATION

SCALE
(FEET)
0 20 40

SHEET TITLE	ROUTE
UTILITIES	SR 25 & US 31

UTILITIES

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	31



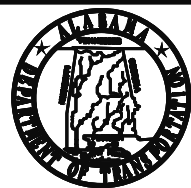
- NOTES:
- REGARDING OVERHEAD ELECTRIC RELOCATION UNDERGROUND**
THE CONSTRUCTION AND INSTALLATION OF THE CONCRETE ENCASED PVC CONDUIT BANK SHALL BE AS DIRECTED BY THE ENGINEER OR REPRESENTATIVE FROM ALABAMA POWER COMPANY. ANY ITEMS DEEMED NECESSARY TO THE UNDERGROUND RELOCATION SUCH AS ELECTRICAL VAULTS, PULLBOXES, ETC. NOT SHOWN IN THE PLANS SHALL BE A SUBSIDIARY OBLIGATION OF PAY ITEM 729I-106.
 - REGARDING THE OVERHEAD COMMUNICATION RELOCATION UNDERGROUND (SPECTRUM)**
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 - REGARDING THE OVERHEAD COMMUNICATION RELOCATION UNDERGROUND (AT&T)**
THE CONSTRUCTION AND INSTALLATION OF THE REQUIRED CONDUIT SHALL BE AS DIRECTED BY THE ENGINEER OR REPRESENTATIVE FROM AT&T. ANY ITEMS DEEMED NECESSARY TO THE UNDERGROUND RELOCATION SUCH AS JUNCTION BOXES, ETC. NOT SHOWN IN THE PLANS SHALL BE A SUBSIDIARY OBLIGATION OF PAY ITEM 729I-103.

DATE\$\$\$\$ TIME\$\$\$\$ \$USERS\$ \$PENTABLE\$\$ \$PLTDV\$\$



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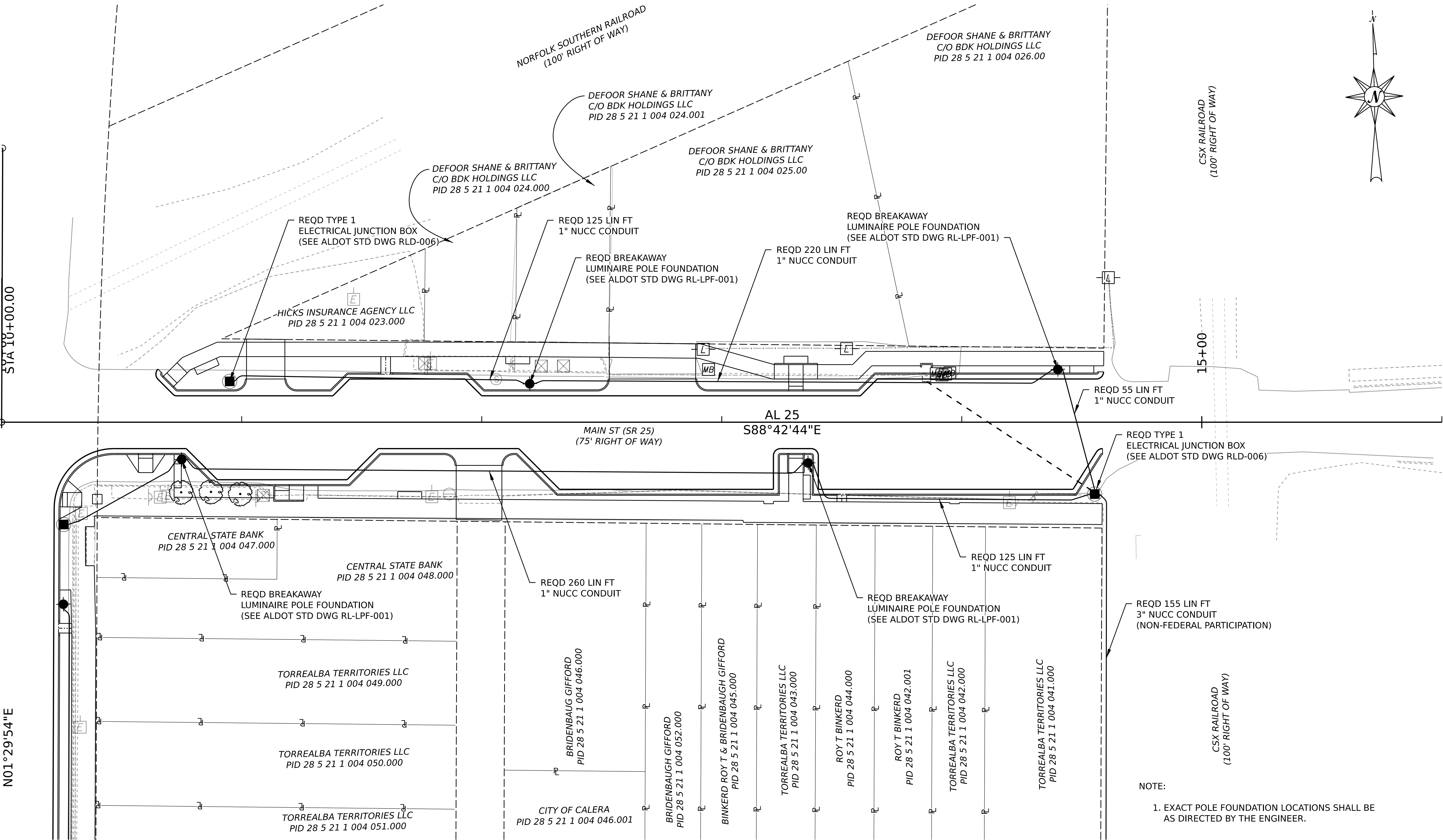
ALABAMA DEPARTMENT
OF TRANSPORTATION

SCALE 0 20 40
(FEET)

SHEET TITLE	ROUTE
UTILITIES	SR 25 & US 31

LIGHTING PLAN - SR 25

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	40



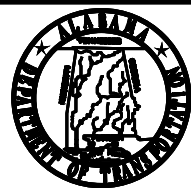
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CONSULTING ENGINEERS

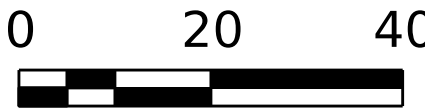
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ALABAMA DEPARTMENT
OF TRANSPORTATION

SCALE
(FEET)



SHEET TITLE

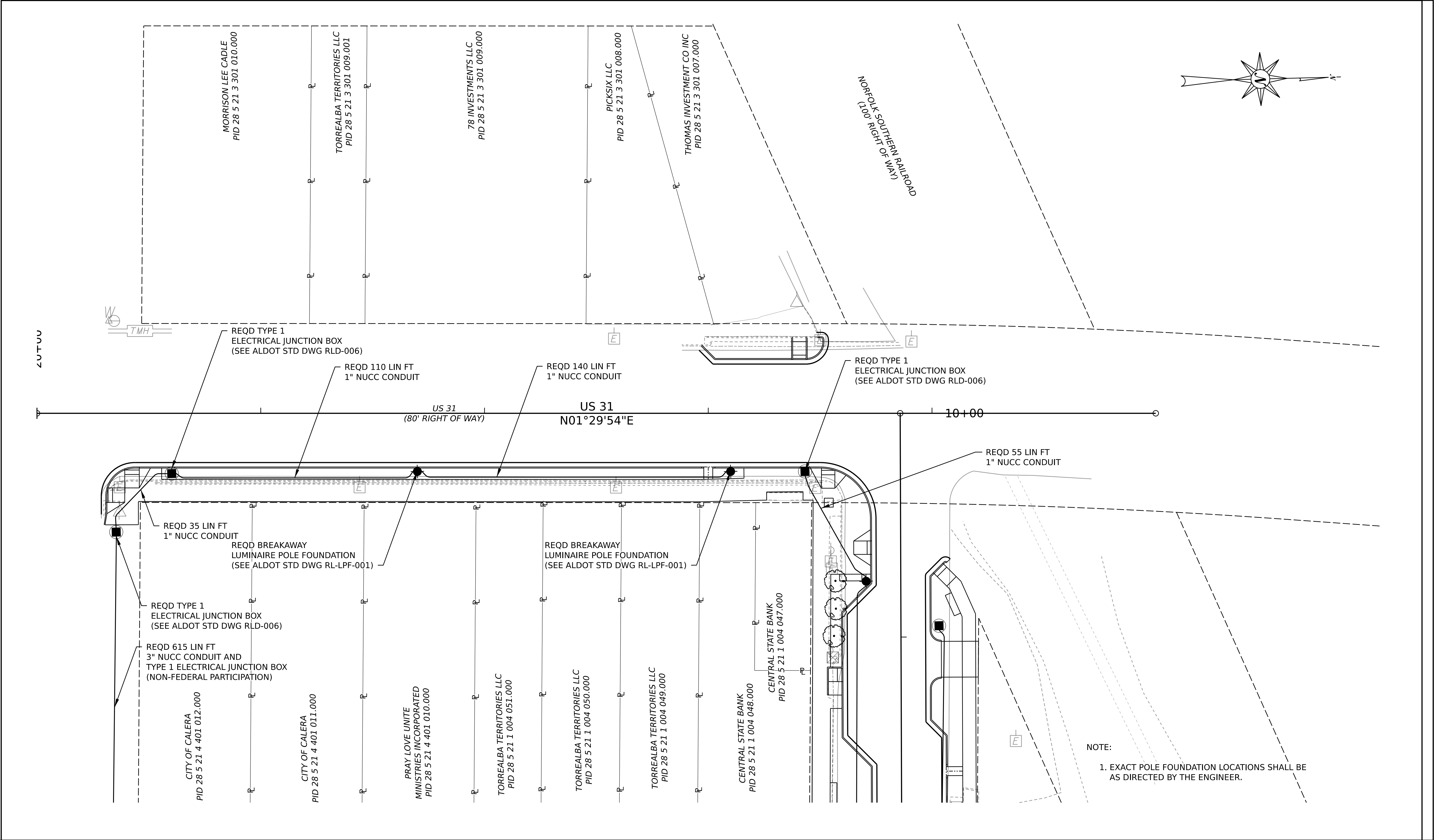
LIGHTING PLAN - SR 25

ROUTE

SR 25 &
US 31

LIGHTING PLAN - US 31

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
TAPAA-TA24(923)	2025	41



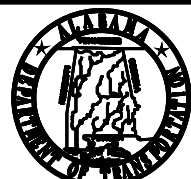
NOTE:
1. EXACT POLE FOUNDATION LOCATIONS SHALL BE
AS DIRECTED BY THE ENGINEER.

DATE\$\$\$\$ TIME\$\$\$\$ \$USERS\$ \$PENTABLE\$\$ \$PLTDRV\$\$



ENGINEERING DESIGN TECHNOLOGIES, INC.
CONSULTING ENGINEERS

PLAN SUBMITTAL
P & E



ALABAMA DEPARTMENT
OF TRANSPORTATION

SCALE
(FEET)
0 20 40

SHEET TITLE
LIGHTING PLAN - US 31

ROUTE
SR 25 &
US 31

City of Calera – City Council
Work Session Minutes

March 3, 2025

The members of the Calera City Council met on March 3, 2025, at 5:45 p.m. with Mayor Pro Tem Montgomery presiding. The meeting was held at Calera City Hall.

The following members were present:

Mayor: Jon G. Graham - Absent

Mayor Pro Tem: Ernest Montgomery

Council Members: Debbie Byers, Kenny Dale Cost, Calvin Morgan,
Kay Snowden Turner, Alan Watts

City Attorney: Brian Kilgore

Department Heads: James Fuller, David Hyche, Sean Kendrick, Reggie Darden, Kelly
Ellison, Bill Hilyer, Seth Gandy, Stacy Walkup

Guests: Richard Byers, Bill and Ann Davis, Noah Wortham, Cara Stallman,
Dawn Cost, Dennis Torrealba, Jackie Batson, Jennifer Burgett,
Robbie Grant, David Bassett and Family, Hilda Moon, Byron
Devinner, Karl Kemp

The meeting was called to order.

Reports from the following:

Department Heads
Council Members
Mayor

The Council discussed the agenda for the Council meeting.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully Submitted:

Connie B. Payton, City Clerk

Approved:

Ernest Montgomery, Mayor Pro Tem



Minutes of the City of Calera Council Meeting March 3, 2025

The Council of the City of Calera met in the Council Chambers of the City Hall at 7901 Highway 31 on Monday, March 3, 2025, at 6:30 p.m. in a regular meeting. Mayor Pro Tem Montgomery presiding.

Mayor Pro Tem and Council Members Present:

Debbie Byers, Council Member
Kenny Dale Cost, Council Member
Ernest Montgomery, Mayor Pro Tem
Calvin Morgan, Council Member
Kay Snowden Turner, Council Member
Alan Watts, Council Member

Absent:

Jon G. Graham, Mayor

Attorney:

Brian Kilgore

Guests:

James Fuller, David Hyche, Richard Byers, Sean Kendrick, Reggie Darden, Kelly Ellison, Bill Hilyer, Noah Wortham, Bill and Ann Davis, Seth Gandy, Stacy Walkup, Dawn Cost, Dennis Torrealba, Jackie Batson, Robbie Grant, Cara Stallman, Hilda Moon, David Bassett and Family, Jennifer Burgett, Byron Devinner, Karl Kemp

Mayor Pro Tem Montgomery called the meeting to order at 6:30 p.m.

Word of Prayer and Pledge of Allegiance:

Council Member Morgan opened the meeting with prayer and the Pledge of Allegiance.

Approval of Agenda:

Council Member Morgan made a motion to approve the Agenda for March 3, 2025. Council Meeting. Council Member Watts seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Approval of Minutes:

Council Member Byers made a motion to approve and dispense with the reading of the following minutes:

Regular Meeting – February 17, 2025

Work Session – February 17, 2025

Council Member Cost seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Old Business:

No old business

New Business:

**Seth Gandy, Parks and Recreation Director – Strawberry Festival –
Special Event Approval Request except for Food Trucks**

Council Member Watts made a motion to declare the Strawberry Festival as a Special Event except for Food Trucks. Council Member Cost seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

David Hyche, Police Chief – Swearing In Ceremony – Officer David Bassett



Shelby County Visitors Guide – Request to Approval to Purchase Ad – Full Page Ad

Council Member Morgan made a motion to approve purchasing an ad in the Shelby County Visitors Guide in the amount of \$1,300.00. Council Member Turner seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Resolution No. 2025-14 Adoption of Police Policies, 317 Victim and Witness Assistance, 502 Vehicle Towing, 601 Sexual Assault Investigations, 1022 Conflict of Interest, 1021 Commendations and Awards, 1023 Badges, Patches and Identification, 426 Automated License Plate Readers (ALPRs)

Council Member Turner moved that unanimous consent of the Council be given for immediate action upon Resolution No. 2025-14. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Thereupon, the Mayor Pro Tem declared said motion carried and unanimous consent given for the consideration of said Resolution.

Council Member Watts made a motion to approve Resolution No. 2025-14. Council Member Turner seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Kelly Ellison, Finance Director – Budget Adjustments

Council Member Cost made a motion to approve the Budget Adjustments. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Cara Stallman – Grant Overview and Status Update

Public Hearing – Review City Application – Fiscal Year 2025 Community Development Block Grant (CDBG) Program

Resolution No. 2025-15 Program Year 2025 Community Development Grant Block Grant to Shelby County Commission – Water Improvements Co Rd 147

Council Member Byers moved that unanimous consent of the Council be given for immediate action upon Resolution No. 2025-15. Council Member Turner seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Thereupon, the Mayor Pro Tem declared said motion carried and unanimous consent given for the consideration of said Resolution.

Council Member Watts made a motion to approve Resolution No. 2025-15. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Proposed Calera City Board of Education

Council Member Cost moved that unanimous consent of the Council be given for immediate action upon voting to not move forward with the Calera City Board of Education. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Thereupon, the Mayor Pro Tem declared said motion carried and unanimous consent given for the consideration of said vote.

Council Member Cost made a motion to approve of not moving forward with the Calera City Board of Education. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Guests:

Public Comments:

Jackie Batson, Jennifer Burgett, Byron Devinner

Council Member Cost made a motion to adjourn the meeting at 7:14 p.m.

Approved this 17th day of March 2025.

Ernest Montgomery, Mayor Pro Tem

ATTEST:

Connie B. Payton, City Clerk

Mayor Pro Tem Montgomery introduced the following Resolution:

RESOLUTION NO. R-2025-14

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CALERA, AS FOLLOWS:

WHEREAS, the Calera Police Department is reviewing and adopting New Department Policies and Procedures through Lexipol

WHEREAS, during the Fiscal Year needs may arise to amend the Calera Police Department's Policies and Procedures; and

WHEREAS, these new Policies and Procedures are needed for the day-to-day operations of this department; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Calera that the following policies, as attached to this Resolution and incorporated herein, are approved and adopted, to take effect immediately;

- 317 Victim and Witness Assistance
- 502 Vehicle Towing
- 601 Sexual Assault Investigations
- 1022 Conflict of Interest
- 1012 Commendations and Awards
- 1023 Badges, Patches and Identification
- 426 Automated License Plate Readers (ALPRs)

Council Member Turner moved that unanimous consent of the Council be given for immediate action upon Resolution No. R-2025-14. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Council Member Watts moved that Resolution No. R-2025-14 be adopted. Council Member Turner seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Mayor Pro Tem Montgomery declared Resolution No. R-2025-14 adopted.

Adopted this 3rd day of March 2025.

Connie B. Payton, City Clerk

Ernest Montgomery, Mayor Pro Tem

Mayor Pro Tem Montgomery introduced the following Resolution:

**RESOLUTION NO. 2025-15
AUTHORIZING THE SUBMISSION OF AN
PROGRAM YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT
TO THE SHELBY COUNTY COMMISSION
TO CONSTRUCT WATER IMPROVEMENTS ON COUNTY ROAD 147**

WHEREAS, the Shelby County Commission is accepting applications from municipal governments for Program Year 2025 Community Development Block Grant (CDBG) funds made available through the United States Department of Housing and Urban Development (HUD); and

WHEREAS, the City of Calera has identified has identified community development needs and determined that there is a critical need to upgrade the water line on CR 147; and

WHEREAS, a public hearing was held on March 3, 2025, informing the public of the availability of the funds and identifying the project that the City intends to address with the funds;

WHEREAS, the City of Calera will request \$187,011 of CDBG funds and the City of Calera agrees to provide \$20,779 of cash matching funds and \$8,000 of in kind matching funds for a total project construction cost of \$215,790; and

WHEREAS, the City of Calera will provide for the long-term operation and maintenance costs of the project.

THEREFORE, BE IT RESOLVED BY the City of Calera, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Calera authorizes submission of a CDBG Grant to Shelby County requesting funds for water improvements on County Road 147; and

BE IT FURTHER RESOLVED that the City Council authorizes the Mayor to sign all required grant application documents on behalf of the City.

BE IT FURTHER RESOLVED, that upon the adoption and execution of this resolution, a copy of this policy be kept on record by the City Clerk.

Council Member Byers moved that unanimous consent of the Council be given for immediate action upon Resolution No. R-2025-15. Council Member Turner seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Thereupon, the Mayor Pro Tem declared said motion carried and unanimous consent given for the consideration of said Resolution.

Council Member Watts moved that Resolution No. R-2025-15 be adopted. Council Member Byers seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Montgomery, Morgan, Turner, Watts

NAYS: None

Mayor Pro Tem declared Resolution No. R-2025-15 adopted this the 3rd day of March 2025.

Ernest Montgomery, Mayor Pro Tem

ATTESTED BY:

Connie B. Payton, City Clerk

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2025	06	538	03/17/2025	CM	CM03172025	BUA CM03172025	1	3		
2	2108082	522035		Garbage	General Insurance		21,807.00	4,752.00	26,559.00	
	210.80.82.522035.						03/17/2025			
3	2108082	522070		Garbage	Permits & Licenses		.00	100.00	100.00	
	210.80.82.522070.						03/17/2025			
4	2109292	597252		Garbage Capital	Vehicles - Garbage		80,000.00	4,723.00	84,723.00	
	210.92.92.597252.						03/17/2025			
5	2100100	404015		Garbage Revenue	Garbage Service		-1,360,918.00	-9,575.00	-1,370,493.00	
	210.01.00.404015.						03/17/2025			
6	2208083	521020		Gas Expense	Workmans Comp Insurance		4,790.84	1,500.00	6,290.84	
	220.80.83.521020.						03/17/2025			
7	2208083	521100		Gas Expense	Medical/Drug Testing		400.00	-400.00	.00	
	220.80.83.521100.						03/17/2025			
8	2208083	521150		Gas Expense	Payroll Offset - Capital Labor		.00	-8,241.60	-8,241.60	
	220.80.83.521150.						03/17/2025			
9	2208083	522035		Gas Expense	General Insurance		37,399.00	-122.00	37,277.00	
	220.80.83.522035.						03/17/2025			
10	2209292	597100		Gas Capital	Camden Park System Ext		.00	17,777.00	17,777.00	
	220.92.92.597100.						03/17/2025			
11	2209292	597223		Gas Capital	Gas System Extensions		.00	9,646.00	9,646.00	
	220.92.92.597223.						03/17/2025			
12	2200100	404010		Gas Revenue	Residential Sales		-1,239,138.00	-20,159.40	-1,259,297.40	
	220.01.00.404010.						03/17/2025			
13	4008086	521020		Sewer Collections	Workmans Comp Insurance		3,431.00	456.00	3,887.00	
	400.80.86.521020.						03/17/2025			
14	4008086	521100		Sewer Collections	Medical/Drug Testing		200.00	-200.00	.00	
	400.80.86.521100.						03/17/2025			
15	4008086	522025		Sewer Collections	Dues & Subscriptions		750.00	1,254.00	2,004.00	
	400.80.86.522025.						03/17/2025			
16	4008086	522035		Sewer Collections	General Insurance		25,361.00	2,115.00	27,476.00	
	400.80.86.522035.						03/17/2025			

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
	ACCOUNT				LINE DESCRIPTION				
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2025	06	538	03/17/2025	CM	CM03172025	BUA CM03172025	1	3	
17	4008087	521020		Sewer Treatment	Workmans Comp Insurance		10,295.00	1,365.00	11,660.00
	400.80.87.521020.						03/17/2025		
18	4008087	521100		Sewer Treatment	Medical/Drug Testing		100.00	-100.00	.00
	400.80.87.521100.						03/17/2025		
19	4008087	522035		Sewer Treatment	General Insurance		33,380.00	2,108.00	35,488.00
	400.80.87.522035.						03/17/2025		
20	4009292	593650		Sewer Capital	CB Eq Pump Replace/Overhaul		20,000.00	20,000.00	40,000.00
	400.92.92.593650.						03/17/2025		
21	4009292	597069		Sewer Capital	CDBG Sewer 20th Ave Grant		.00	304,317.06	304,317.06
	400.92.92.597069.						03/17/2025		
22	4000100	405025		Sewer Revenue	Grant Revenue CDBG 20th Avenue		.00	-304,317.06	-304,317.06
	400.01.00.405025.						03/17/2025		
23	4009292	597318		Sewer Capital	Centrifuge Head Cb		.00	201,889.47	201,889.47
	400.92.92.597318.				Prev Yr Budget- Backordered		03/17/2025		
24	5009595	599230		American Rescue Transfers	Transfer To Water Fund		280,467.74	-255,217.63	25,250.11
	500.95.95.599230.				Reduce Transfer to WB		03/17/2025		
25	5009595	599217		American Rescue Transfers	Transfer To Cap Proj Fund		.00	244,519.38	244,519.38
	500.95.95.599217.				Transfer for Fire Station		03/17/2025		
26	1000100	401020		General Fund Revenues	Audit Income		-169,337.26	-144,949.29	-314,286.55
	100.01.00.401020.						03/17/2025		
27	1001010	521100		Administration	Medical/Drug Testing		165.00	3,340.00	3,505.00
	100.10.10.521100.						03/17/2025		
28	1001010	522035		Administration	General Insurance		21,778.34	2,972.00	24,750.34
	100.10.10.522035.						03/17/2025		
29	1001012	522035		IT	General Insurance		11,315.28	3,939.00	15,254.28
	100.10.12.522035.						03/17/2025		
30	1003030	521020		P&Z/Business License	Workmans Comp Insurance		592.00	85.00	677.00
	100.30.30.521020.						03/17/2025		
31	1003030	522035		P&Z/Business License	General Insurance		2,610.00	1,918.00	4,528.00
	100.30.30.522035.						03/17/2025		

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT					LINE DESCRIPTION				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2025	06	538 03/17/2025	CM	CM03172025	BUA CM03172025	1	3		
32	1003030	544010		P&Z/Business License	R&M - Vehicles		.00	2,583.00	2,583.00
	100.30.30.544010.						03/17/2025		
33	1003030	597152		P&Z/Business License	Buildings		.00	13,401.00	13,401.00
	100.30.30.597152.				Build Out Two Offices		03/17/2025		
34	1003031	521020		Engineering	Workmans Comp Insurance		5,708.00	708.00	6,416.00
	100.30.31.521020.						03/17/2025		
35	1003031	521121		Engineering	Training/Convt Registration		2,000.00	-595.00	1,405.00
	100.30.31.521121.						03/17/2025		
36	1003031	521122		Engineering	Training/Conv Travel Expenses		3,500.00	595.00	4,095.00
	100.30.31.521122.						03/17/2025		
37	1003031	522035		Engineering	General Insurance		6,051.70	1,693.00	7,744.70
	100.30.31.522035.						03/17/2025		
38	1003031	566030		Engineering	Engineering		5,000.00	30,000.00	35,000.00
	100.30.31.566030.				Young Contract On Agenda		03/17/2025		
39	1003032	521020		Inspection	Workmans Comp Insurance		917.82	132.00	1,049.82
	100.30.32.521020.						03/17/2025		
40	1003032	522035		Inspection	General Insurance		4,413.21	1,978.00	6,391.21
	100.30.32.522035.						03/17/2025		
41	1003032	521100		Inspection	Medical/Drug Testing		.00	-150.00	-150.00
	100.30.32.521100.						03/17/2025		
42	1003035	521150		Maintenance and Custodial	Payroll Offset - Capital Labor		-14,936.36	-6,644.00	-21,580.36
	100.30.35.521150.						03/17/2025		
43	1003035	522035		Maintenance and Custodial	General Insurance		4,346.40	1,983.00	6,329.40
	100.30.35.522035.						03/17/2025		
44	1003035	545081		Maintenance and Custodial	R&M-Storm Shelter		1,000.00	429.00	1,429.00
	100.30.35.545081.						03/17/2025		
45	1003035	594363		Maintenance and Custodial	Police Dept Lobby Floors		22,293.85	3,000.00	25,293.85
	100.30.35.594363.						03/17/2025		
46	1003035	594364		Maintenance and Custodial	MSP1 Lighting Labor		.00	3,215.29	3,215.29
	100.30.35.594364.						03/17/2025		

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
	ACCOUNT				LINE DESCRIPTION				
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND									
2025	06	538	03/17/2025	CM	CM03172025	BUA CM03172025	1	3	
47	1004040	521020		Police	Workmans Comp Insurance		65,177.00	7,786.00	72,963.00
	100.40.40.521020.						03/17/2025		
48	1004040	522035		Police	General Insurance		117,671.00	30,994.00	148,665.00
	100.40.40.522035.						03/17/2025		
49	1004045	521020		Fire	Workmans Comp Insurance		83,838.55	19,142.00	102,980.55
	100.40.45.521020.						03/17/2025		
50	1004045	521100		Fire	Medical/Drug Testing		500.00	-500.00	.00
	100.40.45.521100.						03/17/2025		
51	1004045	522035		Fire	General Insurance		36,105.89	1,577.00	37,682.89
	100.40.45.522035.						03/17/2025		
52	1006060	521100		Library	Medical/Drug Testing		500.00	-500.00	.00
	100.60.60.521100.						03/17/2025		
53	1006060	522035		Library	General Insurance		10,010.49	1,905.00	11,915.49
	100.60.60.522035.						03/17/2025		
54	1007070	521100		Park	Medical/Drug Testing		240.00	-240.00	.00
	100.70.70.521100.						03/17/2025		
55	1007070	522035		Park	General Insurance		39,683.00	5,142.00	44,825.00
	100.70.70.522035.						03/17/2025		
56	1007072	522035		Rolling Hills	General Insurance		11,429.00	2,123.00	13,552.00
	100.70.72.522035.						03/17/2025		
57	1007075	522035		Senior Center	General Insurance		5,688.00	2,176.00	7,864.00
	100.70.75.522035.						03/17/2025		
58	1008080	521020		Street	Workmans Comp Insurance		23,369.00	6,608.00	29,977.00
	100.80.80.521020.						03/17/2025		
59	1008080	521100		Street	Medical/Drug Testing		300.00	-300.00	.00
	100.80.80.521100.						03/17/2025		
60	1008080	521150		Street	Payroll Offset - Capital Labor		.00	-20,531.80	-20,531.80
	100.80.80.521150.						03/17/2025		
61	1008080	522035		Street	General Insurance		16,976.00	2,759.00	19,735.00
	100.80.80.522035.						03/17/2025		

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT					LINE DESCRIPTION				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2025	06	538 03/17/2025	CM	CM03172025	BUA CM03172025	1 3			
62	1008080	594361		Street	Tennis/Pickleball Eagle Labor		.00	10,157.90	10,157.90
	100.80.80.594361.						03/17/2025		
63	1008080	594500		Street	FS1 Labor		.00	10,373.90	10,373.90
	100.80.80.594500.						03/17/2025		
64	1008081	521100		Mechanic	Medical/Drug Testing		200.00	-200.00	.00
	100.80.81.521100.						03/17/2025		
65	1008081	522035		Mechanic	General Insurance		3,237.00	1,895.00	5,132.00
	100.80.81.522035.						03/17/2025		
66	1701717	597412		Capital Expense	Msp1 Contingency 15%		227,237.76	-156,695.00	70,542.76
	170.00.17.597412.				Transfer to MSP1 Asphalt		03/17/2025		
67	1701717	597433		Capital Expense	Msp1 Asphalt And Concrete Pav		27,588.64	156,695.00	184,283.64
	170.00.17.597433.				Transfer from Contingency		03/17/2025		
68	1709595	599150		Capital Transfers	Transfer From American Rescue		.00	-244,519.38	-244,519.38
	170.95.95.599150.				Transfer ARF For Fire Station		03/17/2025		
69	1709595	599230		Capital Transfers	Transfer To Water Fund		.00	208,765.00	208,765.00
	170.95.95.599230.				Transfer from Capital to WB		03/17/2025		
70	4000100	404010		Sewer Revenue	Residential Sales		-4,385,450.00	-26,998.00	-4,412,448.00
	400.01.00.404010.						03/17/2025		
** JOURNAL TOTAL								155,436.84	Z

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: Kellison

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
	EFF	DATE								LINE					
2025	6	538													
BUA	2108082-522035										General Insurance	5		4,752.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2108082-522070										Permits & Licenses	5		100.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2109292-597252										Vehicles - Garbage	5		4,723.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2100100-404015										Garbage Service	5			9,575.00
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2208083-521020										Workmans Comp Insurance	5		1,500.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2208083-521100										Medical/Drug Testing	5			400.00
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2208083-521150										Payroll Offset - Capital Labor	5			8,241.60
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2208083-522035										General Insurance	5			122.00
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2209292-597100										Camden Park System Ext	5		17,777.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2209292-597223										Gas System Extensions	5		9,646.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	2200100-404010										Residential Sales	5			20,159.40
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4008086-521020										Workmans Comp Insurance	5		456.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4008086-521100										Medical/Drug Testing	5			200.00
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4008086-522025										Dues & Subscriptions	5		1,254.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4008086-522035										General Insurance	5		2,115.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4008087-521020										Workmans Comp Insurance	5		1,365.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4008087-521100										Medical/Drug Testing	5			100.00
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4008087-522035										General Insurance	5		2,108.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4009292-593650										CB Eq Pump Replace/Overhaul	5		20,000.00	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4009292-597069										CDBG Sewer 20th Ave Grant	5		304,317.06	
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4000100-405025										Grant Revenue CDBG 20th Avenue	5			304,317.06
	03/17/2025	CM03172025	CM					CM03172025							
BUA	4009292-597318										Centrifuge Head Cb	5		201,889.47	
	03/17/2025	CM03172025	CM					CM03172025			Prev Yr Budget- Backordered				
BUA	5009595-599230										Transfer To Water Fund	5			255,217.63
	03/17/2025	CM03172025	CM					CM03172025			Reduce Transfer to WB				
BUA	5009595-599217										Transfer To Cap Proj Fund	5		244,519.38	

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	LINE	DESC	T	OB	DEBIT	CREDIT
		03/17/2025		CM03172025	CM			CM03172025														
BUA	1000100-401020	03/17/2025	CM03172025	CM				CM03172025								Transfer for Fire Station						
	03/17/2025	CM03172025	CM					CM03172025								Audit Income			5			144,949.29
BUA	1001010-521100	03/17/2025	CM03172025	CM				CM03172025								Medical/Drug Testing			5		3,340.00	
BUA	1001010-522035	03/17/2025	CM03172025	CM				CM03172025								General Insurance			5		2,972.00	
BUA	1001012-522035	03/17/2025	CM03172025	CM				CM03172025								General Insurance			5		3,939.00	
BUA	1003030-521020	03/17/2025	CM03172025	CM				CM03172025								Workmans Comp Insurance			5		85.00	
BUA	1003030-522035	03/17/2025	CM03172025	CM				CM03172025								General Insurance			5		1,918.00	
BUA	1003030-544010	03/17/2025	CM03172025	CM				CM03172025								R&M - Vehicles			5		2,583.00	
BUA	1003030-597152	03/17/2025	CM03172025	CM				CM03172025								Buildings			5		13,401.00	
	03/17/2025	CM03172025	CM					CM03172025								Build Out Two Offices						
BUA	1003031-521020	03/17/2025	CM03172025	CM				CM03172025								Workmans Comp Insurance			5		708.00	
BUA	1003031-521121	03/17/2025	CM03172025	CM				CM03172025								Training/Conv Registration			5			595.00
BUA	1003031-521122	03/17/2025	CM03172025	CM				CM03172025								Training/Conv Travel Expenses			5		595.00	
BUA	1003031-522035	03/17/2025	CM03172025	CM				CM03172025								General Insurance			5		1,693.00	
BUA	1003031-566030	03/17/2025	CM03172025	CM				CM03172025								Engineering			5		30,000.00	
	03/17/2025	CM03172025	CM					CM03172025								Young Contract On Agenda						
BUA	1003032-521020	03/17/2025	CM03172025	CM				CM03172025								Workmans Comp Insurance			5		132.00	
BUA	1003032-522035	03/17/2025	CM03172025	CM				CM03172025								General Insurance			5		1,978.00	
BUA	1003032-521100	03/17/2025	CM03172025	CM				CM03172025								Medical/Drug Testing			5			150.00
BUA	1003035-521150	03/17/2025	CM03172025	CM				CM03172025								Payroll Offset - Capital Labor			5			6,644.00
BUA	1003035-522035	03/17/2025	CM03172025	CM				CM03172025								General Insurance			5		1,983.00	
BUA	1003035-545081	03/17/2025	CM03172025	CM				CM03172025								R&M-Storm Shelter			5		429.00	
BUA	1003035-594363	03/17/2025	CM03172025	CM				CM03172025								Police Dept Lobby Floors			5		3,000.00	
BUA	1003035-594364	03/17/2025	CM03172025	CM				CM03172025								MSP1 Lighting Labor			5		3,215.29	
BUA	1004040-521020	03/17/2025	CM03172025	CM				CM03172025								Workmans Comp Insurance			5		7,786.00	
BUA	1004040-522035	03/17/2025	CM03172025	CM				CM03172025								General Insurance			5		30,994.00	
BUA	1004045-521020	03/17/2025	CM03172025	CM				CM03172025								Workmans Comp Insurance			5		19,142.00	
	03/17/2025	CM03172025	CM					CM03172025														

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR	PER	JNL	SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	LINE	DESC	T	OB	DEBIT	CREDIT
BUA	1004045-521100																		
	03/17/2025	CM03172025	CM							CM03172025			Medical/Drug Testing			5			500.00
BUA	1004045-522035												General Insurance			5		1,577.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1006060-521100												Medical/Drug Testing			5			500.00
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1006060-522035												General Insurance			5		1,905.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1007070-521100												Medical/Drug Testing			5			240.00
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1007070-522035												General Insurance			5		5,142.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1007072-522035												General Insurance			5		2,123.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1007075-522035												General Insurance			5		2,176.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008080-521020												Workmans Comp Insurance			5		6,608.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008080-521100												Medical/Drug Testing			5			300.00
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008080-521150												Payroll Offset - Capital Labor			5			20,531.80
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008080-522035												General Insurance			5		2,759.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008080-594361												Tennis/Pickleball Eagle Labor			5		10,157.90	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008080-594500												FS1 Labor			5		10,373.90	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008081-521100												Medical/Drug Testing			5			200.00
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1008081-522035												General Insurance			5		1,895.00	
	03/17/2025	CM03172025	CM							CM03172025									
BUA	1701717-597412												Msp1 Contingency 15%			5			156,695.00
	03/17/2025	CM03172025	CM							CM03172025			Transfer to MSP1 Asphalt						
BUA	1701717-597433												Msp1 Asphalt And Concrete Pav			5		156,695.00	
	03/17/2025	CM03172025	CM							CM03172025			Transfer from Contingency						
BUA	1709595-599150												Transfer From American Rescue			5			244,519.38
	03/17/2025	CM03172025	CM							CM03172025			Transfer ARF For Fire Station						
BUA	1709595-599230												Transfer To Water Fund			5		208,765.00	
	03/17/2025	CM03172025	CM							CM03172025			Transfer from Capital to WB						
BUA	4000100-404010												Residential Sales			5			26,998.00
	03/17/2025	CM03172025	CM							CM03172025									
																		.00	.00
BUA	100-380200												Appropriation						144,949.29
	03/17/2025	CM03172025	CM							CM03172025									
BUA	170-380200												Appropriation					35,754.38	

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR	PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
BUA	210-380200	03/17/2025	CM03172025	CM			CM03172025			Appropriation	9,575.00
BUA	220-380200	03/17/2025	CM03172025	CM			CM03172025			Appropriation	20,159.40
BUA	400-380200	03/17/2025	CM03172025	CM			CM03172025			Appropriation	533,204.53
BUA	500-380200	03/17/2025	CM03172025	CM			CM03172025			Appropriation	10,698.25
BUA	100-380101	03/17/2025	CM03172025	CM			CM03172025			Estimated Revenues	144,949.29
BUA	210-380101	03/17/2025	CM03172025	CM			CM03172025			Estimated Revenues	9,575.00
BUA	220-380101	03/17/2025	CM03172025	CM			CM03172025			Estimated Revenues	20,159.40
BUA	400-380101	03/17/2025	CM03172025	CM			CM03172025			Estimated Revenues	331,315.06
BUA	170-380300	03/17/2025	CM03172025	CM			CM03172025			Budgetary Fb-Unres	35,754.38
BUA	400-380300	03/17/2025	CM03172025	CM			CM03172025			Budgetary Fb-Unres	201,889.47
BUA	500-380300	03/17/2025	CM03172025	CM			CM03172025			Budgetary Fb-Unres	10,698.25
SYSTEM GENERATED ENTRIES TOTAL										754,340.85	754,340.85
JOURNAL 2025/06/538 TOTAL										754,340.85	754,340.85

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2025	6	538	03/17/2025	Estimated Revenues	144,949.29	
	100-380101					Appropriation		144,949.29
	100-380200							
						FUND TOTAL	144,949.29	144,949.29
170	Capital Projects	2025	6	538	03/17/2025	Appropriation	35,754.38	
	170-380200					Budgetary Fb-Unres		35,754.38
	170-380300							
						FUND TOTAL	35,754.38	35,754.38
210	Garbage	2025	6	538	03/17/2025	Estimated Revenues	9,575.00	
	210-380101					Appropriation		9,575.00
	210-380200							
						FUND TOTAL	9,575.00	9,575.00
220	Gas	2025	6	538	03/17/2025	Estimated Revenues	20,159.40	
	220-380101					Appropriation		20,159.40
	220-380200							
						FUND TOTAL	20,159.40	20,159.40
400	Sewer	2025	6	538	03/17/2025	Estimated Revenues	331,315.06	
	400-380101					Appropriation		533,204.53
	400-380200					Budgetary Fb-Unres	201,889.47	
	400-380300							
						FUND TOTAL	533,204.53	533,204.53
500	American Rescue	2025	6	538	03/17/2025	Appropriation	10,698.25	
	500-380200					Budgetary Fb-Unres		10,698.25
	500-380300							
						FUND TOTAL	10,698.25	10,698.25

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: kellison

PA JOURNAL	EFF DATE	GL YEAR/PER/JNL	REF1	REF2	REF3	REF4	T	AMOUNT
SOURCE PROJECT STRING								
45	03/17/2025	2025/06/538						
BUA 1083 .PJEXP.			CM	CM03172025		CM03172025	5	-156,695.00
BUA 1088 .PJEXP.			CM	CM03172025		CM03172025	5	156,695.00
Project Totals								
1083 Total:								-156,695.00
1088 Total:								156,695.00
								.00
** END OF REPORT - Generated by Kelly Ellison **								



03/11/2025

City of Calera

To Whom It May Concern:

Re: Calera High School Football Boosters

This letter is to confirm that the Calera High School Football Boosters have been pre-approved for a loan amount of up to \$400,000 to purchase and install the digital scoreboard at Oliver Park.

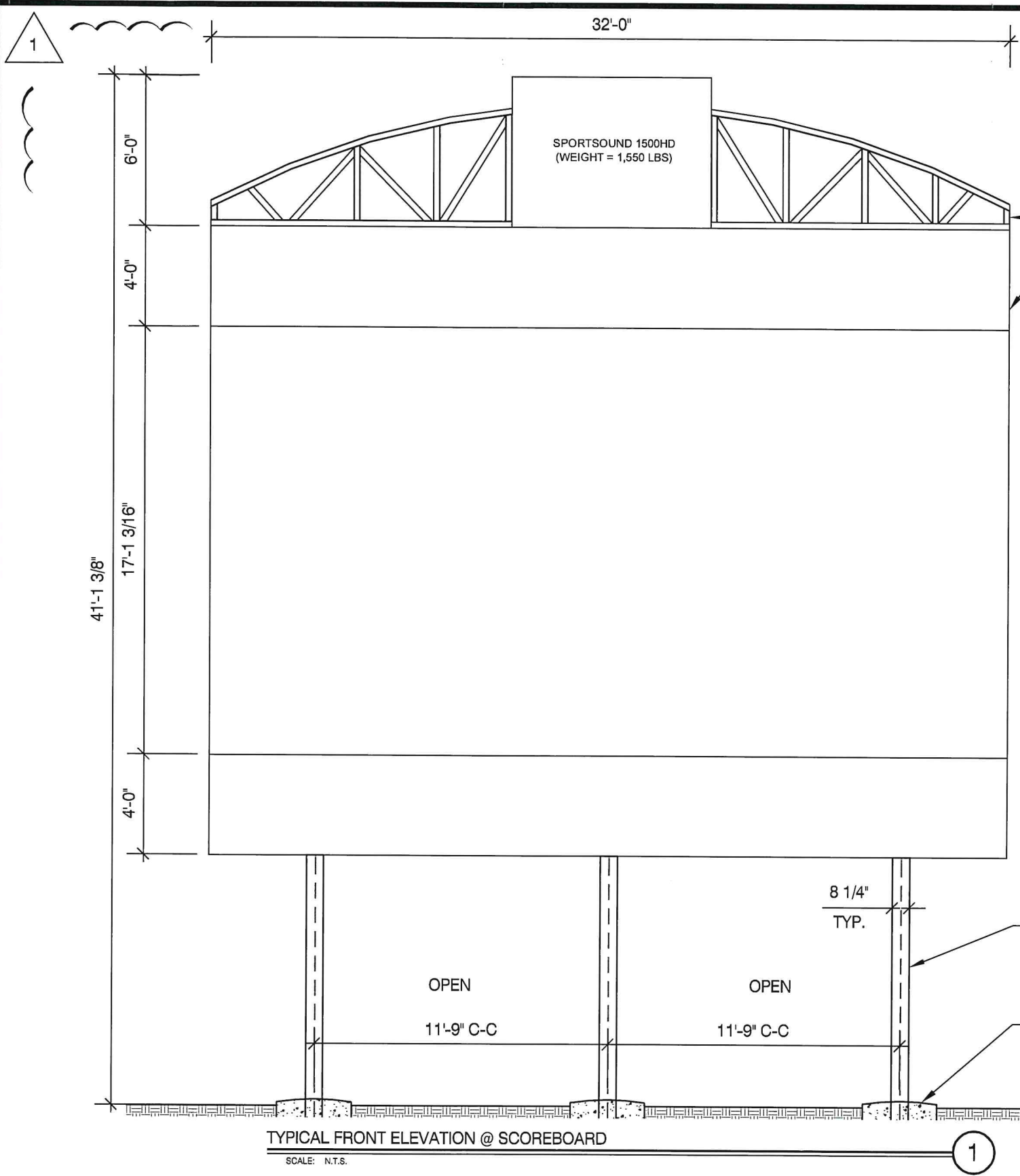
This pre-approval is based on certain conditions being met, such as: multiple year commitments for sponsoring the scoreboard as well as initial down payment.

Should you have any questions or need additional information, please contact my office at

205-668-0711 or my cell phone at 205-368-4306.

Sincerely,

Mitt Schroeder
Chief Executive Officer
Central State Bank
NMLS #500643



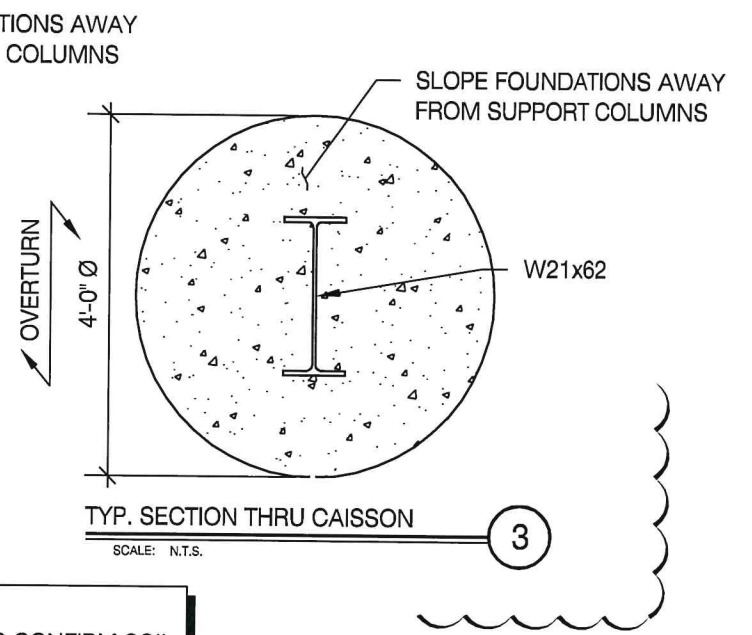
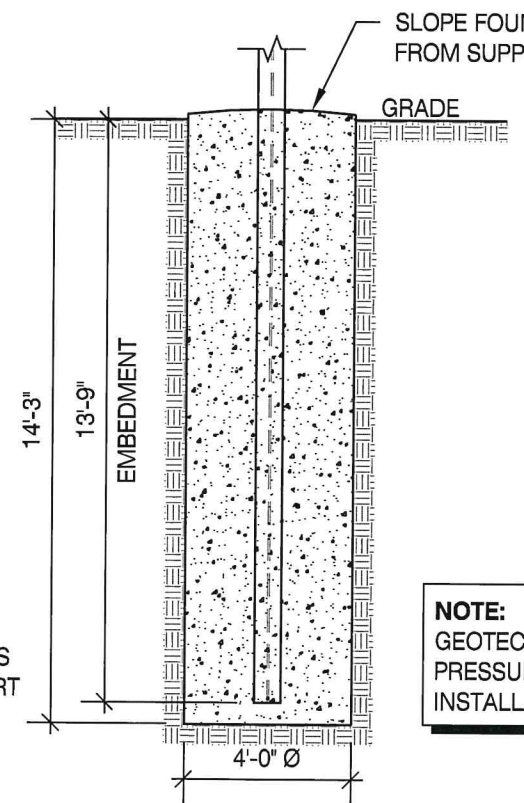
SCOREBOARD, SPLIT TRUSS, SPORTSOUND, PANEL, AND ATTACHMENTS TO SUPPORT COLUMNS BY DAKTRONICS

ESTIMATED DISPLAY COMPONENT WEIGHT		
DESCRIPTION	QTY	WEIGHT (EA.) LBS
AD PANEL	1	410
LVX 3000 SECTION 100	1	2983
LVX 3000 SECTION 200	1	2492
SCOREBOARD	1	664
TRUSS	1	375
SPORT SOUND	1	1650

NOTE:
ALL OPEN-ENDED STEEL TO BE CAPPED.

NOTES:
1.) SEE MANUFACTURERS DRAWINGS FOR ADDITIONAL DETAILS AND DIMENSIONS.
2.) SIGN CABINET AND CONNECTION BY DAKTRONICS.

* CLIENT - DAKTRONICS
* 2018 IBC
* RISK CATEGORY II
* 105 MPH WIND SPEED, EXP. C
* (3) POLES, (3) FOOTINGS



NOTE:
GEOTECH TO CONFIRM SOIL PRESSURES PRIOR TO INSTALLATION.

MBI

MBI COMPANIES INC.
299 N. WEISGARBER RD.
KNOXVILLE, TN 37919
PHONE 865.584.0999
SIGN-ENGINEER.COM

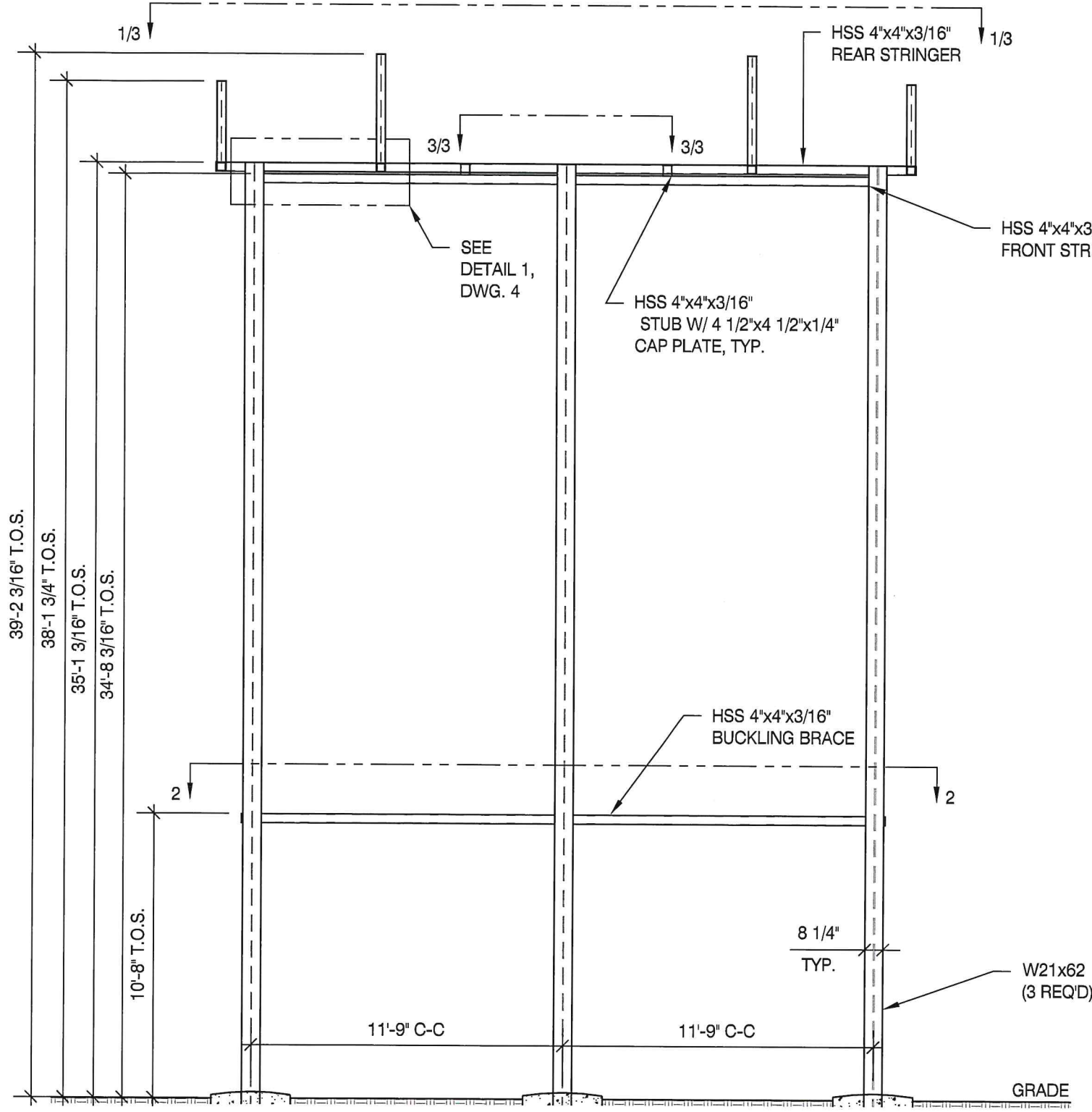
PROJECT:
5900 WALNUT GROVE RD, MEMPHIS, TN 38120

DRAWING TITLE:
CHRISTIAN BROTHERS HIGH SCHOOL

DRAWN BY: CTP
CHECKED BY: JBN
COMM. NO. 240674.061
DATE: 08/09/24

DRAWING NO. DWG. 1

1

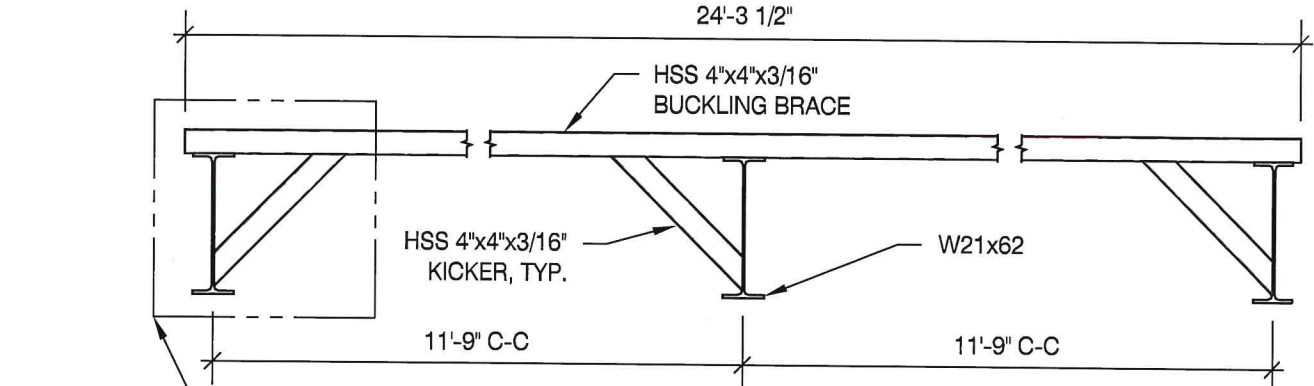


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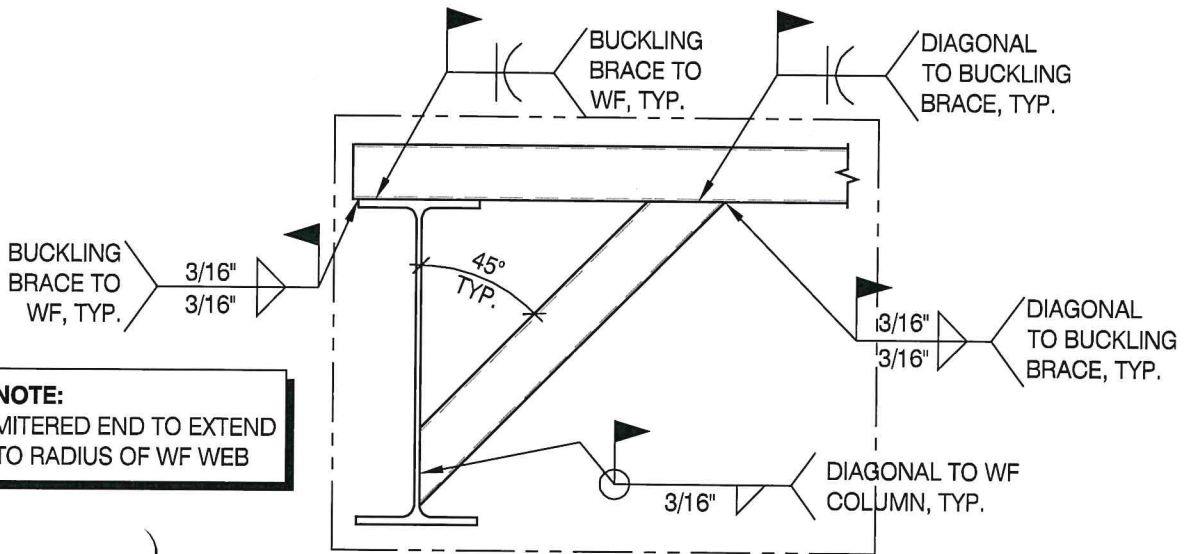
NOTE:
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NOTES
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2.) SIGN CABINET AND CONNECTION BY DAKTRONICS.

* CLIENT - DAKTRONICS
* 2018 IBC
* RISK CATEGORY II
* 105 MPH WIND SPEED, EXP. C
* (3) POLES, (3) FOOTINGS



2



3

MBI

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PROJECT:
5900 WALNUT GROVE RD, MEMPHIS, TN 38120

DRAWING TITLE:

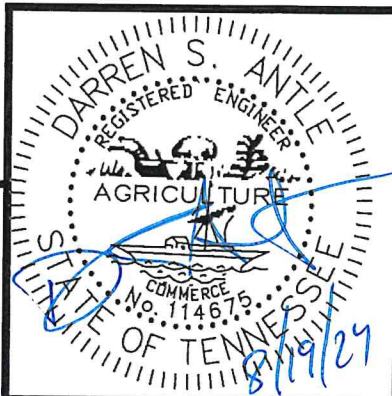
CHRISTIAN BROTHERS HIGH SCHOOL

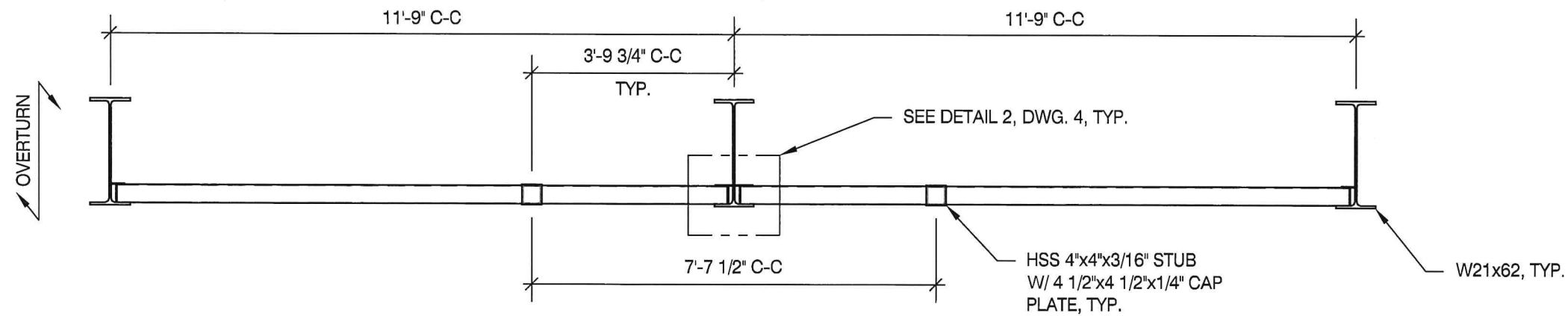
DRAWN BY: CTP
CHECKED BY: JBN
COMM. NO. 240674.061

DATE: 08/09/24

REV #	DATE	DRAWN BY
REV #1	08/19/24	CTP

DRAWING NO.
DWG.
2





STRUCTURE WELDMENT DETAILS (34'-8 3/16" T.O.S. ELEVATION A.F.G.) - REAR STRINGER AND ASSEMBLY REMOVED FOR CLARITY

SCALE: N.T.S.

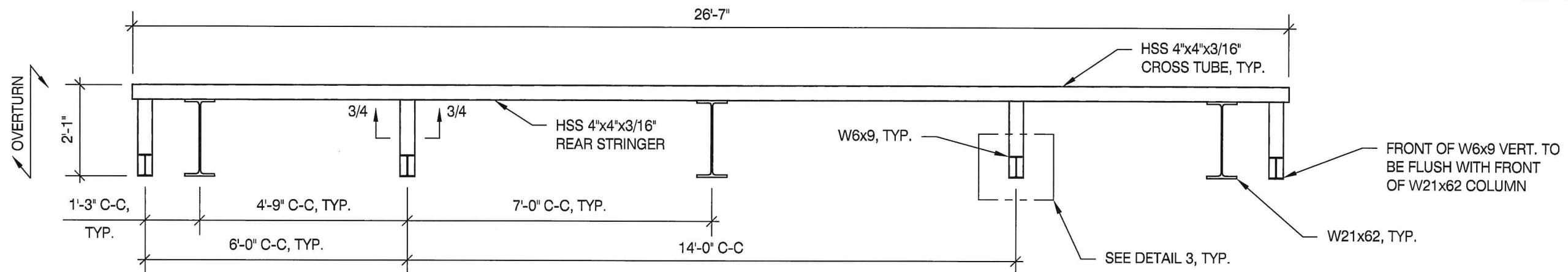
1

NOTES
1.) SEE MANUFACTURERS DRAWINGS FOR ADDITIONAL DETAILS AND DIMENSIONS.

2.) SIGN CABINET AND CONNECTION BY DAKTRONICS.

* CLIENT - DAKTRONICS
* 2018 IBC
* RISK CATEGORY II
* 105 MPH WIND SPEED, EXP. C
* (3) POLES, (3) FOOTINGS

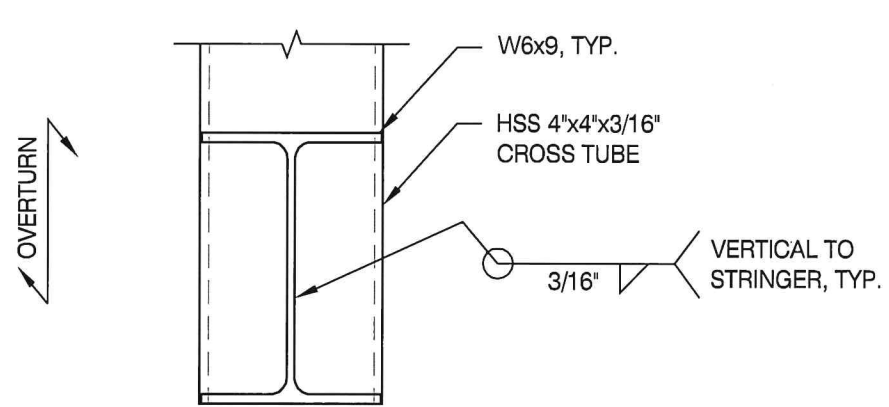
NOTE:
ALL OPEN-ENDED STEEL TO BE CAPPED.



STRUCTURE WELDMENT DETAILS (35'-1 3/16" T.O.S. ELEVATION A.F.G.) - FRONT STRINGER REMOVED FOR CLARITY

SCALE: N.T.S.

2

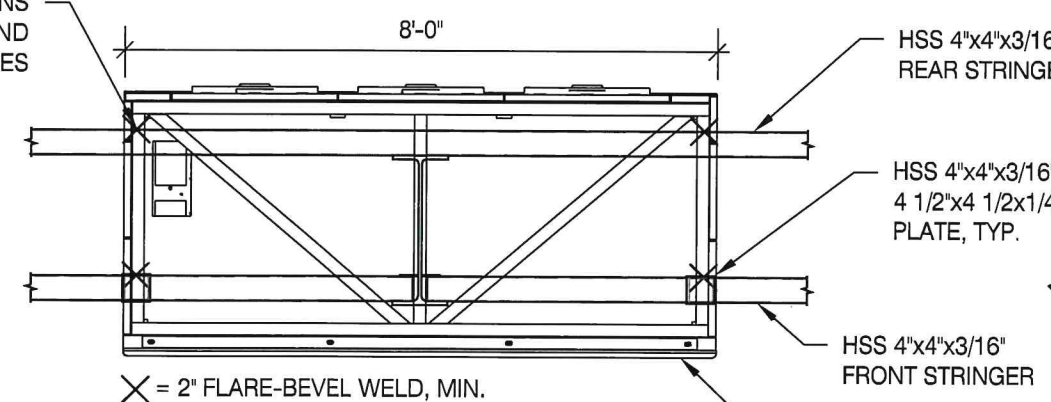


VERTICAL TO STRINGER WELDMENT DETAILS, TYP.

SCALE: N.T.S.

3

TYP. WELD LOCATIONS OF SPORTSOUND FRAME TO HSS TUBES



SPORTSOUND CONNECTION DETAIL

SCALE: N.T.S.

4

NOTE:
WELDMENT DETAILS OF REAR STRINGER SIMILAR TO BUCKLING BRACE ON DWG. 2

MBI

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SIGN-ENGINEER.COM

PROJECT:
5900 WALNUT GROVE RD, MEMPHIS, TN 38120

DRAWING TITLE:

CHRISTIAN BROTHERS HIGH SCHOOL

DRAWN BY:
CTP

CHECKED BY:
JBN

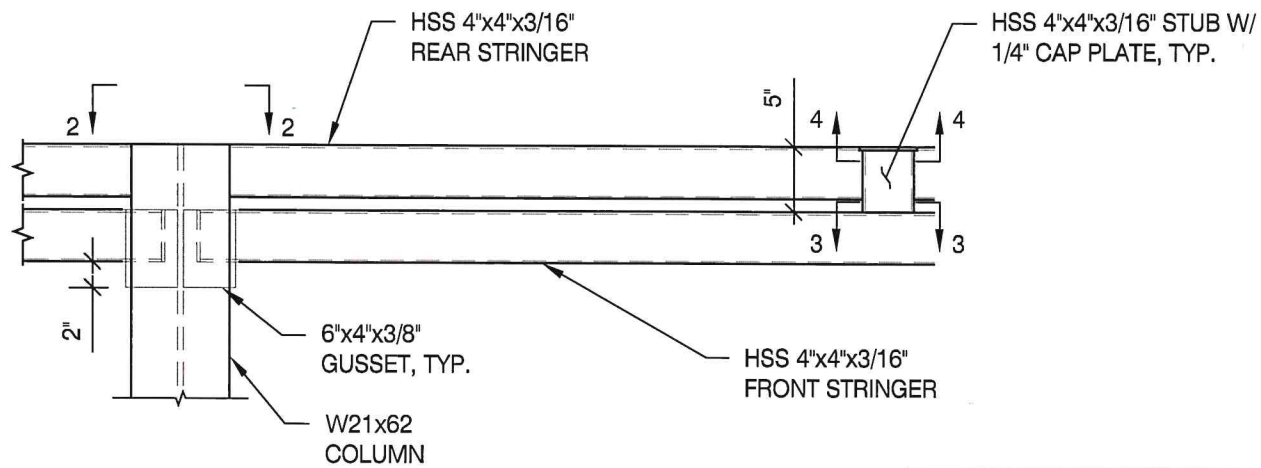
COMM. NO.
240674.061

DATE:
08/09/24

REV #	DATE	DRAWN BY
REV #1	08/19/24	CTP

DRAWING NO.
DWG.
3

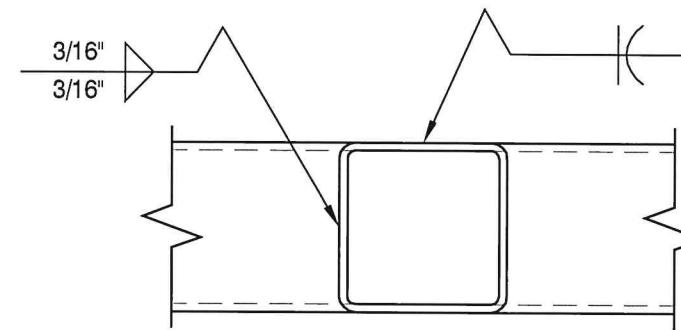




DETAIL OF FRONT STRINGER & STUB WELDMENT

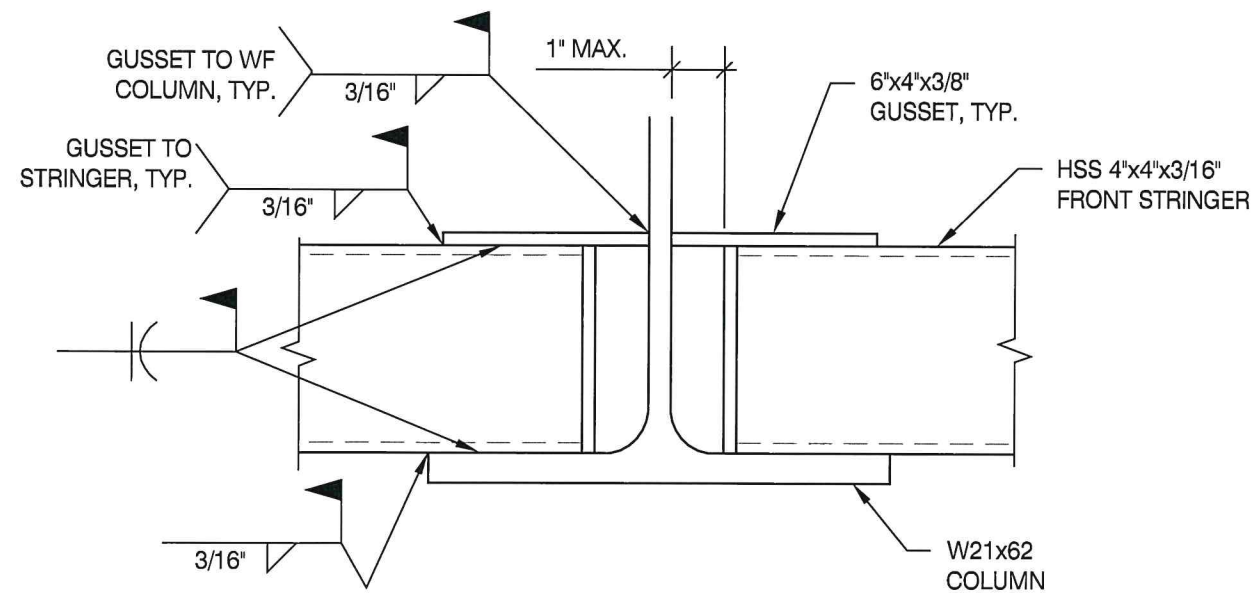
SCALE: N.T.S.

NOTE:
WELDMENT DETAIL ON OUTER COLUMNS SIMILAR - STRINGER AND GUSSET ONE SIDE ONLY



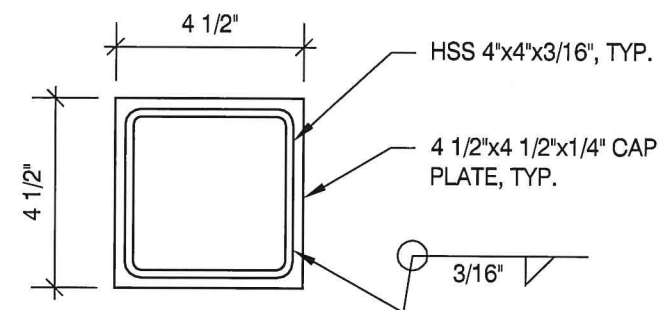
TYP. WELDMENT OF HSS STUB TO FRONT STRINGER

SCALE: N.T.S.



TYP. WELDMENT OF FRONT STRINGER TO CENTER WF COLUMN

SCALE: N.T.S.



TYP. WELDMENT OF HSS STUB TO FRONT STRINGER

SCALE: N.T.S.

NOTES

- 1.) SEE MANUFACTURERS DRAWINGS FOR ADDITIONAL DETAILS AND DIMENSIONS.
- 2.) SIGN CABINET AND CONNECTION BY DAKTRONICS.

- * CLIENT - DAKTRONICS
- * 2018 IBC
- * RISK CATEGORY II
- * 105 MPH WIND SPEED, EXP. C
- * (3) POLES, (3) FOOTINGS

NOTE:

ALL OPEN-ENDED STEEL TO BE CAPPED.

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PROJECT:

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DRAWING TITLE:

CHRISTIAN BROTHERS HIGH SCHOOL

DRAWN BY:

CTP

CHECKED BY:

JBN

COMM. NO.

240674.061

DATE:

08/09/24

REV #

DATE

DRAWN BY

REV #1

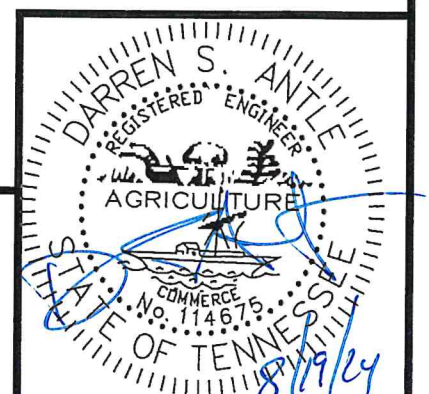
08/19/24

CTP

DRAWING NO.

DWG.

4



GROUND SIGN DESIGN SPECIFICATIONS:

1. REFER TO SIGN COMPANY'S DRAWINGS FOR MORE DETAILS. ALL DESIGNS, DETAILING FABRICATION AND CONSTRUCTION SHALL CONFORM TO:
2018 IBC
ACI
AISC
AMERICAN WELDING SOCIETY
LOCAL BUILDING CODES & ORDINANCES
2. CONCRETE: 2500 PSI @ 28 DAYS
3. STD. STEEL PIPE SECTION: ASTM A53 GRADE B (Fy=35 KSI), U.N.O.
4. STEEL PIPE SECTION (> 20" Ø): ASTM A252 GRADE 3 (Fy=42 KSI MIN.) U.N.O.
5. HSS ROUND SECTION: ASTM A500 GRADE C (Fy=46 KSI) U.N.O.
6. HSS SQUARE/RECTANGULAR SECTION: ASTM A500 GRADE C (Fy=50 KSI)
7. W SHAPES: ASTM A992 (Fy = 50 KSI)
8. ANCHOR BOLTS: ASTM F1554 GRADE 36 U.N.O. (ALTERNATES GRADE 55 & 105)
9. CONNECTION BOLTS: ASTM A325 (GALVANIZED)
10. THREADED RODS: ASTM A193 GRADE B7
11. STEEL ANGLES, CHANNELS, STRUCTURAL SHAPES & PLATES ASTM A36
12. REINFORCING: GRADE 60 ASTM A615
13. PROVIDE A MINIMUM OF THREE INCHES OF CONCRETE COVER OVER EMBEDDED STEEL.
14. THE CONTRACTOR (INSTALLER) IS RESPONSIBLE FOR THE MEANS & METHODS OF CONSTRUCTION IN REGARDS TO JOBSITE SAFETY.
15. NO FIELD HEATING FOR BENDING OR CUTTING OF STEEL SHALL BE ALLOWED WITHOUT THE ENGINEER'S APPROVAL.
16. WELDING ELECTRODES: E70XX
17. ALLOWABLE SOIL BEARING PRESSURE ASSUMED: 2000 PSF
18. ASSUMED HORIZONTAL (PASSIVE PRESSURE) ASSUMED AT 150 PSF/FT OF DEPTH. ISOLATED LATERAL BEARING FOUNDATIONS FOR SIGNS NOT ADVERSELY AFFECTED A 1/2" MOTION AT THE GROUND SURFACE DUE TO SHORT TERM LATERAL LOADS SHALL BE PERMITTED TO BE DESIGNED USING TWO TIMES THE TABULATED CODE VALUES.
19. ALL FOOTINGS SHALL BEAR ON FIRM UNDISTURBED RESIDUAL SOIL AND/OR ENGINEERED EARTH.
20. EXCAVATION SHALL BE FREE OF LOOSE SOIL BEFORE POURING CONCRETE.
21. WELDERS SHALL BE CERTIFIED FOR THE TYPE OF WELDING.
22. ADEQUATELY BRACE POLE(S) UNTIL CONCRETE HAS SET UP FOR 7 DAYS.
23. THIS ENGINEER DOES NOT WARRANT THE ACCURACY OF DIMENSIONS FURNISHED BY OTHERS.
24. ALL EXPOSED STEEL SHALL BE PAINTED WITH AN ENAMEL PAINT TO INHIBIT CORROSION.
25. THIS DESIGN IS FOR THE INDICATED ADDRESS ONLY, AND SHOULD NOT BE USED AT OTHER LOCATIONS WITHOUT WRITTEN PERMISSION OF THE ENGINEER.
26. DESIGN OF DETAILS AND STRUCTURAL MEMBERS NOT SHOWN, BY OTHERS.

NOTE:
ALL OPEN-ENDED STEEL TO BE
CAPPED.

- NOTES
- 1.) SEE MANUFACTURERS DRAWINGS FOR
ADDITIONAL DETAILS AND DIMENSIONS.
- 2.) SIGN CABINET AND CONNECTION
BY DAKTRONICS.

- * CLIENT - DAKTRONICS
- * 2018 IBC
- * RISK CATEGORY II
- * 105 MPH WIND SPEED, EXP. C
- * (3) POLES, (3) FOOTINGS



WIND DATA						DEFLECTION ANALYSIS											
Building Code	2018 IBC	Importance Factor, I	1.0	Damping Ratio, β	0.005	Deflection Limit	H/60										
Wind Load Criteria	ASCE 7-16	Directionality Factor, $K_d^{(2)}$	0.85	Natural Frequency, n_1	1.11 Hz	Deflection at 0.7"W	3.40 in										
Wind Speed, V	105 mph	Topography Factor, K_{zt}	1.0	Gust Effect Factor, G	0.85	Deflection Ratio	H/145										
Exposure Category	C	Base Pressure, $v(q_s/K_d)$	14.4 psf	ASD Wind Load Factor, $\gamma^{(3)}$	0.6												
Wind Pressure Override per Jurisdiction Requirement	0 psf	Notes: (1) Loading values in chart below are based upon average K_z values for each segment. Actual values are calculated on hidden sheet using derived V-M equations. Chart is provided for information purposes only. (2) Wind directionality (K_d) factor is 0.95 for Single Pole (Round) segments instead of 0.85. The C_f value from Fig. 6-21 has been increased by 0.95/0.85 to account for this variation. (3) Wind pressures listed below have already been multiplied by the ASD Wind Load Factor, γ .															
GEOMETRY INPUT ⁽¹⁾																	
Monument:		No															
No. of Poles	3	No. of Footings	3														
Section	Location	Type	Height	Width	Horiz. Offset	Area	Top Elev.	Centroid	K_z	C_f	Wind Press.	Support Pole Loads			Footing Loads		
			ft	ft	ft	sq ft	ft	ft							Trib. Factor	Shear kips	Moment k-ft
1	Base	Single Pole (Not Round)	10.00	0.69		6.9	10.0	5.0	0.85	1.77	18.4	1.0	0.1	0.6	1.0	0.1	0.6
2		Multiple Poles w/ Cabinet	25.10	32.00		803.2	35.1	22.5	1.02	1.62	20.1	0.6	8.9	200.0	0.6	8.9	200.0
3		Multiple Poles w/ Cabinet	6.00	21.10		126.6	41.1	38.1	1.05	1.83	23.5	0.6	1.6	62.4	0.6	1.6	62.4
Overall Height:			41.10 ft			Summation based upon averages above:						10.6	263.1	10.6	263.1		
Column Spacing:			11.75 ft			Actual base reactions based upon V-M equations:						9.8	247.5	9.8	247.5		

SUPPORT POLE DESIGN SUMMARY			MATERIAL = STEEL														
Base Elev	Section	Axis	Required Strength Values (ASD)				Allowable Strength Values (ASD)				Unity Ratios				Interaction Ratios		Status
			V _r	M _r	T _r	P _r	V _c	M _c	T _c	P _c	V _r /V _c	M _r /M _c	T _r /T _c	P _r /P _c	P-M	P-M-V-T	
			kips	kip-ft	kip-ft	kips	kips	kip-ft	kip-ft	kips							
ft																	
0.00	W21X62	Strong	9.8	247.5	0.0	7.7	168.0	310.0	9999.0	135.7	5.9%	79.8%	0.0%	5.7%	85.5%	0.0%	✓
UNBRACED LENGTH = 126 in																	

FOUNDATION DESIGN SUMMARY									
Type	Diameter	Width	Thickness	Length	Depth	Volume	Reinforcing	Status	Allowable Soil Pressure
	ft	ft	ft	ft	ft	CY			
✓ Caisson	4.00	--	--	--	14.25	6.63		OK	300 psf/ft

CALCULATIONS

SCALE: N.T.S.

1

MBI

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PHONE 865.584.0999
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PROJECT:
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DRAWING TITLE:

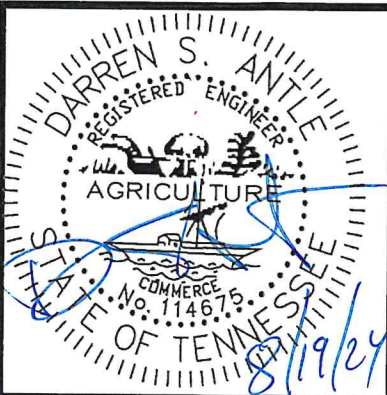
CHRISTIAN BROTHERS HIGH SCHOOL

DRAWN BY: CTP
CHECKED BY: JBN
COMM. NO. 240674.061

DATE:
08/09/24

REV # DATE DRAWN BY
REV #1 08/19/24 CTP

DRAWING NO.
DWG.
5



Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2025-16

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CALERA, AS FOLLOWS:

WHEREAS, the Calera Police Department is reviewing and adopting New Department Policies and Procedures through Lexipol

WHEREAS, during the Fiscal Year needs may arise to amend the Calera Police Department's Policies and Procedures; and

WHEREAS, these new Policies and Procedures are needed for the day-to-day operations of this department; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Calera that the following policies, as attached to this Resolution and incorporated herein, are approved and adopted, to take effect immediately;

- 323 Media Relations
- 204 Electronic Mail
- 321 Department Use of Social Media
- 205 Administrative Communications

Council Member _____ moved that unanimous consent of the Council be given for immediate action upon Resolution No. R-2025-16. Council Member _____ seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Council Member _____ moved that Resolution No. R-2025-16 be adopted. Council Member _____ seconded said motion and upon vote, the results were as follows:

AYES: Byers, Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Mayor Graham declared Resolution No. R-2025-16 adopted.

Adopted this 17th day of March 2025.

Connie B. Payton, City Clerk

Jon G. Graham, Mayor

Media Relations

323.1 PURPOSE AND SCOPE

This policy provides guidelines for the release of official department information to the media. It also addresses coordinating media access to scenes of disasters, criminal investigations, emergencies and other law enforcement activities.

323.2 POLICY

It is the policy of the Calera Police Department to protect the privacy rights of individuals, while releasing non-confidential information to the media regarding topics of public concern. Information that has the potential to negatively affect investigations will not be released.

323.3 RESPONSIBILITIES

The ultimate authority and responsibility for the release of information to the media shall remain with the Chief of Police. In situations not warranting immediate notice to the Chief of Police and in situations where the Chief of Police has given prior approval, Lieutenants, Patrol Sergeants and designated Public Information Officers (PIOs) may prepare and release information to the media in accordance with this policy and applicable laws regarding confidentiality.

323.4 PROVIDING ADVANCE INFORMATION

To protect the safety and rights of department members and other persons, advance information about planned actions by law enforcement personnel, such as movement of persons in custody or the execution of an arrest or search warrant, should not be disclosed to the media, nor should media representatives be invited to be present at such actions except with the prior approval of the Chief of Police.

Any exceptions to the above should only be considered for the furtherance of legitimate law enforcement purposes. Prior to approving any exception, the Chief of Police will consider, at a minimum, whether the release of information or the presence of the media would unreasonably endanger any individual or prejudice the rights of any person or is otherwise prohibited by law.

323.5 MEDIA REQUESTS

Any media request for information or access to a law enforcement incident shall be referred to the PIO, or if unavailable, to the first available supervisor. Prior to releasing any information to the media, members shall consider the following:

- (a) At no time shall any member of this department make any comment or release any official information to the media without prior approval from a supervisor or the PIO.
- (b) In situations involving multiple agencies or government departments, every reasonable effort should be made to coordinate media releases with the authorized representative of each involved agency prior to the release of any information by this department.

Media Relations

- (c) Under no circumstance should any member of this department make any comment to the media regarding any law enforcement incident not involving this department without prior approval of the Chief of Police. Under these circumstances the member should direct the media to the agency handling the incident.

323.6 ACCESS

Authorized media representatives shall be provided access to scenes of disasters, criminal investigations, emergencies and other law enforcement activities as required by law.

Access by the media is subject to the following conditions:

- (a) The media representative shall produce valid media credentials that shall be prominently displayed at all times while in areas otherwise closed to the public.
- (b) Media representatives should be prevented from interfering and may be removed for interfering with emergency operations and criminal investigations.
 - 1. Based upon available resources, reasonable effort should be made to provide a safe staging area for the media that is near the incident and that will not interfere with emergency or criminal investigation operations. All information released to the media should be coordinated through the PIO or other designated spokesperson.
- (c) Media interviews with individuals who are in custody should not be permitted without the approval of the Chief of Police and the express written consent of the person in custody.
- (d) No member of this department who is under investigation shall be subjected to media visits or interviews without the consent of the involved member.

323.6.1 CRITICAL OPERATIONS

A critical incident or tactical operation should be handled in the same manner as a crime scene, except the media should not be permitted within the inner perimeter of the incident, subject to any restrictions as determined by the supervisor in charge. Department members shall not jeopardize a critical incident or tactical operation in order to accommodate the media. All comments to the media shall be coordinated through a supervisor or the PIO.

323.6.2 TEMPORARY FLIGHT RESTRICTIONS

Whenever the presence of media or other aircraft pose a threat to public or member safety or significantly hamper incident operations, the field supervisor should consider requesting a Temporary Flight Restriction (TFR). All requests for a TFR should be routed through the Patrol Sergeant. The TFR request should include specific information regarding the perimeter and altitude necessary for the incident and should be requested through the appropriate control tower. If the control tower is not known, the Federal Aviation Administration (FAA) should be contacted (14 CFR 91.137).

Media Relations

323.7 CONFIDENTIAL OR RESTRICTED INFORMATION

It shall be the responsibility of the PIO to ensure that confidential or restricted information is not inappropriately released to the media (see the Records Maintenance and Release and Personnel Records policies). When in doubt, authorized and available legal counsel should be consulted prior to releasing any information.

323.7.1 EMPLOYEE INFORMATION

The identities of officers involved in shootings or other critical incidents may only be released to the media upon the consent of the involved officer or upon a formal request filed.

Any requests for copies of related reports or additional information not contained in the information log (see the Information Log section in this policy), including the identity of officers involved in shootings or other critical incidents, shall be referred to the PIO.

Requests should be reviewed and fulfilled by the Public Records Clerk, or if unavailable, the Patrol Sergeant or the authorized designee. Such requests will be processed in accordance with the provisions of the Records Maintenance and Release Policy and Alabama Public Records Law (Ala. Code § 36-12-40; Ala. Code § 41-13-1).

323.8 RELEASE OF INFORMATION

The Department may routinely release information to the media without receiving a specific request. This may include media releases regarding critical incidents, information of public concern, updates regarding significant incidents or requests for public assistance in solving crimes or identifying suspects. This information may also be released through the department website or other electronic data sources.

Electronic Mail

204.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for the proper use and application of the electronic mail (email) system provided by the Department.

204.2 POLICY

Calera Police Department members shall use email in a professional manner in accordance with this policy and current law (e.g., Alabama Public Records Law) (Ala. Code § 36-12-40; Ala. Code § 41-13-1).

204.3 PRIVACY EXPECTATION

Members forfeit any expectation of privacy with regard to emails accessed, transmitted, received or reviewed on any department technology system (see the Information Technology Use Policy for additional guidance).

204.4 RESTRICTIONS ON USE OF EMAIL

Messages transmitted over the email system are normally restricted to official business activities, or shall only contain information that is essential for the accomplishment of business-related tasks or for communications that are directly related to the business, administration or practices of the Department. Employees may use their work email for a minimal amount of personal use, but must not use it for anything that could be considered official business or give the impression they are acting in an official capacity while sending personal messages; essentially, personal use should be limited and not interfere with work duties or create a conflict of interest, with the understanding that all government emails are subject to public records laws and could be disclosed if necessary.

Sending derogatory, defamatory, obscene, disrespectful, sexually suggestive, harassing or any other inappropriate messages on the email system is prohibited and may result in discipline.

Email messages addressed to the entire Department are only to be used for official business-related items that are of particular interest to all users. In the event that a member has questions about sending a particular email communication, the member should seek prior approval from a supervisor in his/her chain of command.

It is a violation of this policy to transmit a message under another member's name or email address or to use the password of another to log into the system unless directed to do so by a supervisor. Members are required to log off the network or secure the workstation when the computer is unattended. This added security measure will minimize the potential misuse of a member's email, name or password. Any member who believes his/her password has become known to another person shall change their password immediately.

Calera Police Department

Calera Police Department Policy Manual

Electronic Mail

204.5 EMAIL RECORD MANAGEMENT

Email may, depending upon the individual content, be a public record under the Alabama Public Records Law and must be managed in accordance with the established records retention schedule and in compliance with state law (Ala. Code § 36-12-40).

The Public Records Clerk shall ensure that email messages are retained and recoverable as outlined in the Records Maintenance and Release Policy (Ala. Code § 41-13-23).

Department Use of Social Media

321.1 PURPOSE AND SCOPE

This policy provides guidelines to ensure that any use of social media on behalf of the Department is consistent with the department mission.

This policy does not address all aspects of social media use. Specifically, it does not address:

- Personal use of social media by department members.
- Use of social media in personnel processes.
- Use of social media as part of a criminal investigation, other than disseminating information to the public on behalf of this department.

321.1.1 DEFINITIONS

Definitions related to this policy include:

Social media - Any of a wide array of Internet-based tools and platforms that allow for the sharing of information, such as the department website or social networking services.

321.2 POLICY

The Calera Police Department will use social media as a method of effectively informing the public about department services, issues, investigations, recruitment and other relevant events.

Department members shall ensure that the use or access of social media is done in a manner that protects the constitutional rights of all people.

321.3 AUTHORIZED USERS

Only members authorized by the Chief of Police or the authorized designee may utilize social media on behalf of the Department. Authorized members shall use only department-approved equipment during the normal course of duties to post and monitor department-related social media, unless they are specifically authorized to do otherwise by their supervisors.

The Chief of Police may develop specific guidelines identifying the type of content that may be posted. Any content that does not strictly conform to the guidelines should be approved by a supervisor prior to posting.

Requests to post information over department social media by members who are not authorized to post should be made through the member's chain of command.

321.4 AUTHORIZED CONTENT

Only content that is appropriate for public release, that supports the department mission and that conforms to all department policies regarding the release of information may be posted.

Examples of appropriate content include:

- (a) Announcements.

Department Use of Social Media

- (b) Tips and information related to crime prevention.
- (c) Investigative requests for information.
- (d) Requests that ask the community to engage in projects that are relevant to the department mission.
- (e) Real-time safety information that is related to in-progress crimes, geographical warnings or disaster information.
- (f) Traffic information.
- (g) Media releases.
- (h) Recruitment of personnel.

321.4.1 INCIDENT-SPECIFIC USE

In instances of active incidents where speed, accuracy and frequent updates are paramount (e.g., crime alerts, public safety information, traffic issues), the Public Information Officer or the authorized designee will be responsible for the compilation of information to be released, subject to the approval of the Incident Commander.

321.5 PROHIBITED CONTENT

Content that is prohibited from posting includes, but is not limited to:

- (a) Content that is abusive, discriminatory, inflammatory or sexually explicit.
- (b) Any information that violates individual rights, including confidentiality and/or privacy rights and those provided under state, federal or local laws.
- (c) Any information that could compromise an ongoing investigation.
- (d) Any information that could tend to compromise or damage the mission, function, reputation or professionalism of the Calera Police Department or its members.
- (e) Any information that could compromise the safety and security of department operations, members of the Department, victims, suspects or the public.
- (f) Any content posted for personal use.
- (g) Any content that has not been properly authorized by this policy or a supervisor.

Any member who becomes aware of content on this department's social media site that he/she believes is unauthorized or inappropriate should promptly report such content to a supervisor. The supervisor will ensure its removal from public view and investigate the cause of the entry.

321.5.1 PUBLIC POSTING PROHIBITED

Department social media sites shall be designed and maintained to prevent posting of content by the public.

The Department may provide a method for members of the public to contact department members directly.

Calera Police Department

Calera Police Department Policy Manual

Department Use of Social Media

321.6 RETENTION OF RECORDS

The Operations Lieutenant should work with the Public Records Clerk to establish a method of ensuring that public records generated in the process of social media use are retained in accordance with established records retention schedules (Ala. Code § 41-13-23).

321.7 TRAINING

Authorized members should receive training that, at a minimum, addresses legal issues concerning the appropriate use of social media sites, as well as privacy, civil rights, dissemination and retention of information posted on department sites.

Administrative Communications

205.1 PURPOSE AND SCOPE

This policy sets forth the manner in which the Department communicates significant changes to its membership, such as promotions, transfers, hiring and appointment of new members, separations, individual and group awards and commendations, or other changes in status. This policy also provides guidelines for the professional handling of electronic and non-electronic administrative communications from the Department.

205.2 POLICY

The Calera Police Department will appropriately communicate significant events within the organization to its members. Both electronic and non-electronic administrative communications will be professional in appearance and comply with the established letterhead, signature and disclaimer guidelines, as applicable.

205.3 MEMORANDUMS

Memorandums may be issued periodically by the Chief of Police or the authorized designee to announce and document all promotions, transfers, hiring and appointment of new members, separations, individual and group awards and commendations, or other changes in status.

205.4 CORRESPONDENCE

To ensure that the letterhead and name of the Department are not misused, all official external correspondence shall be on department letterhead. All department letterhead shall bear the signature element of the Chief of Police. Official correspondence and use of letterhead requires approval of a supervisor. Department letterhead may not be used for personal purposes.

Official internal correspondence shall be on the appropriate department electronic or non-electronic memorandum forms.

Electronic correspondence shall contain the sender's department-approved signature and electronic communications disclaimer language.

205.5 SURVEYS

All surveys made in the name of the Department shall be authorized by the Chief of Police or the authorized designee.

205.6 OTHER COMMUNICATIONS

Departmental Directives and other communications necessary to ensure the effective operation of the Department shall be issued by the Chief of Police or the authorized designee (see the Departmental Directives Policy).

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2025-17

**AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH GFY – GEORGE F
YOUNG, INC. AND CITY OF CALERA, CALERA, ALABAMA**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CALERA, ALABAMA

WHEREAS, the Council hereby agrees to authorize the Mayor to sign the Agreement with GFY, George F. Young, Inc. for Professional Engineering Services for the City of Calera. Said contract:

See Attached Document – Exhibit A

Council Member _____ moved that Resolution No. R-2025-17 be adopted. Council Member _____ seconded said motion and upon vote, the results were as follows:

AYES: Montgomery, Watts, Morgan, Graham, Cost, Byers, Turner

NAYS: None

Mayor Graham declared Resolution No. R-2025-17 adopted.

Adopted this the 17TH of March 2025.

Jon G. Graham, Mayor

ATTEST:

Connie B. Payton, City Clerk



March 6, 2025

Gresham Smith
ATTN: Bill Hilyer
1074 10th Street
Calera, Alabama 35040

Dear Bill:

George F. Young, Inc. (GFY) is pleased to provide our proposal for professional engineering services for the City of Calera. This scope reflects our previous correspondence regarding the project, our understanding of the project, and the information provided. We trust the information contained in the attached proposal is consistent with your understanding.

If you find the proposal acceptable, please sign and return a copy for our records. In lieu of a signed proposal, notice to proceed or payment for services constitutes acceptance of this proposal. Please feel free to contact our office if you should have any questions or require any changes.

Sincerely,

A handwritten signature in black ink that reads 'Gregory L. Dawkins'. The signature is written in a cursive style and is positioned above the printed name and title.

Gregory L. Dawkins, P.E.
VP Civil Engineering

George F. Young, Inc.

Agreement for Professional Services with General Conditions

Project Understanding

It is our understanding that this project consists of performing Professional Engineering Services as assigned by the City of Calera.

Scope of Traffic Engineering Services

Based upon our understanding of the Project as described above, George F. Young, Inc. intends to provide the following Scope of Services. This scope of services has been prepared based upon discussions between representatives of both parties.

ON-CALL SERVICES

- Provide assistance in troubleshooting issues/complaints remotely or on site, depending on nature and communication availability, as directed by the City.
- Performed agreed upon tasks as assigned by the City of Calera.
- Provide findings, measures taken and timeframe of response.

ADDITIONAL DUTIES

- Additional duties as needed and agreed upon between George F. Young and City of Calera.

George F. Young, Inc.
Agreement for Professional Services with General Conditions

Fee Arrangement

Client shall pay Consultant for Basic Services as described below.

A: Hourly

A Schedule of Services:

See Schedule of Services Attached

This contract is not to exceed \$30,000, unless extended by the City of Calera.

Reimbursable Expenses

1. Reimbursable expenses associated with the project.
2. Reimbursable mileage at the standard mileage rate for business travel published annually by the IRS.

George F. Young, Inc.
Agreement for Professional Services with General Conditions

General Conditions

1. All original papers, documents, drawings and other work product of Consultant, and copies thereof, produced by Consultant pursuant to this agreement shall remain the property of Consultant and may be used by Consultant without the consent of Client. Upon request and payment of the costs involved, Client is entitled to a copy of all papers, documents and drawings provided Client's account is paid current.
2. Client acknowledges that its right to utilize the services and work product provided pursuant to this agreement will continue only so long as Client is not in default pursuant to the terms and conditions of this agreement and Client has performed all obligations under this agreement. Client further acknowledges that Consultant has the unrestricted right to use the services provided pursuant to this agreement as well as all work products provided pursuant to this agreement.
3. Upon request, Client shall execute and deliver, or cause to be executed and delivered, such additional instruments, documents, governmental fees and charges, which are necessary to perform the terms of this agreement.
4. Client agrees not to use or permit any other person to use plans, drawings, or other work product prepared by Consultant, which plans, drawings, or other work product are not final and which are not signed and sealed by Consultant. Client agrees to be liable and responsible for any such use of non-final plans, drawings, or other work product not signed and sealed by Consultant and waives liability against Consultant for their use. Client further agrees that final plans, drawings or other work product are for the exclusive use of Client and may be used by Client only for the Project described on the face hereof. Such final plans, drawings, or other work product may not be changed nor used on a different project without the written authorization or approval by Consultant.
5. If Consultant's work product exists in electronic or computerized format, or is transferred in electronic or computerized format (CADD), the stamp, seal and signature shall be original and may not be a computer generated copy, photocopy, or facsimile transmission of the original. Original maps or plans with original signatures and seals shall be considered the original documents.
6. Any use or reuse of original or altered CADD materials by Client, agents of Client, or other parties without the prior review and written approval of Consultant shall be at the sole risk of Client. Further, Client agrees to defend, indemnify, and hold Consultant harmless from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the unauthorized use, re-use, or modification of these materials.
7. Client recognizes that surveys, designs, plans, and data stored on electronic media including, but not limited to, computer disks and magnetic tapes may be subject to unauthorized use, misuse and uncontrollable deterioration. Upon document approval, Consultant shall submit to Client any deliverables, which have been contractually agreed to on electronic media. Client shall have 30 days to inspect such deliverables and notify Consultant of any irregularities in the deliverables. Consultant will correct any such irregularities detected by Client in order to complete the work in accordance with the intent of the Agreement and specifications. At the end of said 30-day inspection period, any services to be performed by Consultant relative to the submitted electronic materials shall be considered Additional Work, and shall be approved by Client prior to commencing such effort.
8. Consultant has a right to complete all services agreed to be rendered pursuant to this contract. In the event this agreement is terminated before the completion of all services, unless Consultant is responsible for such early termination, Client agrees to release Consultant from all liability for services performed. In the event all or any portion of the services or work product prepared or partially prepared by Consultant be suspended, abandoned, or terminated, Client shall pay Consultant for all fees, charges, and services provided for the project, not to exceed any contract limit specified herein. Client acknowledges if the project services are suspended for more than 90 days and restarted, there will be additional charges due to suspension of the services, which shall be paid for by Client as Additional Services.

George F. Young, Inc.
Agreement for Professional Services with General Conditions

General Conditions

9. Consultant shall be entitled to immediately, and without notice, suspend the performance of any and all of its obligations pursuant to this agreement if Client files a voluntary petition seeking relief under the United States Bankruptcy Code or if there is an involuntary bankruptcy petition filed against Client in the United States Bankruptcy Court, and that petition is not dismissed within fifteen (15) days of its filing. Any suspension of services made pursuant to the provisions of this paragraph shall continue until such time as this agreement has been fully and properly assumed in accordance with the applicable provisions of the United States Bankruptcy Code and in compliance with the final order or judgment issued by the Bankruptcy Court.
10. This agreement shall not be construed to alter, affect or waive any lien or stop notice right, which Consultant may have for the performance of services pursuant to this agreement. Client agrees to separately provide to Consultant the present name and address of the record owner of the property on which the project is to be located. Client also agrees to separately provide Consultant with the name and address of any and all lenders who would loan money on the project and who are entitled to receive a preliminary notice.
11. If payment for Consultant's services is to be made on behalf of Client by a third-party lender, Client agrees that Consultant shall not be required to indemnify the third-party lender, in the form of an endorsement or otherwise, provide any lender certifications, agreements for transfer of design documents, or assignment of contracts as a condition of receiving payment for services. In the event the Consultant agrees to provide any of the above, all work related thereto will be considered Additional Services.
12. If Client fails to pay Consultant within thirty (30) days after invoices are rendered, Client agrees Consultant shall have the right to consider such default in payment a material breach of this entire agreement, and upon written notice, the duties, obligations, and responsibilities of Consultant under this agreement are suspended or terminated. In such event, Client shall promptly pay Consultant for all fees, charges, and services provided by Consultant.
13. All fees and other charges will be billed monthly and shall be due at the time of billing unless otherwise specified in this agreement.
14. Client agrees to pay a monthly late payment charge, which will be the lesser of, one percent (1%) per month or a monthly charge not to exceed the maximum legal rate, which will be applied to any unpaid balance commencing thirty (30) days after the date of the original billing plus a \$250.00 administrative collection fee. We acknowledge Gresham Smith is a "Pay when paid" firm.
15. If Consultant, pursuant to this agreement, produces plans, specifications, or other documents and/or performs field services, and such plans, specifications, and other documents and/or field services are required by one or more governmental agency, and one or more such governmental agency changes its ordinances, policies, procedures or requirements after the date of this agreement, any additional office or field services thereby required shall be paid for by Client as Additional Services.
16. Client agrees that if Client requests services not specified pursuant to the Scope of Services description within this agreement, Client agrees to pay for all such Additional Services as extra work.
17. Consultant is not responsible for delay caused by activities or factors beyond Consultant's reasonable control, including but not limited to, delays by reason of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of Client to furnish timely information or approve or disapprove of Consultant's services or work product promptly, faulty performance by Client, or other contractors or governmental agencies. When such delays beyond Consultant's reasonable control occur, Client agrees Consultant is not responsible for damages nor shall Consultant be deemed to be in default of this agreement.
18. Client acknowledges that Consultant is not responsible for the performance of work by third parties including, but not limited to, the construction contractor and its subcontractors.

George F. Young, Inc.
Agreement for Professional Services with General Conditions

General Conditions

19. Consultant makes no warranty, either expressed or implied, as to its findings, recommendations, plans, specifications, or professional advice except that the services or work product were performed pursuant to generally accepted standards of practice in effect at the time of performance.
20. The Consultant agrees, to the fullest extent permitted by law to indemnify and hold harmless the Client, its officers, directors, and employees (collectively Client) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the Consultant is legally liable. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, and employees (collectively Consultant) against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable. Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
21. Client agrees to limit the liability of Consultant, its principals, employees and their Subconsultants, to Client and to all contractors and subcontractors on the project, for any claim or action arising in tort, contract or strict liability, to the sum of \$100,000.00 or Consultant's fees, whichever is greater. Client and Consultant acknowledge that this provision was expressly negotiated and agreed upon.
22. Exclusion of Special, Incidental, Indirect and Consequential Damages: To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, Consultant and Consultant's officers, directors, partners, employees, agents, and Consultant's Subconsultants shall not be liable to the Client or anyone claiming by, through or under Client for any special, incidental, indirect, or consequential damages whatsoever arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including, but not limited to, any such damages caused by the negligence, professional errors or omissions, strict liability or breach of contract or warranty express or implied of Consultant or Consultant's officers, directors, partners, employees, agents, and Consultant's Subconsultants or any of them.
23. If any action at law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement or in any way connected with the performance of this agreement, the prevailing party shall be entitled to reasonable attorneys' fees, which fees may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which Consultant may be entitled.
24. Client agrees that in the event Client institutes litigation to enforce or interpret the provisions of this agreement, such litigation is to be brought and adjudicated in the appropriate court in the county in which the Project is located, and Client waives the right to bring, try, or remove such litigation to any other county or judicial district.
25. (a) Except for the provision of subdivision (b) and subdivision (c), and in an effort to resolve any conflicts, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation or other form of Alternative Dispute Resolution as agreed to by the parties. The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and Consultants retained for the project and with other successive third parties including but not limited to construction contractors, lenders and owners associations and to require all independent contractors and Consultants also include a similar mediation provision in all agreements with subcontractors, Subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements

(b) Subdivision (a) does not preclude or limit Consultant's right to elect to file an action for collection of fees if the amount in dispute is within the jurisdiction of the small claims court.

(c) Subdivision (a) does not preclude or limit Consultant's right to elect to perfect or enforce applicable mechanics lien remedies.

George F. Young, Inc.
Agreement for Professional Services with General Conditions

General Conditions

26. If any term, condition, or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this agreement shall be valid and binding on Client and Consultant.
27. This Agreement shall be governed by and construed in accordance with the laws of the State of Alabama.
28. Waiver by Consultant of any term, condition, or covenant, or breach of any term, condition, or covenant, shall not constitute the waiver of any other term, condition, or covenant, or the breach of any other term, condition, or covenant, and any such waiver shall not constitute a continuing waiver thereof.
29. This Agreement shall not be assigned by either Client or Consultant without the prior written consent of the other. Any material change of ownership within the Client's organization including, but not limited to, new partners, principals, or a transfer of majority ownership shall be considered an assignment of this agreement and subject to written consent of the Consultant. Failure of Client to notify Consultant of such changes shall be considered a material breach of this Agreement.
30. From time to time and depending upon the circumstances, Consultant will utilize the services of third-party service providers (Subconsultants) to assist Consultant in providing professional services to Client.

George F. Young, Inc.
Agreement for Professional Services with General Conditions

This agreement is entered into on March 6, 2025, the effective date, for the terms and conditions listed above and on the previous pages of this agreement by and between:

CONSULTANT:

George F. Young, Inc.

Address:

3500 Blue Lake Drive, Suite 460

Birmingham, AL 35243

Telephone: (205) 527-0085

Email: gdawkins@georgefyoung.com

CLIENT:

City of Calera

Address:

1074 10th St

Calera, AL 35040

Telephone: (205) 668-3638

Email: bhilyer@calera.com

Project Name Calera On Call Professional Services

Description of services to be provided: Consultant agrees to perform professional services as set forth in Project Understanding and Scope of Engineering Services attached hereto and incorporated herein by this reference ("basic services").

The Client is expected to furnish Consultant with complete information as to its requirements including any special or extraordinary considerations for the Project or special services needed, also to provide Consultant all existing pertinent data.

1. FEE:

The Client agrees to compensate Consultant for the above referenced services:

2. ACCEPTANCE:

By execution of this agreement Client accepts the terms hereof, acknowledges receipt of a copy hereof, and authorizes Consultant to proceed with the work. In the event Client is not the owner of the property, Client represents that Client has informed the owner of the work and obtained permission from said owner for Consultant to proceed. In accordance with Chapter 713.06, Florida Statutes, Consultant reserves the right to file a "Notice to Owner".

IN WITNESS THEREOF, the parties hereby execute this agreement upon the terms and conditions stated here on and on the date first above written.

Accepted by:

Date:

Authorized Signature – Client

Accepted by:

Date:

Authorized Signature - George F. Young, Inc.

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2025-18

A RESOLUTION OF THE CITY OF CALERA, CALERA, ALABAMA AUTHORIZING ATTORNEY BRIAN KILGORE TO INITIATE LEGAL ACTION FOR THE COLLECTION OF UNPAID SALES TAX AND TO SEEK INJUNCTIVE RELIEF AGAINST, MAMA COCO CANTINA, LLC

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CALERA, ALABAMA

WHEREAS, pursuant to applicable law, including, Calera Municipal Code of Ordinances, Section 5 – 20 – Sales Tax – Levy in the City of Calera, Calera, Alabama is authorized to assess and collect sales tax on taxable sales made within its jurisdiction; and

WHEREAS, the City of Calera has duly assessed and demanded payment of sales tax from Mama Coco Cantina LLC located at 8176 Hwy 31, Calera, Alabama for unpaid sales taxes totaling, \$5,057.17 said taxpayer has failed and refused to remit the amounts due despite repeated notices and demand for payment; and

WHEREAS, the failure of Mama Coco Cantina, LLC to pay assessed sales taxes is detrimental to the fiscal integrity of the City and unfair to law-abiding taxpayers; and

WHEREAS, the City has determined that it is necessary to enforce its right to collect said amounts and to prevent further violations through appropriate legal means; and

WHEREAS, the City Council finds that it is in the best interests of the City and its residents to authorize the City Attorney, Brian Kilgore to take all necessary legal actions to recover the amounts due and to enjoin Mama Coco Cantina, LLC from continuing operations until such amounts are paid and remain current.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALERA, AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. The City Council hereby authorizes and directs the City Attorney, Brian Kilgore to take all necessary legal action to collect the unpaid sales tax assessed against Mama Coco Cantina, LLC, including but not limited to filing suit for collection of the amounts due.

Section 3. The City Attorney, Brian Kilgore is further authorized and directed to seek a **preliminary and permanent injunction** against Mama Coco Cantina, LLC, prohibiting said taxpayer from continuing to engage in business operations within the City until such time as:

- All outstanding sales taxes, penalties, interest, and costs are paid in full, **and**
- The taxpayer remains current on all future sales tax obligations to the City.

Section 4. The City Council further authorizes the City Attorney Brian Kilgore to seek such other relief as may be appropriate and necessary to protect the City's interests, including but not limited to costs of suit and attorney's fees.

Section 5. This Resolution shall be effective immediately upon adoption.

Council Member ____ moved that Resolution No. R-2025-18 be adopted. Council Member ____ seconded said motion and upon vote, the results were as follows:

AYES: Montgomery, Watts, Morgan, Graham, Cost, Byers, Turner

NAYS: None

Mayor Graham declared Resolution No. R-2025-18 adopted.

Adopted this the 17TH of March 2025.

Jon G. Graham, Mayor

ATTEST:

Connie B. Payton, City Clerk