



Minutes of the City of Calera Council Meeting May 1, 2023

The Council of the City of Calera met in the Council Chambers of the City Hall at 7901 Highway 31 on Monday, May 1, 2023, at 6:30 p.m., in a regular meeting. Mayor Graham presiding.

Mayor and Council Members Present:

Jon G. Graham, Mayor
Kenny Dale Cost, Council Member
Ernest Montgomery, Council Member
Calvin Morgan, Council Member
Kay Snowden Turner, Council Member
Alan Watts, Council Member

City Attorney:

Bill Justice

Guests:

James Fuller, Reggie Darden, Kelly Ellison, Sean Kendrick, David Hyche, Jackie Batson, Seth Gandy, Alison Powers, Debbie and Richard Byers, Dennis Torrealba, Mrs. Baxley, Ken Mobley, Tip Edwards, Autrey and Donna McMillan, Philip Busby, Chris Pappas, Bill Hilyer, Bill and Ann Davis, Tim Hyde, Blake Littleton, Blake Atkins

Mayor Graham called the meeting to order at 6:30 p.m.

Word of Prayer and Pledge of Allegiance:

Council Member Morgan opened the meeting with prayer and the Pledge of Allegiance.

Approval of Minutes:

Council Member Cost made a motion to approve and dispense with the reading of the following minutes:

Regular Meeting – April 17, 2023
Work Session – April 17, 2023

Council Member Montgomery seconded said motion and upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Old Business:

Street Lighting Approval Request – Timberline Phase 6

Council Member Watts made a motion to approve the Street Lighting Request for Timberline Phase 6. Council Member Montgomery seconded said motion and upon vote, the results were as follows:

AYES: Montgomery, Watts, Graham

NAYS: Morgan, Turner, Cost

Motion Failed to Pass

New Business:

Resolution No. 2023-12 Surplus Old Inventory Items

Council Member Cost moved that Resolution No. R-2023-12 is adopted. Council Member Morgan seconded said motion and upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Declaration of Vacancy in Office of Councilmember Busby – Councilmember Busby Resigned on April 21, 2023

Council Member Cost made a motion to declare the vacancy of the Councilmember position. Council Member Watts seconded said motion and upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Resolution No. 2023-13 IT Policy – Cybersecurity Training Requirement

Council Member Cost moved that Resolution No. R-2023-13 is adopted. Council Member Turner seconded said motion and upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Kelly Ellison, Finance Director, Budget Adjustments

Council Member Montgomery made a motion to approve the Budget Adjustments. Council Member Morgan seconded said motion and upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Chris Pappas, City Engineer, Main Street Update

David Hyche, Police Chief Introduction and Swearing in for Officer Blake Littleton and Asset Forfeiture Fund Expenditure for Firearms



Council Member Turner made a motion to authorize the Expenditure for Firearms. Council Member Cost seconded said motion and upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Rising Eagle, Inc – Storm Shelter Project – Donation Request in the amount of \$90,000.00 – Total Project Cost Estimate \$160,000.00

Council Member Turner made a motion to approve a donation in the amount of \$90,000.00 for the Storm Shelter Project. Council Member Morgan seconded said motion and upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Motion Passed

Guests:

Jackie Batson, Calera Main Street Update

Becky Carpenter, Chief Development Officer Opportunity Alabama

Bill Davis, Rising Eagle, Inc

Philip Busby

Executive Session –

STATE OF ALABAMA)
CITY OF CALERA)

MINUTE EXCERPTS AND MOTION FOR EXECUTIVE SESSION PURSUANT TO THE ALABAMA OPEN MEETINGS LAW A05-0145

WHEREAS, the City Council of the City of Calera, with a quorum being present, was conducting a regular Council Meeting on the 1st day of May 2023, the time, date, place and agenda of which were duly announced and notices of which were posted in accordance with the Alabama Open Meetings Law, Act 2005-40 (Act); and,

WHEREAS, during the course of said meeting, Attorney Bill Justice stated the Council will go into Executive Session for the purpose of discussing real estate transactions being one of the following purposes authorized by the Act:

- Reputation and Character
- Legal Advice and Counsel
- Security Plans
- State and/or Federal Law
- Law Enforcement
- Real Estate Transactions
- Trade Secrets
- Public Employee Negotiations
- Quasi-Judicial Deliberations

WHEREAS, Mayor Graham appeared before the Council and stated for the record that he was duly qualified and/or had the personal knowledge to provide the requisite declaration for the stated purpose of the Executive Session authorized by the Act and informed the Council that an Executive Session was necessary for the following reasons:

Discuss Real Estate Transactions

Council Member Cost made a motion to enter Executive Session for the purpose of discussion of Real Estate Transactions. Council Member Morgan seconded said motion and upon vote, the results were as follows:

Mayor Graham directed the City Clerk to call for a roll call vote for going into executive session; and, an upon vote, the results were as follows:

AYES: Cost, Graham, Montgomery, Morgan, Turner, Watts

NAYS: None

Mayor Graham declared that a majority of the votes being in favor of the motion, that such motion had therefore passed and the Council would forthwith recess into Executive Session for the purpose as stated in said motion and no other purpose, in accordance with the Act and will not reconvene. The regular scheduled council meeting is hereby adjourned into Executive Session. The Mayor and Council will meet at the next regularly scheduled council meeting on May 15, 2023.

Mayor Graham included the following individuals in the executive session: Ernest Montgomery, Alan Watts, Calvin Morgan, Jon Graham, Kenny Dale Cost, Kay Snowden Turner, Connie Payton, Kelly Ellison, Chris Pappas, Attorney Bill Justice.

The meeting went into executive session at 7:20 p.m.

Executive Session meeting adjourned at 8:00 p.m.

Approved this 15th day of May 2023.

Jon G. Graham, Mayor

ATTEST:

Connie B. Payton, City Clerk

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2023-12

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CALERA, ALABAMA AS FOLLOWS:

WHEREAS, the City of Calera, Alabama has inventoried all Departments Inventory and requesting approval to Surplus the following items.

WHEREAS, the City has found the following items for the City of Calera no longer needed.

4 Wooden Light Poles
Old Desks
Old Council Room Chairs
Old Office Chairs
Old Bookshelves

Council Member Cost moved that Resolution No. R-2023-12 is adopted. Council Member Morgan seconded said motion and upon vote, the results were as follows:

AYES: Montgomery, Watts, Morgan, Graham, Cost, Turner

NAYS: None

Mayor Graham declared Resolution No. R-2023-12 adopted.

Adopted this 1st day of May 2023

Connie Payton, City Clerk

Jon G. Graham, Mayor

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2023-13

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CALERA, ALABAMA

WHEREAS, the Mayor and Council of the City of Calera, Alabama hereby adopts the following IT Policy: Cybersecurity Training Requirement

IT Policy: Cybersecurity Training Requirement

Purpose

The purpose of this policy is to ensure that all employees who have access to City resources are trained in cybersecurity best practices to prevent malicious attacks. This policy outlines the requirements for cybersecurity training and the consequences of non-compliance.

Policy

All employees who have access to City resources, including computer and email access, must complete cybersecurity training within 30 days of the training being issued. Failure to complete the training within this timeframe will result in the loss of access to City resources until the training is completed. This training will be reoccurring monthly training. Remedial training may also be required if the employee fails a simulated phishing attack, or it is determined by IT staff that the individual needs more training.

Importance of Cybersecurity Training

Cybersecurity threats are becoming increasingly prevalent in today's digital landscape. Cybercriminals are constantly finding new ways to exploit vulnerabilities in computer systems to gain unauthorized access to sensitive information or cause disruptions to operations.

Cybersecurity training is essential in preventing these types of attacks. It helps employees to understand the importance of safeguarding information and assets and provides them with the knowledge and skills necessary to identify and prevent cyber threats.

By completing cybersecurity training, employees will be able to:

1. Recognize common cybersecurity threats, such as phishing attacks and malware
2. Understand the importance of strong passwords and password hygiene
3. Identify potential vulnerabilities in computer systems and networks
4. Learn how to protect sensitive information, such as personal data and financial information
5. Understand the legal and regulatory requirements around cybersecurity

By requiring all employees to complete cybersecurity training, the city can better protect its resources and reduce the risk of malicious attacks. This policy ensures that employees are aware of the risks and are equipped with the knowledge and skills to mitigate them.

BE IT FURTHER RESOLVED, that upon the adoption and execution of this resolution, a copy of this policy be kept on record by the City Clerk.

Council Member Cost made a motion to adopt Resolution No. R-2023-13. Council Member Turner seconded said motion and upon vote, results were as follows:

AYES: Montgomery, Watts, Morgan, Graham, Cost, Turner

NAYS: None

The Mayor declared Resolution No. R-2023-13 adopted this the 1st day of May 2023.

Jon G. Graham, Mayor

ATTESTED BY:

Connie B. Payton, City Clerk